



**State Geospatial Coordinating Board Meeting**  
**333 Market Street, Honors Suite D – 1<sup>st</sup> Floor**  
**Monday, Friday, December 2, 2016**  
**2:00 P.M. – 3:30 P.M.**

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**Meeting Summary**

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- **Attendee List:**

- Board Members and Designees**

- Kenneth Juengling, PA Turnpike Commission
    - Scottt Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania Association of Pennsylvania (via teleconference)
    - Dave Gilbert, Pennsylvania Mapping and Geographic Information Consortium
    - Craig Thomas, Pennsylvania Municipal Authorities Association
    - Scott Hoffman, United States Geologic Survey Mapping Liaison
    - Matthew Warner, Pennsylvania Society of Land Surveyors
    - Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania
    - John MacMillan, Chair and Designee for the Office of Administration Secretary Sharon Minnich
    - Bill Kiger, Designee for PA One-Call System
    - Paul Metro, Designee for Public Utility Commission Chairperson Gladys Brown (via teleconference)
    - Maurie Kelley, Pennsylvania Spatial Data Access Director
    - Stephen Aux, Designee for the Department of Conservation and Natural Resources Secretary Cindy Dunn
    - Michael Bialousz, Designee for the Department of Conservation and Natural Resources Secretary Cindy Dunn
    - Matthew Bembenick, Representing Department of General Services Secretary Curt Topper
    - Sean Crager, Co-Chair and Designee for the Department of Environmental Protection Secretary Patrick McDonnell
    - Rita Reynolds, Designee for Commissioner Kathi Cozzone, Chester County Commissioner
    - Adam Repsher, Designee for the Pennsylvania State Police Commissioner, Colonel Tyree C. Blocker (via teleconference)

- Staff**

- Rosa Lara, Office for Information Technology
    - Rodney Emlet, Department of Environmental Protection
    - Crystal Fox, Office of Administration

- Presenter(s)**

- Jeff Boyle and Robert Horn, Pennsylvania Emergency Management Agency

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## MINUTES of the Geospatial Coordinating Board Meeting Friday, December 2, 2016

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- John MacMillan, Co-Chair
  - The Board was made aware that the meeting was being recorded for note taking purposes only. The recording would be discarded after the meeting summary documentation is prepared.
  - All members of the Board present introduced themselves. There were four (4) individuals attending via teleconference.
    - Teleconference participants:
      - Scottt Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania Association of Pennsylvania
      - Paul Metro, Designee for Public Utility Commission Chairperson Gladys Brown
      - Adam Repsher, Designee for the Pennsylvania State Police Commissioner, Colonel Tyree C. Blocker
  - The Agenda was presented.
  - The floor was opened for discussion on the IT Governance and Coordination Framework.
    - Dave Gilbert requested clarification on the definition of “the Organization” and funding sources of the organization.

[ATTACHMENT 1 – 12.2.2016 GeoBoard Presentation, Pg. 2 – 4](#)
  
- Rosa Lara provided an update regarding the Strategic Plan and a recent procurement as it related to Act 178, which requires the Board to submit an annual report to the Governor and General Assembly.
  - [ATTACHMENT 1 – 12.2.2016 GeoBoard Presentation, Pg. 5 – 6](#)
    - A statement of work was issued to the supplier marketplace.
    - GeoDecisions is the selected vendor.
    - Goal set to submit annual report in March 2017.
    - Input will be required from Task Force members.
      - ❖ Five-day review cycle on deliverables.
  
- Jeff Boyle and Robert Horn provided a presentation on PEMA Next Gen 911 Update
  - [ATTACHMENT 1 – 12.2.2016 GeoBoard Presentation, Pg. 7 – 16](#)
    - Dave Gilbert inquired if the GeoBoard will have an opportunity to participate in the development of the RFI and how to resolve any differences between the data quality/sets that PEMA is seeking to establish and what the GeoBoard is contemplating.

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## MINUTES of the Geospatial Coordinating Board Meeting Friday, December 2, 2016

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- Task Force Updates
  - Steve Aux, Sean Crager, and Michael Bialousz each presented slides providing updates for each of the task forces they represent.  
[ATTACHMENT 1 – 12.2.2016 GeoBoard Presentation, Pg. 17 – 31](#)
  - During the Data Program Task Force update, 12 Base Map Themes were discussed and proposed.
    - The 12 Base Map Themes were: 1-Transportation, 2-Municipal Boundaries, 3-Landmarks, 4-Hydrography, 5-Remote Sensing, 6-Elevation, 7-Structures, 8-Land Use, 9-Land Cover, 10-Geographic Names, 11-Tax Parcels/Assessment Data, 12-Monumentation
    - A vote was called for adopting those 12 data themes as the PA Base Map.
      - **MOTION 2016-6**  
Motion 2016-6 was moved by Sean Crager and seconded by John MacMillan, and approved unanimously by Board Members, it was **RESOLVED:** The approval of 12 data themes to be adopted as the PA Base Map.
- New Business
  - On behalf of USGS, Scott Hoffman recognized Maurie Kelley for her contributions to the National Hydrography and Benefits Study.
  - Agenda items were requested for the next meeting.
  - Inquiry was made regarding the acquisition of a completed Data Sharing Agreement.
    - Crystal Fox volunteered legal assistance/review to assist Sean Crager.
- Motion to Adjourn
  - **MOTION 2016-7**  
By motion of John MacMillan, the Board unanimously agreed to adjourn the meeting at 3:30 P.M.