



Administrative Circular

Commonwealth of Pennsylvania

Governor's Office

Administrative Circular 23-08 – 2023-24 Budget Hearing Materials

Date: February 14, 2023

By Direction of: 
Uri Z. Monson, Secretary of the Budget

Contact Agency: Office of the Budget
Governor's Budget Office
Telephone 717.787.2542

Agencies must provide budget hearing materials to the House and Senate Appropriations Committees prior to budget hearings. All materials must reflect the decisions contained in the Governor's 2023-24 Executive Budget.

Agencies are to prepare electronic versions of the budget hearing materials as specified below. Electronic copies of agency hearing materials will be made available on the Governor's Budget Office (GBO) SharePoint site. Agencies will send their electronic versions to GBO using the OBAGENCYSUBMISSION@pa.gov resource account three days prior to the committee submission deadline. GBO will place the electronic documents on the SharePoint site. Agencies that are not scheduled for a hearing, should submit their requested information directly to GBO to be placed on the GBO SharePoint site.

Attached is a request for 2023-24 hearing materials received from the Senate and House Appropriations Committees. All requested materials must be compiled and made available electronically to each committee on the GBO SharePoint site no later than 10 days before an agency's scheduled hearing. Due to the timing of some hearings, individual committees may set submission deadlines in advance of the 10-day deadline noted above. The House and Senate committees will copy GBO on their agency confirmation letters to help ensure that GBO is aware of the committees requested deadlines.

Agencies should review the attached letter carefully and note the following:

- 1.** The emphasis on and the request for information regarding agency program goals/objectives, measures, performance, and effectiveness.

2. The formats requested by the committees for operating and program appropriations are attached to the letter.
3. Agencies not scheduled for a hearing before the appropriations committees must submit the required information to the committees by **March 31, 2023**.
4. Provide by **March 31, 2023**, an electronic list of contracts and grants in excess of \$5,000 that allows the user to search and sort by categories and groupings.

Also, agencies have been asked to provide the status of pending litigation. This information will be provided to the committees by the Office of General Counsel and the Office of the Budget. Agencies should not include this information with the budget hearing materials.

As indicated, Request for Approval of Federal Funds (RAFF) forms are to be created electronically **in a separate document** and available with the electronic hearing materials. Dollar amounts for 2023-24 should agree with the amounts in the Governor's Budget. If revisions to the Governor's Budget estimate for a federal appropriation are necessary, agencies must notify GBO. Identify the appropriation title, the Governor's Budget estimate, the revised estimate, and the reason for the change in a memorandum to GBO accompanying the Budget Office's copies of the RAFFs. All copies of the RAFFs must be clear and legible. Incomplete or illegible forms may be returned to the agency or not processed.

One copy of all hearing materials, plus one set of the RAFF forms, are to be submitted electronically to GBO three days prior to submission to the committees. GBO will place the documents on the GBO SharePoint site. Supplemental material requested by any of the committee chairmen is to be submitted to all four chairmen and GBO. The committees have asked that all supplemental information requested during the agency hearings be supplied no later than five workdays following the day of the agency hearing.

Agencies will be notified by the committees of their individual hearing date and time. Preparation of the historical data should begin immediately, along with any other data that can be assembled at this time. However, before completing the briefing package, each agency should thoroughly familiarize itself with the proposed amounts, policies, and initiatives in the Governor's 2023-24 Executive Budget.

Incomplete information makes timely and thorough analysis difficult; therefore, incomplete or improper submissions may be returned for resubmission. Please give this request for material top priority and the appropriations committees your utmost cooperation.

Enclosure 1 - House and Senate Appropriations Committees and Attachments



January 20, 2023

Honorable Uri Monson
Secretary of the Budget
Room 238, Main Capitol Building
Harrisburg, PA 17120

Dear Secretary Monson:

In order to ensure that taxpayer dollars are invested wisely and directed to those programs providing the greatest return on that investment, we will again approach the upcoming budget with the intent of targeting spending to programs that produce demonstrated results. We will carefully examine programs to determine where need or performance and results do not warrant the continued expenditure of state funds. As part of that effort, we request that agencies provide detailed program performance information and data in their budget presentations. Such information should be based on materials already developed by agencies in preparing their budget requests or budget justifications.

We understand that each cabinet officer or official asked to appear before the Appropriations Committees is subject to many demands on their time. We ask you to understand that the same is true for the members of the House and Senate Appropriations Committees and to make every effort to ensure that cabinet members are available to testify on the date and time designated in the House and Senate appropriations hearing schedules. Deviation from the established schedule has a ripple effect that makes the coordination of hearing times extremely difficult.

This year, we have clarified several aspects of our standard information requests. We ask for your assistance to ensure that information requested by the Appropriations Committees is provided in the timeframe and formats needed by the committees to complete their review of the Governor's proposed budget.

Below is a detailed list of the information that must be submitted to the committees at least ten days prior to the budget hearing for each agency. All hearing materials should be available in electronic format and be accessible on the Budget Office SharePoint server no later than the date designated by the respective committee. Please note, due to the timing of some hearings, individual committees may set submission deadlines in advance of the ten-day deadline noted above. The House and Senate committees will copy your office on their agency confirmation letters to help ensure that your office is aware of our requested deadlines. Those agencies that are not scheduled for a hearing should submit the information no later than March 31, 2023. Each agency head must also submit an electronic copy of the agency's budget request to each committee. Please note, we request that agencies that are not scheduled for a hearing submit the requested information directly to the Budget Office SharePoint server rather than placing this information on an agency website.

- (1) **Table of Contents:** All hearing materials should have a table of contents, which refers to numbered pages in the document.
- (2) **Mission Statement:** Each agency should articulate its fundamental mission and identify the operational priorities reflected in its budget request. The mission statement should communicate the agency's mission; outline the agency's goals and objectives; and briefly describe the agency's strategies and methods for achieving such goals and objectives.

