

Administrative Circular

Commonwealth of Pennsylvania
Governor's Office

15-14 (Revised)
Number

Subject:

Extension of Encumbrance Dates for the Fiscal Year
Ended June 30, 2015

Date:

June 8, 2016

By Direction of:


Randy C. Albright, Secretary of the Budget

Expiration Date:

June 8, 2017

Contact Agency:

Office of the Budget, Governor's Budget Office, Telephone 717.787.2452

Office of the Budget, Office of Comptroller Operations, Bureau of Payable Services,
Telephone 717.425.6538

This Administrative Circular replaces, in its entirety, Administrative Circular 15-14, dated December 29, 2015, and establishes revised language regarding the extension of the lapsing deadline for the fiscal year that ended on June 30, 2015.

Pursuant to *Section 621(f)* of the *Administrative Code of 1929* all outstanding Fiscal Year 2014-2015 encumbrances were to be cancelled as of October 31, 2015, except for encumbrances for construction, repairs and improvements and items being litigated, and of prior year encumbrances where there is evidence that goods were provided on or before October 31, 2015, or services were provided by June 30, 2015. Pursuant to *Section 621(f)* of the *Administrative Code*, prior fiscal year encumbrances may remain encumbered if the Office of Comptroller Operations has evidence that the goods were provided on or before October 31, or that the services were provided by June 30, of the prior fiscal year.

The *General Appropriation Act of 2015*, the Act of December 29, 2015 (P.L. 621, No. 10A), contains supplemental appropriations for Fiscal Year 2014-2015. Because the *General Appropriation Act of 2015* was enacted after October 31, 2015, the lapsing deadline for encumbrances of Fiscal Year 2014-2015 expenses paid from supplemental appropriations for Fiscal Year 2014-2015 for goods provided on or before October 31, 2015, or for services provided by June 30, 2015, is hereby extended from October 31, 2015 to April 30, 2016.