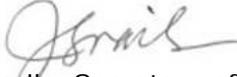


ADMINISTRATIVE CIRCULAR

Commonwealth of Pennsylvania Governor's Office

20-01
Number

Subject: 2020-21 Budget Hearing Materials	Date: January 10, 2020
By Direction of:  Jen Swails, Secretary of the Budget	Expiration Date: January 10, 2021
Contact Agency: Governor's Budget Office, Bureau of Budget Administration, Telephone 717.787.2542	

Agencies must provide budget hearing materials to the House and Senate Appropriations Committees prior to budget hearings. All materials must reflect the decisions contained in the Governor's 2020-21 Executive Budget.

Attached is a reproduction of a request received from the Senate and House Appropriations Committees. Unless otherwise indicated in the attachment, all requested materials must be compiled and submitted directly to each committee no later than 10 days before an agency's scheduled hearing. Agencies should review the attached letter carefully and note the following:

1. The emphasis on and the request for information regarding agency program goals/objectives, measures, performance, and effectiveness.
2. The formats requested by the committees for operating and program appropriations are attached to the letter.
3. A total of **48** copies of the hearing material are required by the House of Representatives. The Senate requires **42** copies. Listings of contracts/grants may be submitted solely in electronic format.
4. Agencies not scheduled for a hearing before the appropriations committees must submit the required information to the committees by **March 6, 2020**.
5. In addition to the paper copies due prior to the hearings; provide by **March 6, 2020**, an electronic list of contracts and grants in excess of \$5,000 that allows the user to search and sort by categories and groupings.

In response to Item 10 in the letter requesting templates for budget information, the Governor's Budget Office will provide information to agencies for their review.

Also, agencies have been asked to provide the status of pending litigation. This information will be provided to the committees by the Office of General Counsel and the Office of the Budget. Agencies should not include this information with the budget hearing materials.

As indicated, Request for Approval of Federal Funds (RAFF) forms are to be packaged separately and submitted with the hearing materials. Dollar amounts for 2020-21 should agree with the amounts printed in the Governor's Budget. If revisions to the Governor's Budget estimate for a federal appropriation are necessary, agencies must notify the Governor's Budget Office. Identify the appropriation title, the Governor's Budget estimate, the revised estimate, and the reason for the change in a memorandum to the Governor's Budget Office accompanying the Budget Office's copies of the RAFFs. All copies of the RAFFs must be clear and legible. Incomplete forms and illegible copies may be returned to the agency or not processed.

One additional copy of all hearing materials, plus one set of the RAFF forms, are to be submitted to the Governor's Budget Office **three days prior** to submission to the committees. Supplemental material requested by any of the committee chairmen is to be submitted to all four chairmen and the Governor's Budget Office. The committees have asked that all supplemental information requested during the agency hearings be supplied no later than five workdays following the day of the agency hearing.

Agencies will be notified by the committees of their individual hearing date, time, and location. Preparation of the historical data should begin immediately, along with any other data that can be assembled at this time. However, before completing the briefing package, each agency should thoroughly familiarize itself with the proposed amounts, policies and initiatives in the Governor's 2020-21 Executive Budget.

Incomplete information makes timely and thorough analysis difficult; therefore, incomplete or improper submissions may be returned for resubmission. Please give this request for material top priority and the appropriations committees your utmost cooperation.

Enclosure 1 - House and Senate Appropriations Committees and Attachments



January 6, 2020

Honorable Jen Swails
Secretary of the Budget
238 Main Capitol Building
Harrisburg, PA 17120

Dear Secretary Swails:

In order to ensure that taxpayer dollars are invested wisely and directed to those programs providing the greatest return on that investment, we will again approach the upcoming budget with the intent of targeting spending to programs that produce demonstrated results. We will carefully examine programs to determine where need or performance and results do not warrant the continued expenditure of state funds. As part of that effort, we request that agencies provide detailed program performance information and data in their budget presentations. Such information should be based on materials already developed by agencies in preparing their budget requests or budget justifications.

We understand that each cabinet officer or official asked to appear before the Appropriations Committees is subject to many demands on their time. We ask you to understand that the same is true for the members of the House and Senate Appropriations Committees and to make every effort to ensure that your cabinet members are available to testify on the date and time designated in the House and Senate appropriations hearing schedules. Deviation from the established schedule has a ripple effect that makes the coordination of hearing times extremely difficult.

Below is a detailed list of the information that must be submitted at least ten days prior to the budget hearing for each agency. ***For agencies scheduled for a hearing during the week of February 17, 2020, hearing materials must be submitted by February 7, 2020.*** All hearing material should also be available in electronic format and be accessible on the Budget Office FTP server. Those agencies that are not scheduled for a hearing should submit the information no later than March 6, 2020. Forty-eight (48) copies should be prepared for the House Appropriations Committee and forty-two (42) copies for the Senate Appropriations Committee. Listings of contracts can be submitted solely in electronic format. Each agency head must also submit an electronic copy of the agency's budget request to each committee.

- (1) ***Table of Contents:*** All hearing materials should have a table of contents, which refers to numbered pages in the document.
- (2) ***Mission Statement:*** Each agency should articulate its fundamental mission and identify the operational priorities reflected in its budget request. The mission statement should communicate the agency's mission; outline the agency's goals and objectives; and briefly describe the agency's strategies and methods for achieving such goals and objectives.
- (3) ***Appropriations:*** The description of each program should include how the request was computed, what goals/objectives are to be achieved with the funds, and quantifiable information on which program performance can be gauged. Please include all the statutory authority that established the program and authorizes the expenditure of funds. **Please note, in an appropriation where no funding is proposed for FY 2020-21, agencies must still provide the preceding information for fiscal years 2018-19 and 2019-20.** In addition, each Agency should:

- (a) Provide a detailed explanation of all assumptions used in the development of the appropriations request including assumptions related to complement, operating, fixed asset and grant and subsidy expenditures.
- (b) Identify any FY 2018-19 obligations (including dollar amounts) rolled forward to FY 2019-20 and any FY 2019-20 obligations (including dollar amounts) proposed to be rolled forward to FY 2020-21.
- (c) Identify the amount of any prior-year appropriations waived pursuant to Act 146 of 1980 and Management Directive 310.3 and the intended use of those funds.
- (d) For all appropriation authority remaining in prior and current fiscal years, please indicate any amounts that will remain unencumbered and unexpended as of June 30, 2020, including funding currently in Budgetary Reserve or Pending Lapse in the Commonwealth's accounting system.
- (e) Identify any appropriations for which a FY 2019-20 supplemental appropriation is needed and provide an explanation for the need. Please provide a dollar amount and date when the current appropriation will be exhausted.
- (f) If funds have been placed in budgetary reserve for FY 2019-20, please indicate if these funds have been restored in the FY 2020-21 proposal and provide an explanation/justification for the restoration.
- (g) Identify cost savings, including GO TIME initiatives, which are part of the budget request and provide a description of the impact of the proposed program funding changes.
- (h) Provide special fund financial statements and budgetary detail for each special fund which requires an appropriation or executive authorization in both hard copy and electronic format. **Statements provided in electronic format should be in Excel with formulas where calculations occur.** Budgetary detail should be provided for the actual, available, budget and budget planning years. For funds that have a FY 2020-21 ending balance in excess of 10% of annual revenue, please note any future-year commitments the committee should consider when reviewing those ending balances. As an example of how this information should be presented, we have attached a financial statement and budget detail for the PACE fund.
- (i) Agencies should also provide the status of pending litigation **and potential federal disallowances** related to programs they administer and include the potential impact to the Commonwealth's fiscal position along with a brief description of each instance.
- (j) For each appropriation with complement, provide an aggregate calculation of benefit costs as a percentage of salary costs for the actual, available and budget years.

As an example of how agencies should present their appropriations requests, we have enclosed several pages from the Department of Human Services' FY 2019-20 budget book. **Agencies that do not follow the requested format will have their information returned, and agency funding needs will not be considered until information is presented in the requested manner.**

- (4) **Program Initiatives:** New or expanded programs should be explained in detail, identifying the objective, the cost implications, personnel requirements and how the impact of the program will be measured and evaluated. The programmatic description of the initiative should also include the proposed implementation timeline.
- (5) **Fee Increases:** If a fee increase is proposed, agencies should include the statutory or regulatory citation for the fee, the planned effective date, current and proposed fee schedule, most recent fee transaction count, estimated additional revenue to be generated and appropriation/fund where the additional revenue will be directed.
- (6) **Federal Augmentations:** The Request for Approval of Federal Funds form (RAFF) should be filled out for each federal augmentation that is requested in the FY 2020-21 budget. One copy of each form is to be provided to each executive director. The forms should be packaged by agency and should be submitted with the rest of an agency's presentation. As in the past, it is our intention to use this form throughout the year for all requested changes to the federal augmentations included in the General Appropriations Act.
- (7) **Restricted Receipt Accounts:** Provide a list of all restricted receipt accounts which will be necessary in the State Treasury. Also provide justification for each restricted receipt account including a RAFF form for federal restricted receipt accounts.
- (8) **Federal Block Grants:** Each agency should provide a spending plan of how they would like block grant money appropriated and of each programmatic area (including administration) within those appropriations. These spending plans should be provided in comparable format for state fiscal years 2018-19, 2019-20 and 2020-21. In addition, for fiscal year 2020-21 each agency should provide detail on the qualifying activities that may be funded with federal block grants and justify the activities it is proposing to fund with the federal block grants. Each agency should also describe the types of organizations, public or private, eligible to provide block grant services.
- (9) **Contracts/Grants:** Provide an electronic list of contracts/grants in excess of \$5,000 that includes the dollar value, the appropriation that funds it, the name, general location, and in the event that a trade or corporate name is used, list the trade or corporate name and principals. Provide the purpose of each contract, including contracts for the provision of consulting services. In addition, please provide a separate electronic list of interagency agreements and memorandums of understanding. The list of contracts/grants should be for the entire 2018-19 fiscal year, the 2019-20 fiscal year to date, anticipated contracts for the remaining portion of the 2019-20 fiscal year and, where possible, a list of anticipated contracts for fiscal year 2020-21. Within the electronic format, users should be able to search and sort by categories and groupings. An example from the Department of Military and Veterans Affairs' FY 2019-20 materials is attached. This information should be available via the Budget Office's FTP server no later than March 6, 2020, for those agencies not scheduled for a hearing. **Please note, for an appropriation for which no funding is proposed for FY 2020-21, agencies must still submit a list of contracts and grants for fiscal years 2018-19 and 2019-20.**
- (10) **Templates:** *In addition to the written material being requested from each agency, please provide one copy* of the appropriation summary, complement summary, major object summary, special fund financial statements, and special fund appropriation budgets. Please provide this information in detailed computer files in Excel format for each appropriation or special fund and submit via the Budget Office's FTP server. **All Excel files should contain formulas rather than values in cells where calculations occur.** Please provide a detailed explanation of all assumptions used in the development of the appropriation request including assumptions related to complement, operating, fixed asset and grant and subsidy expenditures.

All templates submitted via the FTP server must be in Excel format and must reflect and support the expenditure levels contained in the FY 2020-21 Governor's Budget submitted to the General Assembly. In addition, templates must permit the Appropriations Committees to update the data contained therein to reflect subsequent changes in complement, payroll, benefit rates and factors, retirement rates, etc. All data should be accessible on the FTP server no later than March 6, 2020.

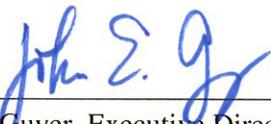
Incomplete information makes timely and thorough analysis of the budget difficult. Please impress upon the various Agency Heads the necessity of complying with the format outlined and advise them that incomplete or improper submissions will be returned for resubmission. **For all materials that are provided in electronic format, please ensure that the materials are readable before forwarding to the committees.**

Additional items of information may be requested under separate letter from either the Majority or Minority Chairman of the Appropriations Committees as well as by individual members and staff during the committees' hearings.

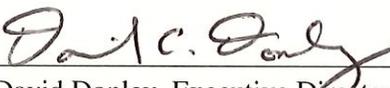
Since much of the information requested relates to appropriation decisions for the coming fiscal year, all requests for information made by committee members or staff during a hearing must be supplied to the committee chairman no later than five working days following the agency's hearing.

In those exceptional cases when an agency believes it cannot comply with a particular request within the allotted time period, a letter justifying the need for additional time (including an alternate delivery date) must be supplied to the committee chairman during the initial five working-day period.