- (3) **Appropriations:** The description of each program should include how the request was computed, what goals/objectives are to be achieved with the funds, and quantifiable information on which program performance can be gauged. Please include all the statutory authority that established the program and authorizes the expenditure of funds. **Please note, in an appropriation where no funding is proposed for FY 2023-24, agencies must still provide the preceding information for fiscal years 2021-22 and 2022-23.** In addition, each agency should:
- (a) Provide a detailed explanation of all assumptions used in the development of the appropriations request including assumptions related to complement, operating, fixed asset and grant and subsidy expenditures.
 - (b) Identify any FY 2021-22 obligations (including dollar amounts) rolled forward to FY 2022-23 and any FY 2022-23 obligations (including dollar amounts) proposed to be rolled forward to FY 2023-24.
 - (c) Identify the amount of any prior-year appropriations waived pursuant to Act 146 of 1980 and Management Directive 310.3 and the intended use of those funds.
 - (d) For all appropriation authority remaining in prior and current fiscal years, please indicate any amounts that will remain unencumbered and unexpended as of June 30, 2023, including funding currently in Budgetary Reserve or Pending Lapse in the Commonwealth's accounting system.
 - (e) Identify any appropriations for which a FY 2022-23 supplemental appropriation is needed and provide an explanation for the need. Please provide a dollar amount and date when the current appropriation will be exhausted.
 - (f) If funds have been placed in budgetary reserve for FY 2022-23, please indicate if these funds have been restored in the FY 2023-24 proposal and provide an explanation/justification for the restoration.
 - (g) Identify cost savings that are part of the budget request and provide a description of the impact of the proposed program funding changes.
 - (h) Provide special fund financial statements and budgetary detail for each special fund which requires an appropriation or executive authorization in both hard copy and electronic format. **Statements provided in electronic format should be in Excel with formulas where calculations occur.** Budgetary detail should be provided for the actual, available, budget and budget planning years. For funds that have a FY 2023-24 ending balance in excess of 10% of annual revenue, please note any future-year commitments the committee should consider when reviewing those ending balances. As an example of how this information should be presented, we have attached a financial statement and budget detail for the PACE fund.
 - (i) Agencies should also provide the status of pending litigation **and potential federal disallowances** related to programs they administer and include the potential impact to the Commonwealth's fiscal position along with a brief description of each instance.
 - (j) For each appropriation with complement, provide an aggregate calculation of benefit costs as a percentage of salary costs for the actual, available and budget years.

As an example of how agencies should present their appropriations requests, we have enclosed several pages from the Department of Human Services' FY 2022-23 budget book. **Agencies that do not follow the requested format will have their information returned, and agency funding needs will not be considered until information is presented in the requested manner.**

- (4) **Program Initiatives:** New or expanded programs should be explained in detail, identifying the objective, the cost implications, personnel requirements and how the impact of the program will be measured and evaluated. The programmatic description of the initiative should also include the proposed implementation timeline.
- (5) **Fee Increases:** If a fee increase is proposed, agencies should include the statutory or regulatory citation for the fee, the planned effective date, current and proposed fee schedule, most recent fee transaction count, estimated additional revenue to be generated and appropriation/fund where the additional revenue will be directed.
- (6) **Federal Augmentations:** The Request for Approval of Federal Funds form (RAFF) should be filled out for each federal augmentation that is requested in the FY 2023-24 budget. One copy of each form is to be provided to each executive director. The forms should be packaged by agency and should be submitted with the rest of an agency's presentation. As in the past, it is our intention to use this form throughout the year for all requested changes to the federal augmentations included in the General Appropriation Act.
- (7) **Restricted Receipt Accounts:** Provide a list of all restricted receipt accounts which will be necessary in the State Treasury. Also provide justification for each restricted receipt account including a RAFF form for federal restricted receipt accounts.
- (8) **Federal Block Grants:** Each agency should provide a spending plan of how they would like block grant money appropriated and of each programmatic area (including administration) within those appropriations. These spending plans should be provided in comparable format for state fiscal years 2021-22, 2022-23 and 2023-24. In addition, for fiscal year 2023-24 each agency should provide detail on the qualifying activities that may be funded with federal block grants and justify the activities it is proposing to fund with the federal block grants. Each agency should also describe the types of organizations, public or private, eligible to provide block grant services.
- (9) **Contracts/Grants:** Provide an electronic list of contracts/grants in excess of \$5,000 that includes the dollar value, the appropriation that funds it, the name, general location, and in the event that a trade or corporate name is used, list the trade or corporate name and principals. Provide the purpose of each contract, including contracts for the provision of consulting services. In addition, please provide a separate electronic list of interagency agreements and memorandums of understanding. The list of contracts/grants should be for the entire 2021-22 fiscal year, the 2022-23 fiscal year to date, anticipated contracts for the remaining portion of the 2022-23 fiscal year and, where possible, a list of anticipated contracts for fiscal year 2023-24. Within the electronic format, users should be able to search and sort by categories and groupings. An example from the Department of Military and Veterans Affairs' FY 2022-23 materials is attached. This information should be available via the Budget Office's SharePoint server no later than March 31, 2023, for those agencies not scheduled for a hearing. **Please note, for an appropriation for which no funding is proposed for FY 2023-24, agencies must still submit a list of contracts and grants for fiscal years 2021-22 and 2022-23.**
- (10) **Templates:** *In addition to the written material being requested from each agency, please provide one copy of the appropriation summary, complement summary, major object summary, special fund financial statements, and special fund appropriation budgets. Please provide this information in detailed computer files in **Excel** format for each appropriation or special fund and submit via the Budget Office's SharePoint server. **All Excel files should contain formulas rather than values in cells where calculations occur.** It is important for these templates to be provided in Excel format rather than pdf format to facilitate our review of the Governor's Budget proposal.* Please provide a detailed explanation of all assumptions used in the development of the appropriation request including assumptions related to complement, operating, fixed asset and grant and subsidy expenditures.

