

**Information Technology Supporting Documentation
Commonwealth of Pennsylvania
Governor's Office of Administration/Office for Information Technology**

Document Number:	OPD-NET007A	
Document Title:	Cable/Satellite TV Broadcasting Operating Procedures	
Issued by:	Deputy Secretary for Information Technology	
Date Issued:	July 19, 2006	Date Revised: December 21, 2010
Domain:		
	Network	
Discipline:		
	Network Services	
Technology Area:		
	Voice / Data / Video Integration	
Referenced by:		
	ITP-NET007	
Revision History		
Date:	Description:	
12/21/2010	Refresh	

Introduction/Executive Summary:

The Office of Administration/Office for Information Technology (OA/OIT) manages the Cable/Satellite Television (CATV) infrastructure in the capitol campus complex and several commonwealth owned buildings. OA/OIT provides consulting and engineering design services that enable agencies to use the commonwealth's CATV services. Agencies can use the services to view or broadcast content such as live or taped video or multimedia.

Operational Procedures

In order to view CATV content, a cable drop must be connected to a TV, computer, or other approved device.

- Agencies must contact OA/OIT at ra-catvvideosystems@state.pa.us to obtain prior approval for the installation, expansion, modification or removal of CATV services.
- CATV wiring and installation services are provided by vendors on state contract. Access to the contract is available on the DGS [eMarketplace Web site](#). Click on "Search Contracts" then search based on description for IT Cable/Satellite Services
- The Agency's selected vendor must meet with OA/OIT staff to survey the physical location and review technical specifications before work begins.
- Vendors must provide a cost estimate to the requesting agency prior to beginning work.