Sincerely,



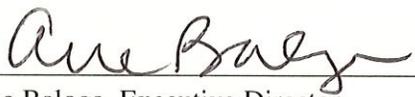
John Guyer, Executive Director
Senate Appropriations Committee (R)



David Donley, Executive Director
House Appropriations Committee (R)



Mark Mekilo, Executive Director
Senate Appropriations Committee (D)



Anne Baloga, Executive Director
House Appropriations Committee (D)

*Attachments: Format for Financial Statements – PACE Fund Example
Format for Justification – Department of Human Services Example
Format for Contract and Grant Lists – Department of Military and Veterans Affairs Example

**Pharmaceutical Assistance Fund
Financial Statement
2017-18 Governor's Budget**

	2015-16 Actual	2016-17 Available	2017-18 Budget	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate	2021-22 Estimate
Beginning Balance	\$ 50,477	\$ 27,669	\$ 18,483	\$ 19,372	\$ 18,450	\$ 20,533	\$ 25,429
Receipts:							
Transfer from Lottery Fund	\$ 175,000	\$ 185,000 ^a	\$ 125,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Interest	201	270	270	270	270	270	270
Chronic Renal Disease	5,507	6,240	0	0	0	0	0
Special Pharmaceuticals	38,257	35,233	40,466	46,170	52,387	59,165	59,165
Auto Cat Claims Processing	1,015	990	990	990	990	990	990
Wrkrs Comp Claims Processing	3,288	3,315	3,315	3,315	3,315	3,315	3,315
MLF Loan	96,000	0	0	0	0	0	0
Other	571	4,480	780	780	780	780	780
Total receipts	319,839	235,528	170,821	171,525	177,742	184,520	184,520
Total Funds Available	\$ 370,316	\$ 263,197	\$ 189,304	\$ 190,897	\$ 196,192	\$ 205,053	\$ 209,949
Expenditures:							
Current exec auth							
Comprehensive Program	\$ 71,931	\$ 60,973	\$ 36,065	\$ 33,933	\$ 31,941	\$ 30,081	\$ 28,343
PACENET Program	\$ 110,046	102,373	62,506	61,420	60,392	59,423	58,514
Contracted services	\$ 181,977	\$ 163,346	\$ 98,571	\$ 95,353	\$ 92,333	\$ 89,504	\$ 86,857
Administration	23,159	25,978	26,290	26,319	26,334	26,350	26,365
MLF Loan Repayment	96,157	0	0	0	0	0	0
Prior exec auth							
Contracted services	4,349	5,812	0	0	0	0	0
Administration	2,387	3,500	0	0	0	0	0
Restricted revenue							
Chronic Renal Disease	5,317	6,240	0	0	0	0	0
Special Pharmaceutical	24,966	35,233	40,466	46,170	52,387	59,165	59,165
Auto Cat Claims Processing	987	990 ^b	990	990	990	990	990
Wrkrs Comp Claims Processing	3,137	3,315 ^b	3,315	3,315	3,315	3,315	3,315
AG Settlements/L-CAP Program	211	300	300	300	300	300	300
Total expenditures	342,647	244,714	169,932	172,447	175,659	179,624	176,992
Ending Balance	\$ 27,669	\$ 18,483	\$ 19,372	\$ 18,450	\$ 20,533	\$ 25,429	\$ 32,957

^a Reflects recommended appropriation reduction of \$20,000,000.

^b Expenditures from restricted accounts in the Department of Health and Human Services.

Pharmaceutical Assistance Fund
2017-18 Budget

	PACE 2015-16	PACENET 2015-16	TOTAL 2015-16	PACE 2016-17	PACENET 2016-17	TOTAL 2016-17	PACE 2017-18	PACENET 2017-18	TOTAL 2017-18	PACE 2018-19	PACENET 2018-19	TOTAL 2018-19	PACE 2019-20	PACENET 2019-20	TOTAL 2019-20	PACE 2020-21	PACENET 2020-21	TOTAL 2020-21	PACE 2021-22	PACENET 2021-22	TOTAL 2021-22
Cardholders	101,436	155,186	256,622	93,996	151,918	245,914	87,102	148,719	235,821	80,713	145,588	226,301	74,793	142,522	217,315	69,307	139,521	208,828	64,223	136,584	200,807
% Change	-7.81%	-2.26%		-7.33%	-2.11%		-7.33%	-2.11%		-7.34%	-2.11%		-7.33%	-2.11%		-7.33%	-2.11%		-7.34%	-2.11%	
Cost Per Claim	\$26.75	\$25.87		\$28.81	\$26.43		\$30.45	\$27.15		\$32.42	\$27.91		\$34.56	\$28.71		\$36.88	\$29.55		\$39.39	\$30.44	
% Change	17.27%	9.94%		6.97%	2.16%		6.40%	2.73%		6.50%	2.80%		6.60%	2.87%		6.70%	2.94%		6.80%	3.01%	
Scripts/person	28.32	30.24		26.42	29.15		24.65	28.10		23.83	27.60		23.03	27.10		22.26	26.61		21.51	26.13	
% Change	-9.23%	-3.08%		-6.70%	-3.60%		-6.70%	-3.60%		-3.35%	-1.80%		-3.35%	-1.80%		-3.35%	-1.80%		-3.35%	-1.80%	
Total Drug Cost	\$76,844	\$121,403	\$198,247	\$71,067	\$117,044	\$188,111	\$65,374	\$113,469	\$178,843	\$62,354	\$112,133	\$174,487	\$59,530	\$110,888	\$170,418	\$56,888	\$109,733	\$166,621	\$54,413	\$108,667	\$163,080
Checkwrite estimate corrections	\$0	\$4,519	\$4,519	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$40 INC IN PART D DEDUCTIBLE (37.1% * \$40 PLUS 19.7% * \$20)	\$0	\$0	\$0	\$0	\$2,794	\$2,794	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Program Cost	76,844	125,922	202,766	71,067	119,838	190,905	65,374	113,469	178,843	62,354	112,133	174,487	59,530	110,888	170,418	56,888	109,733	166,621	54,413	108,667	163,080
Medicare Part D - premiums	\$12,199	\$19,989	\$32,188	\$10,687	\$12,306	\$22,993	\$10,201	\$12,408	\$22,609	\$9,736	\$12,512	\$22,248	\$9,293	\$12,616	\$21,909	\$8,870	\$12,721	\$21,591	\$8,466	\$12,827	\$21,293
Third Party Recovery	\$2,199	\$0	\$2,199	(\$3,000)	\$0	(\$3,000)	(\$3,000)	\$0	(\$3,000)	(\$3,000)	\$0	(\$3,000)	(\$3,000)	\$0	(\$3,000)	(\$3,000)	\$0	(\$3,000)	(\$3,000)	\$0	(\$3,000)
Rebates	(\$17,409)	(\$28,527)	(\$45,936)	(\$12,430)	(\$20,959)	(\$33,389)	(\$11,434)	(\$19,845)	(\$31,279)	(\$10,642)	(\$19,138)	(\$29,780)	(\$9,918)	(\$18,474)	(\$28,392)	(\$9,255)	(\$17,851)	(\$27,106)	(\$8,646)	(\$17,268)	(\$25,914)
Program savings due to HB946				(\$5,351)	(\$8,812)	(\$14,163)	(\$8,627)	(\$14,975)	(\$23,602)	(\$8,434)	(\$15,168)	(\$23,602)	(\$8,245)	(\$15,357)	(\$23,602)	(\$8,058)	(\$15,544)	(\$23,602)	(\$7,875)	(\$15,727)	(\$23,602)
Dispensing fee Initiative							(\$16,449)	(\$28,551)	(\$45,000)	(\$16,081)	(\$28,919)	(\$45,000)	(\$15,719)	(\$29,281)	(\$45,000)	(\$15,364)	(\$29,636)	(\$45,000)	(\$15,015)	(\$29,985)	(\$45,000)
Total Recoupments	(\$3,011)	(\$8,538)	(\$11,549)	(\$10,094)	(\$17,465)	(\$27,559)	(\$29,309)	(\$50,963)	(\$80,272)	(\$28,421)	(\$50,713)	(\$79,134)	(\$27,589)	(\$50,496)	(\$78,085)	(\$26,807)	(\$50,310)	(\$77,117)	(\$26,070)	(\$50,153)	(\$76,223)
Total(000's)	\$73,833	\$117,384	\$191,217	\$60,973	\$102,373	\$163,346	\$36,065	\$62,506	\$98,571	\$33,933	\$61,420	\$95,353	\$31,941	\$60,392	\$92,333	\$30,081	\$59,423	\$89,504	\$28,343	\$58,514	\$86,857
Administration			\$21,977			\$24,556			\$24,802			\$24,802			\$24,802			\$24,802			\$24,802
Total PACE Contracted Services			\$213,194			\$187,902			\$123,373			\$120,155			\$117,135			\$114,306			\$111,659