All templates submitted via the SharePoint server must be in Excel format and must reflect and support the expenditure levels contained in the FY 2023-24 Governor's Budget submitted to the General Assembly. In addition, templates must permit the Appropriations Committees to update the data contained therein to reflect subsequent changes in complement, payroll, benefit rates and factors, retirement rates, etc. All data should be accessible on the SharePoint server no later than March 31, 2023.

Incomplete information makes timely and thorough analysis of the budget difficult. Please impress upon the various agency heads the necessity of complying with the format outlined and advise them that incomplete or improper submissions will be returned for resubmission. **Please ensure that materials are readable before forwarding to the committees.**

Additional items of information may be requested under separate letter from either the Majority or Minority Chairman of the Appropriations Committees as well as by individual members and staff during the committees' hearings.

Since much of the information requested relates to appropriation decisions for the coming fiscal year, all requests for information made by committee members or staff during a hearing must be supplied to the committee chairman no later than five working days following the agency's hearing.

In those exceptional cases when an agency believes it cannot comply with a particular request within the allotted time period, a letter justifying the need for additional time (including an alternate delivery date) must be supplied to the committee chairman during the initial five working-day period.

Sincerely,



John Guyer, Executive Director
Senate Appropriations Committee (R)



Janelle Lynch, Executive Director
House Appropriations Committee (R)



Mark Mekilo, Executive Director
Senate Appropriations Committee (D)



Anne Baloga, Executive Director
House Appropriations Committee (D)

*Attachments: Format for Financial Statements – PACE Fund Example
Format for Justification – Department of Human Services Example
Format for Contract and Grant Lists – Department of Military and Veterans Affairs Example

**Pharmaceutical Assistance Fund
Financial Statement
FY 2022-23 Request**

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Actual	Available	Budget	Estimate	Estimate	Estimate	Estimate
Beginning Balance	\$ 5,288	\$ 55,297	\$ 34,346	\$ 40,428	\$ 48,886	\$ 59,156	\$ 70,697
Receipts:							
Transfer from Lottery Fund	\$ 140,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000
Interest	98	98	98	98	98	98	98
Chronic Renal Disease	2,554	2,554	2,554	2,554	2,554	2,554	2,554
Special Pharmaceuticals	90,986	82,020	82,020	82,020	82,020	82,020	82,020
Auto Cat Claims Processing	0	0	0	0	0	0	0
Wrkrs Comp Claims Processing	0	0	0	0	0	0	0
Corrections	1,501	790	790	790	790	790	790
Diabetes Prevention	100	60	0	0	0	0	0
Total receipts	235,239	240,522	240,462	240,462	240,462	240,462	240,462
Total Funds Available	\$ 240,527	\$ 295,819	\$ 274,808	\$ 280,890	\$ 289,348	\$ 299,618	\$ 311,159
Expenditures:							
Contracted services (EA)	\$ 101,326	\$ 113,432	\$ 110,462	\$ 108,086	\$ 106,274	\$ 105,003	\$ 105,003
Administration	20,623	20,044	1,286	1,286	1,286	1,286	1,286
Diabetes Prevention	100	60	0	0	0	0	0
Excess EA authority	0	0	0	0	0	0	0
Contracted services	2,976	4,076	0	0	0	0	0
Administration	1,455	1,229	0	0	0	0	0
Chronic Renal Disease	2,514	2,554	2,554	2,554	2,554	2,554	2,554
Special Pharmaceutical	55,973	119,796	119,796	119,796	119,796	119,796	119,796
State Workers Insurance Fund	0	0	0	0	0	0	0
Auto Cat Claims Processing	0	0	0	0	0	0	0
Wrkrs Comp Claims Processing	0	0	0	0	0	0	0
AG Settlements/L-CAP Program	263	282	282	282	282	282	282
Total expenditures	185,230	261,473	234,380	232,004	230,192	228,921	228,921
Ending Balance	\$ 55,297	\$ 34,346	\$ 40,428	\$ 48,886	\$ 59,156	\$ 70,697	\$ 82,238

