

Administrative Circular

Commonwealth of Pennsylvania Governor's Office

14-10
Number

Subject: SAP Accounting Code Changes: Revenue General Ledger Account Requests	Date: June 18, 2014
By Direction of:  Charles B. Zogby, Secretary of the Budget	Expiration Date: June 18, 2015
Contact Agency: Office of the Budget, Office of Comptroller Operations, Bureau of Planning & Management, Telephone 717.787.6496	

Effective July 1, 2014, the 15-digit Revenue Accounting System (RAS) revenue codes and 12-digit Integrated Central System (ICS) accounting codes will become obsolete. Requests to establish new revenue general ledger accounts in the SAP Enterprise, Resource, and Planning System (SAP) must be submitted to the Office of the Budget, Office of Comptroller Operations, Revenue and Cash Management Unit in the [standard revenue request format](#). For fiscal year 2014 and subsequent years, an additional field titled "alternative account number," must be completed with each revenue general ledger account request. The alternative account number represents a modified version of the revenue classification code. The Office of the Budget, Office of Comptroller Operations, Bureau of Accounting and Financial Management retains a [current list of alternative account numbers and descriptions](#).

In addition to the elimination of RAS revenue codes and ICS accounting codes, the six standard SAP general ledger accounts used to record federal revenue will be consolidated to two accounts. The following chart illustrates the changes to the standard federal revenue SAP general ledger accounts.

GL Accounts Through June 30, 2014		GL Accounts Effective July 1, 2014	
Current – Operating	4820810	Operating	4821000
Prior – Operating	4820830		
Prior/Prior – Operating	4822830		
Current – Capital	4830810	Capital	4831000
Prior – Capital	4830830		
Prior/Prior – Capital	4832830		

Furthermore, with the elimination of ICS accounting codes and because the table used to validate SAP fund and revenue general ledger account combinations will be modified, it will no longer be necessary for agencies to submit requests to change the fiscal year of the SAP fund associated with each revenue general ledger account at the start of every new fiscal year.

The Office of the Budget will continue to inform agencies as needed regarding SAP revenue general ledger accounts and any additional changes to the procedures for revenue general ledger account requests. Please direct questions regarding this circular to Scott Heisey (sheisey@pa.gov) of the Office of Comptroller Operations, Bureau of Accounting and Financial Management, at 717.425.6740.