**DEPARTMENT OF HUMAN SERVICES
BUDGET REQUEST FOR FISCAL YEAR 2019-2020
(\$ Amounts in Thousands)**

Page # of Governor's Executive Budget:

Pp. A3.8, C1.16, E26.3, E26.13

APPROPRIATION:

Information Systems

I. SUMMARY FINANCIAL DATA

	2017-2018 <u>Actual</u>	2018-2019 <u>Available</u>	2019-2020 <u>Budgeted</u>
State Funds	\$80,655	\$83,901	\$86,206
Federal Funds Total	\$271,520	\$218,330	\$180,321
Federal Sources Itemized			
<i>Medical Assistance - Information Systems</i>	\$199,736	\$136,225	\$108,784
<i>SNAP - Information Systems</i>	\$23,311	\$23,749	\$25,711
<i>TANFBG - Information Systems</i>	\$12,185	\$11,347	\$12,631
<i>Child Welfare - Title IV-E - Information Systems</i>	\$11,516	\$16,686	\$14,382
<i>Child Support Enforcement - Information Systems</i>	\$10,270	\$12,120	\$9,272
<i>CHIP - Information Systems</i>	\$14,502	\$18,203	\$9,541
Other Funds Total	\$527	\$650	\$650
Other Sources Itemized			
<i>Compass Support - CHIP</i>	\$520	\$613	\$613
<i>Medical Data Exchange</i>	\$7	\$37	\$37
Total	\$352,702	\$302,881	\$267,177

IA. REQUESTED SUPPLEMENTALS (Included above)

State Funds	\$0
Federal Funds	\$0
Total	\$0

II. DETAIL BY MAJOR OBJECT (\$ Amounts in Thousands)	APPROPRIATION: Information Systems				
	2017-2018 Actual	2018-2019 Available	2019-2020 Budgeted	Change Budgeted vs. Available	Percent Change
PERSONNEL					
<i>State Funds</i>	\$10,224	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$20,075	\$0	\$0	\$0	0.00%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Personnel	\$30,299	\$0	\$0	\$0	0.00%
OPERATING					
<i>State Funds</i>	\$68,703	\$81,829	\$84,602	\$2,773	3.39%
<i>Federal Funds</i>	\$212,507	\$169,718	\$155,384	(\$14,334)	-8.45%
<i>Other Funds</i>	\$650	\$650	\$650	\$0	0.00%
Total Operating	\$281,860	\$252,197	\$240,636	(\$11,561)	-4.58%
FIXED ASSETS					
<i>State Funds</i>	\$1,728	\$2,072	\$1,604	(\$468)	-22.59%
<i>Federal Funds</i>	\$2,713	\$2,369	\$2,837	\$468	19.76%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Fixed Assets	\$4,441	\$4,441	\$4,441	\$0	0.00%
GRANT & SUBSIDY					
<i>State Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Grant & Subsidy	\$0	\$0	\$0	\$0	0.00%
NONEXPENSE					
<i>State Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$2,100	\$2,100	\$2,100	\$0	0.00%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Nonexpense	\$2,100	\$2,100	\$2,100	\$0	0.00%
BUDGETARY RESERVE					
<i>State Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$34,125	\$44,143	\$20,000	(\$24,143)	-54.69%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Budgetary Reserve	\$34,125	\$44,143	\$20,000	(\$24,143)	-54.69%
UNCOMMITTED					
<i>State Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Uncommitted	\$0	\$0	\$0	\$0	0.00%
EXCESS FEDERAL					
<i>State Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Federal Funds</i>	\$0	\$0	\$0	\$0	0.00%
<i>Other Funds</i>	\$0	\$0	\$0	\$0	0.00%
Total Excess Federal	\$0	\$0	\$0	\$0	0.00%
TOTAL FUNDS					
<i>State Funds</i>	\$80,655	\$83,901	\$86,206	\$2,305	2.75%
<i>Federal Funds</i>	\$271,520	\$218,330	\$180,321	(\$38,009)	-17.41%
<i>Other Funds</i>	\$527	\$650	\$650	\$0	0.00%
Total Funds	\$352,702	\$302,881	\$267,177	(\$35,704)	-11.79%

APPROPRIATION:
Information Systems

III. HISTORY OF LAPSES (\$ Amounts in Thousands)	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019 Estimated</u>
State Funds	\$22,985	\$0	\$0

IV. COMPLEMENT INFORMATION	<u>12/31/2017</u>	<u>12/31/2018</u>	<u>2019-2020 Budgeted</u>
State/Federally Funded			
<i>Authorized</i>	0	0	0
<i>Filled</i>	0	0	0
Federally Funded			
<i>Authorized</i>	0	0	0
<i>Filled</i>	0	0	0
Other Funded			
<i>Authorized</i>	0	0	0
<i>Filled</i>	0	0	0
Total			
<i>Authorized</i>	0	0	0
<i>Filled</i>	0	0	0
Benefit Rate	0.00%	0.00%	0.00%

V. DERIVATION OF REQUEST / LEGISLATIVE CITATIONS / DISBURSEMENT CRITERIA

Derivation of Request:

This appropriation provides funding for Human Services' on-going Information Technology (IT) support of the Department's benefit delivery systems, network infrastructure and enterprise data warehouse. In addition, operating funding provides for on-going operational maintenance and enhancements of specific IT projects, including the Client Information System, the Home and Community-Based Services Information System, the Child Care Management Information System, and Child Welfare Information Solution.