PREVIOUS FY 20-21 (ACTUALS FROM KL AS OF 08/31/21)						CURRENT FISCAL YR						NEXT FISCAL YR						
FY 2019-20: IN CY 2020, THE PART D COVERAGE GAP INCREASES BY \$1,250. AN INCREASE IN STATE SHARE IS ANTICIPATED. ESTIMATES (NOV. 2019) PUT THE INCREASE AT \$5 M FOR THE PACE STATE SHARE. A LINE ITEM HAS BEEN ADDED TO SHOW AN ESTIMATED \$2.5 M FOR THE FIRST 6 MOS. OF 2020 AND \$5 M FOR OUT-YEARS.						FISCAL YEAR 2021-22						FISCAL YEAR 2022-23						
	PACE	PNET	PACE	PNET	TOTAL		PACE	PNET	PACE	PNET	TOTAL		PACE	PNET	PACE	PNET	TOTAL	
CARDHOLDERS--AVG. MONTHLY EVER ENROLLED			40.4%	75.1%		CARDHOLDERS--AVG. MONTHLY EVER ENROLLED			40.4%	75.1%		CARDHOLDERS--AVG. MONTHLY EVER ENROLLED			40.4%	75.1%		
PART D CARDHOLDERS (EXCLUDE LIS)	-10.0%	-2.6%	24,991	110,432	135,423	PART D CARDHOLDERS (EXCLUDE LIS)	-10.0%	-2.6%	22,013	105,192	127,204	PART D CARDHOLDERS (EXCLUDE LIS)	-10.0%	-2.6%	19,390	100,200	119,590	
PACENET EXPANSION ENROLLEES						PACENET EXPANSION ENROLLEES						PACENET EXPANSION ENROLLEES						
MOVEMENT NOT PART D TO PART D						MOVEMENT NOT PART D TO PART D						MOVEMENT NOT PART D TO PART D						
CLAIMS PER CARDHOLDER PER MONTH	-5.0%	-5.9%	1.79	1.01	135,423	CLAIMS PER CARDHOLDER PER MONTH	-5.0%	-5.9%	1.09	1.70	127,204	CLAIMS PER CARDHOLDER PER MONTH	-5.0%	-5.9%	1.59	1.60	119,590	
SS PER PART D CLAIM	11.1%	13.4%	\$30.76	\$29.56	\$646	SS PER PART D CLAIM	11.1%	13.4%	\$34.17	\$33.54	\$657	SS PER PART D CLAIM	11.1%	13.4%	\$37.97	\$36.04	\$731	
STATE SHARE PART D (EXCLUDE LIS)	\$ 860.72	\$ 842.48	\$18,512.173	\$70,950.086	\$87,462.260	STATE SHARE PART D (EXCLUDE LIS)	\$ 692.74	\$ 685.58	\$15,248.986	\$72,117.609	\$87,366.595	STATE SHARE PART D (EXCLUDE LIS)	\$ 726.30	\$ 721.58	\$14,082.789	\$73,304.645	\$87,387.434	
LIS CARDHOLDERS			48.0%	14.9%		LIS CARDHOLDERS			48.0%	14.9%		LIS CARDHOLDERS			48.0%	14.9%		
CLAIMS PER CARDHOLDER PER MONTH	-13.6%	-9.6%	29,699	21,655	51,554	CLAIMS PER CARDHOLDER PER MONTH	-13.6%	-9.6%	26,160	20,823	46,883	CLAIMS PER CARDHOLDER PER MONTH	-13.6%	-9.6%	23,043	19,835	42,878	
SS PER LIS CLAIM	7.4%	25.6%	\$9.24	\$11.64	\$175	SS PER LIS CLAIM	7.4%	25.6%	\$9.92	\$14.62	\$162	SS PER LIS CLAIM	7.4%	25.6%	\$10.68	\$16.36	\$163	
STATE SHARE LIS	\$ 149.89	\$ 209.57	\$4,445,584	\$4,579,060	\$9,024,644	STATE SHARE LIS	\$ 151.78	\$ 258.84	\$3,970,150	\$5,348,103	\$9,318,262	STATE SHARE LIS	\$ 153.85	\$ 314.58	\$3,545,552	\$8,244,918	\$9,790,470	
NOT PART D CARDHOLDERS			17.7%	10.0%		NOT PART D CARDHOLDERS			17.7%	10.0%		NOT PART D CARDHOLDERS			17.7%	10.0%		
MOVEMENT FROM NOT PART D TO PART D	-11.1%	-12.0%	7,244	14,758	22,003	MOVEMENT FROM NOT PART D TO PART D	-11.1%	-12.0%	6,383	14,063	20,446	MOVEMENT FROM NOT PART D TO PART D	-11.1%	-12.0%	5,622	13,398	19,018	
REMAINING NOT PART D CARDHOLDERS			7,244	14,759	22,003	REMAINING NOT PART D CARDHOLDERS			6,383	14,063	20,446	REMAINING NOT PART D CARDHOLDERS			5,622	13,398	19,018	
CLAIMS PER CARDHOLDER PER MONTH	-14.6%	-15.4%	1.84	1.41		CLAIMS PER CARDHOLDER PER MONTH	-14.6%	-15.4%	1.57	1.19		CLAIMS PER CARDHOLDER PER MONTH	-14.6%	-15.4%	1.34	1.01		
SS PER CLAIM	16.9%	9.3%	\$75.03	\$74.45	\$1,390	SS PER CLAIM	16.9%	9.3%	\$87.71	\$81.37	\$1,318	SS PER CLAIM	16.9%	9.3%	\$102.53	\$88.94	\$1,236	
STATE SHARE NOT PART D	\$12,000.962	\$16,591.824	\$30,592,686			STATE SHARE NOT PART D	\$10,531.805	\$16,380,808	\$26,912,412			\$9,239,672	\$14,428,083	\$23,667,736				
TOTAL CARDHOLDERS			100%	100%	206,980	TOTAL CARDHOLDERS			100%	100%	194,633	TOTAL CARDHOLDERS			100%	100%	181,486	
CLAIMS PER CARDHOLDER	-11.9%	-4.7%	61,834	147,046	208,980	CLAIMS PER CARDHOLDER	-11.9%	-4.7%	54,554	140,089	194,633	CLAIMS PER CARDHOLDER	-11.9%	-4.7%	48,054	133,422	181,476	
