



Commonwealth of Pennsylvania
GOVERNOR'S OFFICE

MANAGEMENT DIRECTIVE

310.11
Number

Subject:

Payment and Financial Reporting Requirements
for Non-Preferred Appropriations - Revision No. 1

By Direction of:

Date:

October 18, 1982

Robert C. Wilburn, Secretary of Budget and Administration

Management Directive 310.11 is revised to include Doctor of Optometry, Podiatry, and Veterinary Medicine programs.

Paragraphs 4a, b, and c are changed to read :

a. Non-preferred appropriations shall be construed as grants to be expended for the purpose of the appropriation without regard to subsequent dates of actual disbursement by the Grantee.

b. Payment of non-preferred appropriations, except as provided in c, below, shall be made in equal quarterly installments on the basis of a General Invoice, Form STD-152, prepared by the Comptroller of the administering State agency. On a July 1 - June 30 fiscal year basis, such payments are to be made at approximately mid-month of September, December, March, and June. Payments shall be made without regard to actual receipts and expenses shown on quarterly financial reports.

c. Payment of non-preferred appropriations administered by the Department of Education for Doctor of Medicine, Optometry, Osteopathy, Podiatry, and Veterinary Medicine programs shall be made quarterly on the basis of costs during the fiscal year. They shall require the submission of an invoice by the Grantee. The invoice may be prepared on the basis of estimates and be submitted thirty days prior to the quarter ending date for payment during the

months of September, December, March, and June. Total quarterly payments shall not exceed twenty-five percent of the amount appropriated as of September 30, fifty percent as of December 31, seventy-five percent as of March 31, and one hundred percent as of June 30.

Paragraph 6, Procedure 1, Step 1b, is changed to read:

Action By	Step	Action
Grantee (applicable to Dept. of Education only).	b.	Prepares and submits to the Comptroller of the administering State agency, thirty days prior to the calendar quarter ending date, an invoice based on estimated costs of Doctor of Medicine, Optometry, Osteopathy, Podiatry, and Veterinary Medicine programs.

Distribution: A