Detail on the appropriation request is outlined in Section IV, entitled "Explanation of Changes" on the following pages.

Legislative Citations:

62 P.S. § 101 et seq.; 71 P.S. § 61

Disbursement Criteria:

Disbursements are made based on invoices submitted for operating expenses incurred and fixed assets purchased in the operation of the program.

VI. EXPLANATION OF CHANGES (\$ Amounts in Thousands)	APPROPRIATION: Information Systems			
	State \$	Federal \$	Other \$	Total \$
OPERATING				
1. Reflects an increase in operating costs associated with Information Technology Delivery Center (ITDC) shared services:	\$362	\$766	\$0	\$1,128
2. Reflects one-time cost to move the ITDC from the Department of General Services annex - Harrisburg campus:	\$2,551	\$3,189	\$0	\$5,740
3. Reflects a decrease in cost associated with multiple projects moving from design and development to production, the largest of which is related to Community HealthChoices implementation:	(\$5,645)	(\$29,360)	\$0	(\$35,005)
4. Reflects an increase in the costs associated with the implementation of the IT Support and Services contract:	\$2,188	\$5,369	\$0	\$7,557
5. Reflects an increase in costs associated with the procurement of enterprise solutions relating to program analytics, financial management, and departmental licensing systems:	\$83	\$635	\$0	\$718
6. Reflects a decrease in the costs associated with Electronic Data Center moving expenses:	(\$153)	(\$197)	\$0	(\$350)
7. Reflects an increase in non-recurring telecommunication costs associated with the Commonwealth-wide telecommunications upgrade:	\$1,091	\$1,409	\$0	\$2,500
8. Reflects a decrease in costs associated with the Pennsylvania Compute Services:	(\$829)	(\$173)	\$0	(\$1,002)
9. Reflects a decrease in the costs associated with the Department's Desktop help desk:	(\$176)	(\$224)	\$0	(\$400)
10. Reflects a net increase in costs associated with the purchase of software:	\$71	\$58	\$0	\$129
11. Reflects an increase in costs associated with contracted staff:	\$470	\$1,114	\$0	\$1,584
12. Reflects an increase in the costs associated with phase two procurement of the Child Welfare Information Solution:	\$2,480	\$3,360	\$0	\$5,840
13. Reflects a change in Federal Financial Participation in Fiscal Year 2019-2020:	\$280	(\$280)	\$0	\$0
Subtotal Operating	\$2,773	(\$14,334)	\$0	(\$11,561)
FIXED ASSESTS				
1. Reflects a change in Federal Financial Participation in Fiscal Year 2019-2020:	(\$468)	\$468	\$0	\$0
Subtotal Fixed Assets	(\$468)	\$468	\$0	\$0

VI. EXPLANATION OF CHANGES
 (\$ Amounts in Thousands)

APPROPRIATION:
 Information Systems

	<u>State \$</u>	<u>Federal \$</u>	<u>Other \$</u>	<u>Total \$</u>
BUDGETARY RESERVE				
1. Reflects a decrease in excess Federal spending authority:	<u>\$0</u>	<u>(\$24,143)</u>	<u>\$0</u>	<u>(\$24,143)</u>
Subtotal Budgetary Reserve	<u>\$0</u>	<u>(\$24,143)</u>	<u>\$0</u>	<u>(\$24,143)</u>
TOTAL	<u><u>\$2,305</u></u>	<u><u>(\$38,009)</u></u>	<u><u>\$0</u></u>	<u><u>(\$35,704)</u></u>

INFORMATION SYSTEMS

PROGRAM STATEMENT

The Department of Human Services' (Department) information systems appropriation provides operational support primarily for case management, eligibility determination, administrative, and enterprise level network and personal computer services. Most of the Department's information systems are partially funded by the federal government and must comply with federal guidelines and regulations. These systems are critical in providing benefits to approximately 3.2 million eligible recipients in the Commonwealth of Pennsylvania.

CLIENT INFORMATION SYSTEM

The function of the Client Information System (CIS) is to provide automated data processing for multiple eligibility programs including but not limited to: Cash Assistance, Medicaid, Low Income Home Energy Assistance Program (LIHEAP) and Supplemental Nutrition Assistance Program recipients. It supports over 6,600 County Assistance Office (CAO) staff statewide, with a total caseload of approximately 3.2 million clients. Over the past several years, the Department has incrementally modernized portions of CIS from legacy mainframe to an open systems solution.

In Fiscal Year 2019-2020, the Department will focus on continuation of system modernization (with a focus on moving the remaining eligibility rules as well as an initial set of batch processes from legacy mainframe to open systems) as well as initiatives that support state and federal priorities, increase CAO staff efficiencies and promote enhanced customer service. The Department will continue to conduct maintenance activities to support public assistance programs as required by regulation or policy.

HOME AND COMMUNITY-BASED SERVICES INFORMATION SYSTEM

The Home and Community-Based Services Information System (HCSIS) is a centralized, web-enabled, consumer case management system that provides data collection and state-level program management. It also functions as the daily operating system for the 49 County Intellectual Disability and Early Intervention Administrative Entities. Major functional areas within HCSIS include: client management; eligibility determination; coordination management; provider management; financial management, including authorization of claims; quality management; and reporting.

Planned HCSIS project activities in Fiscal Year 2019-2020 include continued support of Community HealthChoices rollout, enhanced provider monitoring functionality, updates to the Enterprise Data Warehouse reporting, enhancements to the Early Intervention system and coordination of behavioral health activities.

CHILD WELFARE INFORMATION SOLUTION

The Child Welfare Information Solution (CWIS) supports the ChildLine application and maintains a self-service portal for obtaining child abuse clearances and reporting child abuse. This system also supports data exchanges with the 67 County Children and Youth Agencies and electronic exchanges of reports of children in need of protective services between the Department and counties.