SS PER CLAIM	-6.4%	-6.0%	1.58	1.72	147,046	SS PER CLAIM	-6.4%	-6.0%	1.484	1.822	555	SS PER CLAIM	-6.4%	-6.0%	1.388	1.524	524	
TOTAL CLAIMS	1,178,720	\$27.96	\$30.92	-7.0%		TOTAL CLAIMS	\$30.61	\$34.43	-6.9%			TOTAL CLAIMS	793,881	\$88.94	\$88.94	-6.8%		
	\$108	\$532	\$640	\$32,958,820	\$94,120,970		\$125	\$545	\$470	\$29,750,949	\$83,848,320		\$148	\$559	\$704	\$28,898,813	\$93,977,628	\$120,845,639
PREMIUMS	JUL-DEC	JAN-JUN	0.89	0.63	full LIS portion	PREMIUMS	JUL-DEC	JAN-JUN	0.89	0.63	full LIS portion	PREMIUMS	JUL-DEC	JAN-JUN	0.89	0.63	full LIS portion	
BENCHMARK PREMIUMS (2020 ACTUAL)	\$36.83	\$37.46	1.4%	avg change 2017-2021		BENCHMARK PREMIUMS (2022 ACTUAL)	\$37.46	\$40.74	2.4%	avg change 2019-2022		BENCHMARK PREMIUMS (2022 ACTUAL)	\$40.74	\$41.73	2.4%	avg change 2019-2022		
FULL LIS NO PREM.	26,284	13,856	\$38.54			FULL LIS NO PREM.	23,182	13,292	\$39.10			FULL LIS NO PREM.	20,393	12,878	\$40.04			
PARTIAL LIS 50% PREM. PAID	3,418	7,999	0.875	0.851	BMARK RATE PD	3,088	7,821	0.875	0.851	BMARK RATE PD	2,640	7,269	0.875	0.851	BMARK RATE PD			
PART D W PREM. PAID PER MONTH (FY19-20)	22,060	28,820	\$24.88	\$31.11	\$27.88	PART D W PREM. PAID PER MONTH (FY19-20)	19,431	28,406	\$26.39	\$33.28		PART D W PREM. PAID PER MONTH (FY19-20)	17,118	27,868	\$27.02	\$34.09		
% PART D CHOLDERS FY 19-20 PREMIUM PD	40.3%	22.5%	\$6,526,385	\$11,131,977	\$ 16,019,301	% PART D CHOLDERS FY 19-20 PREMIUM PD	40.3%	22.5%	\$6,152,526	\$11,345,588	\$ 17,498,112	% PART D CHOLDERS FY 19-20 PREMIUM PD	40.3%	22.5%	\$5,550,574	\$11,058,766	\$ 16,819,340	
NOT PART D (overall)	22,000	11%	\$119	\$84		NOT PART D (overall)	20,446	11%	\$126	\$90	\$100	NOT PART D (overall)	19,018	10%	\$131	\$92	\$102	
PREMIUMS PAID (overall)	51,880	24.8%	\$17,880,342			PREMIUMS PAID (overall)	47,857	34.6%	\$16,600,635			PREMIUMS PAID (overall)	44,114	24.3%	\$15,880,813			
REBATES (80% OF STATE SHARE IS REBATABLE)	0.500		REBATEABLE STATE SHARE	\$ 64,856,513		REBATES (80% OF STATE SHARE IS REBATABLE)	0.500		REBATEABLE STATE SHARE	\$ 61,798,635		REBATES (80% OF STATE SHARE IS REBATABLE)	0.500		REBATEABLE STATE SHARE	\$ 60,422,819		
REBATE RATE OF RETURN, REBATEABLE STATE SHARE	-0.480		ESTIMATE FOR REBATES	\$ (31,131,126)		REBATE RATE OF RETURN, REBATEABLE STATE SHARE	-0.480		ESTIMATE FOR REBATES	\$ (29,863,345)		REBATE RATE OF RETURN, REBATEABLE STATE SHARE	-0.480		ESTIMATE FOR REBATES	\$ (29,002,953)		
2019 REBATE DATA REDUCED BY 4% (rebates expected to drop due to enrollees moved to Part D)			\$32,968,820	\$94,120,970		2019 REBATE DATA REDUCED BY 4% (rebates expected to drop due to enrollees moved to Part D)			\$29,750,949	\$93,848,320		2019 REBATE DATA REDUCED BY 4% (rebates expected to drop due to enrollees moved to Part D)			\$28,898,813	\$93,977,628		
			(\$2,588,033)					(\$7,140,228)	(\$22,523,117)					(\$5,448,323)	(\$22,554,830)			
			(\$30,499,101)	KL	\$ (34,841,719)					\$ (29,663,345)							\$ (29,002,953)	
COVERAGE GAP CHANGES--ADDED COST ASSOCIATED WITH CHANGE IN 2020 PART D WRAP AROUND					\$ 5,000,000	COVERAGE GAP CHANGES--ADDED COST ASSOCIATED WITH CHANGE IN 2020 PART D WRAP AROUND					\$ 5,000,000	COVERAGE GAP CHANGES--ADDED COST ASSOCIATED WITH CHANGE IN 2020 PART D WRAP AROUND					\$ 5,000,000	
2020 70% BRAND MFR DISC; 6% BRAND TPL, 7% GENERIC TPL--END OF PHASE IN																		
THIRD PARTY RECOUPMENTS					KL	ADDED TO REBAT					\$ (3,000,000)	THIRD PARTY RECOUPMENTS						\$ (3,000,000)
TOTAL					\$ 111,090,808	TOTAL					\$ 113,432,037	TOTAL						\$ 110,462,025
FISCAL YEAR 2020-21						FISCAL YEAR 2021-22						FISCAL YEAR 2022-23						
KL 08/31 ADMIN TOTAL					\$23,869,992	CURRENT FISCAL YR						NEXT FISCAL YR						



