**Domain Exception Request Form**

Date:

Agency/Department:

State Agency Contact Name:

**Commonwealth of Pennsylvania Domain Policy**

In support of the Customer Service Transformation initiative and executive order, the Governor’s Office and Office of Administration are taking steps to consolidate and streamline the Commonwealth’s digital footprint.

**The creation of new websites or web addresses is temporarily suspended. Agencies are instead encouraged to consolidate new web content and applications into their existing central agency domain.**

In accordance with this direction, OA will not approve any requests for new domain names and associated uniform resource locators (URL). Similarly, no new waivers to established IT policy ITP-NET005 (External and Internal Domain Name Services) will be approved.

**Any requests for exceptions must be referred to agency digital directors, who in turn must submit this form to the Governor’s Office. Only signed forms can be submitted to OA/OIT for processing.**

|  |
| --- |
| **Office of the Governor Signature of Approval**  **Signature:**  **Date:** |

**Is this a vanity domain, mid-level domain (MLD), and/or a new domain request?**

*Check all that apply and see the comments for more details.*

vanity domain

mid-level domain (MLD)

new domain request

**Proposed URL**:

**Redirect URL (for vanity domain requests only):**

**Who will be able to access to the information or application located at this domain?** Check all that apply.

Commonwealth of Pennsylvania information technology staff and contractors.

Commonwealth of Pennsylvania employees and contractors.

Users that possess login credentials, which could include employees and members of the public.

Any member of the public with the link will be able to access this domain.

Other:

**What is the purpose of this domain? Who is the intended audience for this domain?**