In Fiscal Year 2019-2020, the Department will seek a solution for CWIS to allow the collection of child-specific data required for annual and semi-annual reports to the federal government. Outcome processing efficiencies will also be addressed, including the management of investigation outcomes, ability to merge and unmerge data related to persons, validation and expunction of data, and dashboard/alert

management. Further, this solution is planned to support the broader needs for case management across the Department's enterprise.

PENNSYLVANIA'S ENTERPRISE TO LINK INFORMATION FOR CHILDREN ACROSS NETWORKS

The Pennsylvania Enterprise to Link Information for Children Across Networks (PELICAN) is an integrated management system that supports Child Care Works (the subsidized child care program), Early Intervention, Early Learning Services (Head Start, Pennsylvania Pre-K Counts, and Keystone STARS programs), Provider Certification, and the Early Learning Network. The system provides on-line information for citizens about quality early learning opportunities and providers. In addition, PELICAN provides the Commonwealth a means to assess and monitor program accountability and integrity across the entire early learning continuum.

Planned PELICAN activities for Fiscal Year 2019-2020 include continued Care Check updates for Child Care Works to ensure compliance with the Child Protective Services Law and Enhancements to Early Learning Resource Centers (ELRC). The ELRC's have been created as a single point of contact for families, early child care and education providers, and communities to find information and access services to support children and families with the goal of improving the quality, accessibility, and affordability of early childcare and education services in Pennsylvania.

The Education of Veterans Children appropriation provides gratuities for children of honorably discharged veterans who have been certified as having wartime service-connected disabilities rated as totally and permanently disabled, have died of war service-connected disabilities or died in service during a period of war or armed conflict.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
Education of Veterans Children	10034	Allegheny	University of Pittsburgh	Grants to Institution	\$9,500.00	\$4,000.00	
Education of Veterans Children	10034	Centre	Pennsylvania State University	Grants to Institution	\$21,000.00	\$16,500.00	
Education of Veterans Children	10034	Chester	West Chester University	Grants to Institution	\$5,000.00	\$1,000.00	
Education of Veterans Children	10034	Cumberland	Shippensburg University	Grants to Institution	\$5,500.00	\$500.00	
Education of Veterans Children	10034	Indiana	Indiana University of Pennsylvania	Grants to Institution	\$6,311.00	\$3,500.00	
Education of Veterans Children	10034	Monroe	East Stroudsburg University of PA	Grants to Institution	\$5,204.00	\$2,000.00	
				Subtotal	\$52,515.00	\$27,500.00	\$0.00

The American Battle Monuments appropriation provides a grant to the American Battle Monuments Commission, Washington, D.C. for the maintenance and repair of the Pennsylvania State Memorial at Varennes, France and the Pennsylvania Eightieth Division Memorial Monument at Nantillois, France.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
American Battle Monuments	10041	US/VA/Not assigned	American Battle Monuments	StPymtGovSubrecipient	\$50,000.00	\$50,000.00	
				Subtotal	\$50,000.00	\$50,000.00	\$0.00

The Armory (Readiness Centers) Maintenance and Repair appropriation is utilized for various critical statewide projects such as the replacement, repair and installation of heating systems, roofs, electrical distribution systems, plumbing and sewer systems, painting and waterproofing of buildings, etc.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
Armory Maintenance and Repair	10043	Allegheny	K J Johnston LTD	Cap Improve-Bldgs/St		\$45,739.01	
Armory Maintenance and Repair	10043	Blair	Mayer Electric Supply Company Inc	ContRepairs-Non-EDP		\$57,524.78	
Armory Maintenance and Repair	10043	Blair	Mayer Electric Supply Company Inc	Miscellaneous		\$17,122.80	
Armory Maintenance and Repair	10043	Delaware	S J Thomas Company Inc	Nonstructural Improve		\$30,336.31	
Armory Maintenance and Repair	10043	Mifflin	J M Young & Sons Inc	ContRepairs-Non-EDP	\$111,530.67		
				Subtotal	\$111,530.67	\$150,722.90	\$0.00

The Civil Air Patrol appropriation provides costs to the Pennsylvania Wing, Civil Air Patrol, Inc. (PAWG). Funds are to utilize services of CAP and its volunteers for the public good. CAP has the ability to quickly generate and organize large numbers of highly trained and motivated volunteers with ready access to up-to-date equipment, which results in extremely cost-effective support to government agencies.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
Civil Air Patrol	10050	Lebanon	The Pennsylvania Wing Civil Air Patrol	SPymtInsHEdNonSt	\$100,000.00	\$100,000.00	
				Subtotal	\$100,000.00	\$100,000.00	\$0.00

The Burial Detail Honor Guard funds are used to provide burial detail honor guards from veterans groups for veteran soldiers who are to be buried at the Fort Indiantown Gap National Cemetery, the National Cemetery of the Alleghenies and Washington Crossing National Cemetery.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
Burial Detail Honor Guard	10051	Dauphin	Pennsylvania War Veterans Council	SPymtInsHEdNonSt	\$99,000.00	\$99,000.00	
				Subtotal	\$99,000.00	\$99,000.00	\$0.00

The General Government Operations appropriation is used to provide administrative, technical, programmatic and clerical support to operate the Pennsylvania National Guard and Pennsylvania veterans.

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
General Government Operations	10053	Allegheny	IBM Corporation	Software Lic Maint	\$8,899.80	\$7,663.70	
General Government Operations	10053	Allegheny	AmeriGas Propane LP	Heating Fuel	\$3,934.40	\$10,934.21	\$1,589.30
General Government Operations	10053	Allegheny	Duquesne Light	Electricity	\$123,338.33	\$58,091.04	
General Government Operations	10053	Allegheny	Pennsylvania American Water Company	Water and Sewerage	\$17,628.92	\$8,594.89	