Office of the Budget



APPROPRIATION / FUND PROFILE

Business Area: 21

Human Services

Appropriation: 10233

(first 5 digits of SAP Fund)

County Administration - Statewide

Fund Type: 001

General Fund

The County Administration - Statewide appropriation funds certain headquarters and field staff in the Offices of Income Maintenance (OIM), Medical Assistance Programs (OMAP), Long Term Living (OLTL), Mental Health and Substance Abuse Services (OMHSAS), and Administration (OA). The OIM is responsible for the administration of cash assistance, Medicaid and the Supplemental Nutrition Assistance Program (SNAP) provided through County Assistance Offices located throughout the Commonwealth. The OMAP and OMHSAS are responsible for purchasing medical and health care services on behalf of Medical Assistance recipients as well as assessing the quality of care received by recipients enrolled in both fee-for-service and managed care plans. The OLTL is responsible for the oversight of nursing home and community-based services for Medicaid clients. The OA is responsible for the administration of the Bureau of Program Integrity and inventory accounts.

Legislative Citation: 62 P.S. § 403

Budget Year	2022	Version	0		
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Related State	10233	DPACK Type	CTC	PRR	INIT
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Decision Package 1

STATE FUNDS SUMMARY		
	Request	Recomm.
	\$ 56,851	\$ 51,334
Change from Actual - Amount	\$ 11,012	\$ 5,495
Change from Actual - Percent	24.02%	11.99%
Change from Available - Amount	\$ 5,517	\$ 0
Change from Available - Percent	10.75%	0.00%

**Human Services
10233
County Adm-Statewide
General Fund**

(Dollar Amounts in Thousands)

APPROPRIATION DESCRIPTION
The County Administration - Statewide appropriation funds certain headquarters and field staff in the Offices of Income Maintenance (OIM), Medical Assistance Programs (OMAP), Long Term Living (OLTL), Mental Health and Substance Abuse Services (OMHSAS), and Administration (OA). The OIM is responsible for the administration of cash assistance, Medicaid and the Supplemental Nutrition Assistance Program (SNAP) provided through County Assistance Offices located throughout the Commonwealth. The OMAP and OMHSAS are responsible for purchasing medical and health care services on behalf of Medical Assistance recipients as well as assessing the quality of care received by recipients enrolled in both fee-for-service and managed care plans. The OLTL is responsible for the oversight of nursing home and community-based services for Medicaid clients. The OA is responsible for the administration of the Bureau of Program Integrity and inventory accounts. Legislative Citation: 62 P.S. § 403

APPROPRIATION FUNDING AND COMPLEMENT SUMMARY									
SOURCE	Actual		Available		Agency Request		GBO Recommended		Pos.
	Amount	Pos.	Amount	Pos.	Amount	Pos.	Amount	Pos.	
State	\$ 45,839	880	\$ 51,334	910	\$ 56,851	910	\$ 51,334	910	
Federal	180,324	-	131,307	-	128,068	-	131,307	-	
Augs	2,681	-	2,669	-	2,669	-	2,669	-	
Total	228,844	880	185,310	910	187,588	910	185,310	910	

AGENCY PROPOSAL AND GBO CHANGES FROM AVAILABLE YEAR					
	SOURCE	Agency Request		GBO Recommended	
		Amount	Pos.	Amount	Pos.
Available Year Appropriation:	S	\$ 51,334	910	\$ 51,334	910
	F	131,307	-	131,307	-
	A	2,669	-	2,669	-
<u>Personnel - Cost to Carry</u>					
Provides a increase in the cost to carry forward 806 filled positions for 26.1 pay periods, 98 vacant positions funded for 13 pay periods, and 6	S	1,270			
Provides for a 2.5 percent general salary increase for union and management employees (salary and wage), effective October 1, 2022	S	145			
	F	211			
Provides for the annualization of an October 1, 2021 2.50 percent general salary increase, the impact of a January 1, 2023 2.25 percent longevity increment and the impact of turnover (excludes the effect on employee benefits):	S	430			
	F	628			
Provides for a net increase in total employee benefit costs	S	934			
	F	1,364			
<u>Personnel - Rate Changes / COVID Backfill</u>					
Reflects the expiration of enhanced federal COVID CHIP funding beginning April 1, 2022	S	62			
	F	(62)			
Reflects the change in federal participation rate in Fiscal Year 2022-2023:	S	428			
	F	(428)			
<u>Operating - Cost to Carry</u>					
Reflects a decrease related to the completion of the DGS annex relocation project:	S	(386)			
	F	(614)			
Provided an increase related to postage and other related mailing costs:	S	500			
Provides an increase for operational costs related to Health Information Technology contracts within eHealth:	S	94			
	F	846			
Provides an increase in the cost to carry customers service and call center support contracts related to the Office of Income Maintenance:	S	1,491			
	F	2,177			
Reflects a decrease in operational costs related to Children's Health Insurance Program administration:	S	(144)			
	F	(778)			

Provides an increase for the replacement of outdated desktop and laptop computers.	\$	59
	F	47
Reflects the expiration of enhanced federal COVID SNAP P-EBT funding beginning April 1, 2022.	F	(4,996)
<u>Operating - Rate Changes / COVID Backfill</u>		
Reflects the expiration of enhanced federal COVID CHIP funding beginning April 1, 2022.	\$	51
	F	(51)
Reflects the change in federal participation rate in Fiscal Year 2022-2023.	\$	583
	F	(583)
<u>Budgetary Reserve</u>		
Reflects the change in Federal budgetary reserves:	F	(1,000)

NARRATIVE

BUSINESS AREA	APPROPRIATION:	Fund Type:	Budget Year:
21 Human Services	10233 County Administration-Statewide	001 General Fund	2022

Personnel

<u>Available Year</u>	<u>Budget Year</u>
910	910

Provides \$101.458 million (\$41.228 million in state funds) to support a complement of 910 in Fiscal Year 2022-2023. The complement consists of 806 filled positions funded for 26.1 pay periods, 98 unfunded vacancies, and six leave without pay position funded for benefits only.

Program Office	Filled	Funded Vacant	Unfunded Vacant	LWOP	NEW	Total
OIM	225	12	0	1	0	238
OMAP	263	31	0	2	0	296
OA/BPI	160	31	0	2	0	193
OLTL	112	14	0	1	0	127
OMHSAS	46	10	0	0	0	56
Total	806	98	0	6	0	910

Operating

The total provision for operating expenditures is \$41.003 million (\$15.111 million in state funds), an increase of \$3.292 million compared to Fiscal Year 2021-2022. The operating budget includes: \$17.609 million (\$4.127 million in state funds) for the Office of Income Maintenance (OIM), \$8.048 million (\$2.998 million in state funds) for the Office of Medical Assistance Programs (OMAP), \$3.108 million (\$1.356 million in state funds) for the Health Information Exchange, \$0.915 million (\$0.511 million in state funds) for the Office of Mental Health and Substance Abuse Services (OMHSAS), \$2.140 million (\$0.886 million in state funds) for the Office of Long-Term Living (OLTL), \$5.743 million (\$2.317 million in state funds) for the Office of Administration (OA), and \$1.450 million in state funds for inventory accounts including postage accounts.

Major provisions include:

1. A total of \$2.084 million (\$1.062 million in state funds) for rent of real estate. This includes rent cost for the new downtown

NARRATIVE

BUSINESS AREA	APPROPRIATION:	Fund Type:	Budget Year:
21 Human Services	10233 County Administration-Statewide	001 General Fund	2022

Harrisburg location which provides space for OIM and OMAP employees previously located in the Department of General Services (DGS) Annex

2. A total of \$5.099 million (\$2.549 million in state funds) for printing and \$3.563 million (\$1.520 million in state funds) for postage.
3. A total of \$5.345 million (\$1.336 million in state funds) for specialized services. This includes \$4.009 million of federal Medical Assistance funds for 1095-B mailing and call center costs.
4. A total of \$3.108 million (\$1.356 million in state funds) for Health Information Exchange (eHealth) and Health Information Technology contracts.
5. Reflects a decrease of \$4.996 million federal funds for COVID SNAP PEBT. No funding is provided in Fiscal Year 2022-2023 for COVID SNAP PEBT.