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
General Government Operations	10053	Allegheny	Peoples Gas Company LLC	Heating Fuel	\$13,374.31	\$3,492.12	
General Government Operations	10053	Allegheny	Glassmere Fuel Service Inc	Heating Fuel	\$22,076.32	\$34,434.72	
General Government Operations	10053	Allegheny	Allegheny County Airport Authority	Real Estate	\$52,600.46	\$53,167.45	\$30,876.72
General Government Operations	10053	Allegheny	W W Grainger Inc	Miscellaneous	\$128.84	\$12,883.32	
General Government Operations	10053	Allegheny	Peoples Natural Gas Company	Heating Fuel	\$68,295.87	\$20,454.08	
General Government Operations	10053	Allegheny	Growing Seasons LLC	ContMaint-Non-EDP	\$6,480.75	\$6,347.88	\$3,005.00
General Government Operations	10053	Allegheny	Moon Township Municipal Authority	Water and Sewerage	\$9,030.72	\$2,816.78	
General Government Operations	10053	Allegheny	ABM Parking Services	Real Estate	\$16,080.00	\$9,520.00	
General Government Operations	10053	Beaver	Findlay Township	Water and Sewerage	\$12,437.36	\$3,464.73	
General Government Operations	10053	Bedford	New Enterprise Stone & Lime Co Inc	Miscellaneous	\$254,732.72	\$198,179.87	
General Government Operations	10053	Berks	UGI Utilities Inc	Heating Fuel	\$227,451.35	\$89,331.72	
General Government Operations	10053	Berks	UGI Utilities Inc	Electricity	\$17,542.33	\$8,757.65	
General Government Operations	10053	Berks	UGI Central Penn Gas Inc	Heating Fuel	\$40,267.04	\$725.85	
General Government Operations	10053	Berks	Berkshire Systems Group Inc	ContMaint-Non-EDP	\$6,516.67	\$8,583.50	
General Government Operations	10053	Berks	Berkshire Systems Group Inc	ContRepairs-Non-EDP	\$109,854.17	\$81,031.45	\$1,750.00
General Government Operations	10053	Berks	Pollock Research and Design	ContRepairs-Non-EDP		\$14,206.00	
General Government Operations	10053	Berks	UGI Energy Services LLC	Heating Fuel	\$28,436.59	\$7,940.29	
General Government Operations	10053	Blair	Mayer Electric Supply Company Inc	Miscellaneous		\$16,762.46	
General Government Operations	10053	Bucks	George S Coyne Chemical Co Inc	Miscellaneous	\$12,847.12		
General Government Operations	10053	Bucks	Power Cool Inc	ContRepairs-Non-EDP	\$14,147.80	\$11,380.38	\$9,593.75
General Government Operations	10053	Bucks	M&M Lawncare East Inc	ContMaint-Non-EDP	\$15,925.00	\$13,877.50	\$11,943.75
General Government Operations	10053	Butler	Pinnacle APC	Miscellaneous	\$11,188.00		
General Government Operations	10053	Butler	Johnson Controls Fire Protection	ContMaint-Non-EDP	\$44,802.97	\$52,556.86	
General Government Operations	10053	Cambria	Johnstown Cambria County	Real Estate	\$7,000.00	\$7,000.00	
General Government Operations	10053	Centre	Glenn O Hawbaker Inc	Miscellaneous	\$10,256.70		
General Government Operations	10053	Centre	Lezzer Lumber	Miscellaneous	\$11,393.06		
General Government Operations	10053	Chester	Ricoh USA Inc	Office Equipment	\$37,147.02	\$27,175.56	\$18,652.00
General Government Operations	10053	Chester	Cawley Environmental Services Inc	ContMaint-Non-EDP	\$41,362.50	\$41,028.13	\$5,193.75
General Government Operations	10053	Chester	Hoist & Crane Service Group Inc	ContRepairs-Non-EDP	\$24,485.59		
General Government Operations	10053	Clearfield	Pollu Tech Inc	Miscellaneous	\$45,264.00	\$42,780.00	
General Government Operations	10053	Clearfield	Catalone Pipe & Supply Company Inc	Miscellaneous	\$56,173.57		
General Government Operations	10053	Cumberland	Uniquesource Products And Services	ContMaint-Non-EDP	\$186,787.77	\$173,204.82	\$43,559.81
General Government Operations	10053	Cumberland	Uniquesource Products And Services	Miscellaneous	\$16,376.30		
General Government Operations	10053	Cumberland	Uniquesource Products And Services	Furniture/Fixtures	\$13,330.13		
General Government Operations	10053	Cumberland	Joseph A Cocciardi & Associates Inc	Other Specialized Svc	\$7,963.06	\$45,988.74	\$51,678.00
General Government Operations	10053	Cumberland	Pierson Computing Connection Inc	Hardware Service Maint	\$9,195.00	\$7,908.00	
General Government Operations	10053	Cumberland	Pierson Computing Connection Inc	Hardware Server	\$7,917.49		
General Government Operations	10053	Cumberland	Victor Ventures Inc	ContMaint-Non-EDP		\$9,687.50	
General Government Operations	10053	Cumberland	H & N Landscaping LLC	ContMaint-Non-EDP	\$8,800.00	\$9,061.25	\$3,456.75
General Government Operations	10053	Dauphin	Xerox Corporation	Office Equipment		\$4,818.06	\$7,552.68
General Government Operations	10053	Dauphin	Xerox Corporation	Other Rentals/Leases	\$149,986.38		
General Government Operations	10053	Dauphin	Schaedler Yesco Distribution Inc	Miscellaneous	\$69,112.66		
General Government Operations	10053	Dauphin	Schaedler Yesco Distribution Inc	Machinery & Equipment	\$15,573.91		
General Government Operations	10053	Dauphin	George A Kint Inc	ContMaint-Non-EDP	\$33,978.48	\$43,418.95	
General Government Operations	10053	Dauphin	B & W Inc	ContRepairs-Non-EDP	\$229,428.13	\$63,068.65	\$1,980.00
General Government Operations	10053	Dauphin	Pennsy Supply Inc dba Pennsy Supply	Miscellaneous	\$187,623.43	\$6,293.16	
General Government Operations	10053	Dauphin	Talley Petroleum Enterprises Inc	Heating Fuel	\$41,989.45	\$66,681.53	\$750.00
General Government Operations	10053	Dauphin	Talley Petroleum Enterprises Inc	Miscellaneous		\$48,832.50	
General Government Operations	10053	Dauphin	Susquehanna Area Regional	Water and Sewerage	\$19,771.07	\$10,649.61	
General Government Operations	10053	Dauphin	Susquehanna Area Regional	Real Estate	\$40,328.24	\$40,328.24	\$40,328.24
General Government Operations	10053	Dauphin	City of Harrisburg	ContMaint-Non-EDP	\$18,860.60	\$10,287.60	