Grants & Subsidies

1. A total of \$0.503 million in state funds and \$25.056 million in federal Supplemental Nutrition Assistance Program (SNAP) funds, is provided for SNAP outreach services.
2. A total of \$7.650 million in federal ARRA - HIT funds are provided for Health Information Exchange grants.

Non-Expense

1. A total of \$0.027 million (\$0.007 million in state funds) is provided for Medicaid expansion data provided by the Department of Labor and Industry.
1. A total of \$0.990 million in federal funds is provided for a Health Information Technology subgrant to the Department of Health.
2. A total of \$0.002 million in state funds is provided for SNAP refunds of overpayments.

Commitment Item Summary

CI Avail Ctr	GBO Src Fnds	Actual Year Appropriated	Actual Year Augmentations	Actual Year Total	Available Year Appropriated	Available Year Augmentations	Available Year Total	Request Year Appropriated	Request Year Augmentations	Request Year Total	GBO Recommended Appropriated	GBO Recommended Augmentations	GBO Recommended Total
Budgetary Reserve	F	\$ 10,885,104.97		\$ 10,885,104.97	\$ 7,583,000.00		\$ 7,583,000.00	\$ 8,558,000.00		\$ 8,558,000.00	\$ 8,558,000.00		\$ 8,558,000.00
	Overall Result	\$ 10,885,104.97		\$ 10,885,104.97	\$ 7,583,000.00		\$ 7,583,000.00	\$ 8,558,000.00		\$ 8,558,000.00	\$ 8,558,000.00		\$ 8,558,000.00
Personnel Services	F	\$ 70,682,749.85		\$ 70,682,749.85	\$ 58,606,998.00		\$ 58,606,998.00	\$ 60,229,447.00		\$ 60,229,447.00	\$ 60,229,447.00		\$ 60,229,447.00
	S	\$ 34,317,000.00		\$ 34,317,000.00	\$ 37,959,002.00		\$ 37,959,002.00	\$ 41,228,000.00		\$ 41,228,000.00	\$ 41,228,000.00		\$ 41,228,000.00
	Overall Result	\$ 104,999,749.85		\$ 104,999,749.85	\$ 96,566,000.00		\$ 96,566,000.00	\$ 101,457,447.00		\$ 101,457,447.00	\$ 101,457,447.00		\$ 101,457,447.00
Operating Expenses	F	\$ 62,844,145.18		\$ 62,844,145.18	\$ 28,675,002.00		\$ 28,675,002.00	\$ 23,223,553.00		\$ 23,223,553.00	\$ 23,223,553.00		\$ 23,223,553.00
	S	\$ 11,010,000.00	\$ 2,681,193.16	\$ 13,691,193.16	\$ 12,862,998.00	\$ 2,669,000.00	\$ 15,531,998.00	\$ 15,111,000.00	\$ 2,669,000.00	\$ 17,780,000.00	\$ 15,111,000.00	\$ 2,669,000.00	\$ 17,780,000.00
	Overall Result	\$ 73,854,145.18	\$ 2,681,193.16	\$ 76,535,338.34	\$ 41,538,000.00	\$ 2,669,000.00	\$ 44,207,000.00	\$ 38,334,553.00	\$ 2,669,000.00	\$ 41,003,553.00	\$ 38,334,553.00	\$ 2,669,000.00	\$ 41,003,553.00
Grants	F	\$ 34,902,000.00		\$ 34,902,000.00	\$ 35,432,000.00		\$ 35,432,000.00	\$ 35,432,000.00		\$ 35,432,000.00	\$ 35,432,000.00		\$ 35,432,000.00
	S	\$ 503,000.00		\$ 503,000.00	\$ 503,000.00		\$ 503,000.00	\$ 503,000.00		\$ 503,000.00	\$ 503,000.00		\$ 503,000.00
	Overall Result	\$ 35,405,000.00		\$ 35,405,000.00	\$ 35,935,000.00		\$ 35,935,000.00	\$ 35,935,000.00		\$ 35,935,000.00	\$ 35,935,000.00		\$ 35,935,000.00
Non-Expense Items	F	\$ 1,010,000.00		\$ 1,010,000.00	\$ 1,010,000.00		\$ 1,010,000.00	\$ 1,010,000.00		\$ 1,010,000.00	\$ 1,010,000.00		\$ 1,010,000.00
	S	\$ 9,000.00		\$ 9,000.00	\$ 9,000.00		\$ 9,000.00	\$ 9,000.00		\$ 9,000.00	\$ 9,000.00		\$ 9,000.00
	S	\$ 45,839,000.00	\$ 2,681,193.16	\$ 48,520,193.16	\$ 51,334,000.00	\$ 2,669,000.00	\$ 54,003,000.00	\$ 56,851,000.00	\$ 2,669,000.00	\$ 59,520,000.00	\$ 56,851,000.00	\$ 2,669,000.00	\$ 59,520,000.00
	Overall Result	\$ 226,163,000.00	\$ 2,681,193.16	\$ 228,844,193.16	\$ 182,641,000.00	\$ 2,669,000.00	\$ 185,310,000.00	\$ 185,304,000.00	\$ 2,669,000.00	\$ 187,973,000.00	\$ 185,304,000.00	\$ 2,669,000.00	\$ 187,973,000.00

BPC Complement Summary - Adjustments and Explanations

AGENCY (BUSINESS AREA):	SAP Appropriation Name:	SAP Fund:
21	Dept. of Human Services	CAS
		1023300000