Appropriation		Vendor PA Cty Code	Vendor	Commitment item	Exp. and Commitments 2017-18	Exp. and Commitments 2018-19	Commitments for 2019-20
General Government Operations	10053	Dauphin	Capital Region Water	Water and Sewerage	\$7,924.59	\$2,783.02	
General Government Operations	10053	Dauphin	Fastenal Company	Miscellaneous		\$11,326.57	
General Government Operations	10053	Dauphin	Mtek Inc	Miscellaneous	\$14,828.36	\$14,230.44	
General Government Operations	10053	Dauphin	Pennsylvania Legislative	Other Specialized Svc	\$5,900.00	\$6,050.00	
General Government Operations	10053	Dauphin	Automated Logic Contracting Services	ContMaint-Non-EDP	\$3,044.00	\$29,350.00	\$6,754.50
General Government Operations	10053	Dauphin	Automated Logic Contracting Services	ContRepairs-Non-EDP	\$11,532.51	\$2,495.46	
General Government Operations	10053	Erie	Scotts Garden Hotel Inc	Conference Exp	\$64,812.80	\$149,725.00	
General Government Operations	10053	Lancaster	Hondru Ford Inc	Motor Vehicles/Aircraft	\$58,214.00		
General Government Operations	10053	Lancaster	Calder Door & Specialty Co	ContRepairs-Non-EDP	\$33,208.80	\$4,000.00	\$4,000.00
General Government Operations	10053	Lancaster	Gearhart Brothers Services LLC	ContRepairs-Non-EDP	\$5,099.84	\$8,568.41	
General Government Operations	10053	Lancaster	Whitmoyer Ford Inc	Motor Vehicles/Aircraft	\$93,952.00	\$122,112.00	
General Government Operations	10053	Lebanon	Lebanon Building Supply Co	Miscellaneous	\$38,496.19		
General Government Operations	10053	Lebanon	City of Lebanon Authority	Water and Sewerage	\$12,504.86	\$6,909.39	
General Government Operations	10053	Lebanon	National Guard Bureau	Other Rentals/Leases	\$950,949.31	\$949,468.13	
General Government Operations	10053	Luzerne	Triguard Inc	ContMaint-Non-EDP	\$9,156.25	\$0.00	
General Government Operations	10053	Luzerne	Button Oil Co Inc	Heating Fuel	\$22,059.40	\$29,900.00	
General Government Operations	10053	Luzerne	Triguard Security Systems	ContMaint-Non-EDP		\$9,693.75	
General Government Operations	10053	Lycoming	Superior Plus Energy	Heating Fuel		\$6,955.00	
General Government Operations	10053	Mercer	National Fuel Gas Distribution Corp	Heating Fuel	\$15,768.12	\$4,731.46	
General Government Operations	10053	Monroe	Naughton Energy Corporation	Fuels	\$402.37	\$5,029.47	
General Government Operations	10053	Montgomery	Asplundh Tree Expert LLC	Miscellaneous	\$13,758.20		
General Government Operations	10053	Montgomery	Asplundh Tree Expert LLC	Materials and Supplies	\$21,022.75		
General Government Operations	10053	Montgomery	Solid Waste Services Inc	ContMaint-Non-EDP	\$19,007.49	\$13,214.36	\$1,685.98
General Government Operations	10053	Montgomery	Horsham Water & Sewer Authority	Water and Sewerage	\$10,706.55	\$5,733.02	
General Government Operations	10053	Montgomery	Aqua Pennsylvania Inc	Water and Sewerage	\$5,478.46	\$3,647.30	
General Government Operations	10053	Montgomery	Epius Technology Inc	Hardware Network Maint	\$15,714.13	\$13,368.92	
General Government Operations	10053	Montgomery	Main Line Hospitals Inc	Med/Mental/DentalSvc		\$54,594.60	
General Government Operations	10053	Montgomery	Patriot Cable System LLC	Other Specialized Svc	\$6,708.80	\$7,694.15	\$7,073.40
General Government Operations	10053	Northampton	Metropolitan Edison Company	Electricity	\$283,764.61	\$135,755.37	
General Government Operations	10053	Northampton	PPL Electric Utilities Corp	Electricity	\$151,746.55	\$72,384.66	
General Government Operations	10053	Northumberland	HH Knoebel Sons Inc	Miscellaneous		\$8,115.05	
General Government Operations	10053	Northumberland	Disposal Management Services Inc	ContMaint-Non-EDP	\$5,212.09	\$8,219.57	\$2,278.89
General Government Operations	10053	Philadelphia	United States Postal Service	Postage	\$80,216.00	\$40,045.00	
General Government Operations	10053	Philadelphia	Peco Energy Company	Heating Fuel	\$76,317.61	\$27,751.03	
General Government Operations	10053	Philadelphia	Peco Energy Company	Electricity	\$223,485.70	\$114,552.13	
General Government Operations	10053	Philadelphia	Magee Rehabilitation Hospital	Med/Mental/DentalSvc		\$28,447.00	
General Government Operations	10053	Philadelphia	Philadelphia Gas Works	Heating Fuel	\$34,228.80	\$9,739.44	
General Government Operations	10053	Philadelphia	Veolia Energy Philadelphia Inc	Heating Fuel	\$40,503.70	\$7,727.87	
General Government Operations	10053	Philadelphia	Philadelphia City Treasurer	Water and Sewerage	\$26,479.37	\$4,022.48	
General Government Operations	10053	Philadelphia	First Troop Philadelphia City	Real Estate	\$24,432.00	\$24,432.00	\$24,432.00
General Government Operations	10053	Philadelphia	WB Mason Company Inc	Housekeeping Supplies		\$19,356.96	
General Government Operations	10053	Schuylkill	Werner Lumber Co	Miscellaneous	\$37,772.97		
General Government Operations	10053	Somerset	Luther P Miller Inc	Heating Fuel	\$15,184.00	\$22,092.50	
General Government Operations	10053	Somerset	Eastern Elevator Service & Sales	ContMaint-Non-EDP	\$3,661.16	\$7,428.25	\$3,392.75
General Government Operations	10053	Tioga	Wellsboro Electric Company	Electricity	\$10,755.98	\$5,966.91	
General Government Operations	10053	Union	Citizens Electric Company	Electricity	\$6,232.48	\$2,704.72	
General Government Operations	10053	Washington	Columbia Gas of Pennsylvania Inc	Heating Fuel	\$44,017.26	\$13,140.14	
General Government Operations	10053	Washington	Hapchuk Inc	ContMaint-Non-EDP	\$9,450.00	\$11,745.00	\$6,075.00
General Government Operations	10053	York	Lobar Associates Inc	ContMaint-Non-EDP	\$7,540.90		
General Government Operations	10053	York	Penn Waste Inc	ContMaint-Non-EDP	\$5,931.94	\$7,078.00	\$1,977.00
General Government Operations	10053	York	Westgate Chevrolet Inc	Motor Vehicles	\$42,053.34	\$21,261.35	