Complement Adjustments

Adjustment Reference	Adjustment Text	Commitment Item	Explanation	Adjustment Calculation
2110100000	Complement Benefits	6111000	LWOP Benefits - Salary Positions	\$ 257,010.00
2120100000	Complement Benefits	6111000	LWOP Benefits - Salary Positions	\$ 482,235.00
2150100000	Complement Benefits	6111000	LWOP Benefits - Salary Positions	\$ 128,505.00
2170100000	Complement Benefits	6111000	LWOP Benefits - Salary Positions	\$ 339,495.00
2190100000	Complement Benefits	6111000	LWOP Benefits - Salary Positions	\$ 128,505.00
Dep Sec Income Maint	Complement Benefits	6111000	Wage	\$ 55,000.00
2110100000	Complement Benefits	6112000	Increase in complement amounts	\$ 7,000.00
2110100000	Complement Benefits	6113000	Increase in complement amounts	\$ 30,000.00
2110100000	Complement Benefits	6131000	Increase in complement amounts	\$ 320,000.00
2110100000	Complement Benefits	6164000	Increase in complement amounts	\$ 25,000.00

Other Adjustments

Adjustment Reference	Adjustment Text	Commitment Item	Explanation	Adjustment Calculation
	Rounding Adjustment			
			Total	\$ 1,772,750.00
2110100000	Rounding Adjustment	6111000	Rounding Adjustments	\$ 455.29
2110100000	Rounding Adjustment	6111910	Rounding Adjustments	\$ 0.25
2110100000	Rounding Adjustment	6111920	Rounding Adjustments	\$ (0.04)
2110100000	Rounding Adjustment	6142000	Rounding Adjustments	\$ -
2110100000	Rounding Adjustment	6143000	Rounding Adjustments	\$ (0.20)
2110100000	Rounding Adjustment	6144000	Rounding Adjustments	\$ 0.36
2110100000	Rounding Adjustment	6145000	Rounding Adjustments	\$ (0.24)
2110100000	Rounding Adjustment	6146000	Rounding Adjustments	\$ 0.26
2110100000	Rounding Adjustment	6147000	Rounding Adjustments	\$ (0.46)
2110100000	Rounding Adjustment	6148000	Rounding Adjustments	\$ (0.40)
2110100000	Rounding Adjustment	6151000	Rounding Adjustments	\$ (0.10)
2110400000	Rounding Adjustment	6111000	Rounding Adjustments	\$ 0.47
2110400000	Rounding Adjustment	6111910	Rounding Adjustments	\$ 0.31
2110400000	Rounding Adjustment	6111920	Rounding Adjustments	\$ 0.19
2110400000	Rounding Adjustment	6142000	Rounding Adjustments	\$ -
2110400000	Rounding Adjustment	6143000	Rounding Adjustments	\$ 0.35
2110400000	Rounding Adjustment	6144000	Rounding Adjustments	\$ (0.24)
2110400000	Rounding Adjustment	6145000	Rounding Adjustments	\$ 0.11
2110400000	Rounding Adjustment	6146000	Rounding Adjustments	\$ (0.22)
2110400000	Rounding Adjustment	6147000	Rounding Adjustments	\$ 0.38
2110400000	Rounding Adjustment	6148000	Rounding Adjustments	\$ -
2110400000	Rounding Adjustment	6151000	Rounding Adjustments	\$ 0.17
2111500000	Rounding Adjustment	6111000	Rounding Adjustments	\$ (0.35)
2111500000	Rounding Adjustment	6111910	Rounding Adjustments	\$ 0.03
2111500000	Rounding Adjustment	6111920	Rounding Adjustments	\$ (0.08)
2111500000	Rounding Adjustment	6142000	Rounding Adjustments	\$ -
2111500000	Rounding Adjustment	6143000	Rounding Adjustments	\$ (0.21)
2111500000	Rounding Adjustment	6144000	Rounding Adjustments	\$ (0.13)
2111500000	Rounding Adjustment	6145000	Rounding Adjustments	\$ 0.05
2111500000	Rounding Adjustment	6146000	Rounding Adjustments	\$ 0.46
2111500000	Rounding Adjustment	6147000	Rounding Adjustments	\$ -
2111500000	Rounding Adjustment	6148000	Rounding Adjustments	\$ -
2111500000	Rounding Adjustment	6151000	Rounding Adjustments	\$ 0.08
2112000000	Rounding Adjustment	6111000	Rounding Adjustments	\$ (0.21)
2112000000	Rounding Adjustment	6111910	Rounding Adjustments	\$ (0.13)
2112000000	Rounding Adjustment	6111920	Rounding Adjustments	\$ 0.50
2112000000	Rounding Adjustment	6142000	Rounding Adjustments	\$ -
2112000000	Rounding Adjustment	6143000	Rounding Adjustments	\$ (0.33)
2112000000	Rounding Adjustment	6144000	Rounding Adjustments	\$ 0.41
2112000000	Rounding Adjustment	6145000	Rounding Adjustments	\$ (0.07)
2112000000	Rounding Adjustment	6146000	Rounding Adjustments	\$ (0.32)
2112000000	Rounding Adjustment	6147000	Rounding Adjustments	\$ 0.44
2112000000	Rounding Adjustment	6148000	Rounding Adjustments	\$ (0.40)
2112000000	Rounding Adjustment	6151000	Rounding Adjustments	\$ 0.30
2113000000	Rounding Adjustment	6111000	Rounding Adjustments	\$ (0.24)
2113000000	Rounding Adjustment	6111910	Rounding Adjustments	\$ (0.01)

2198000000	Rounding Adjustment	6143000	Rounding Adjustments	\$	(0.12)
2198000000	Rounding Adjustment	6144000	Rounding Adjustments	\$	(0.11)
2198000000	Rounding Adjustment	6145000	Rounding Adjustments	\$	0.29
2198000000	Rounding Adjustment	6146000	Rounding Adjustments	\$	0.18
2198000000	Rounding Adjustment	6147000	Rounding Adjustments	\$	0.39
2198000000	Rounding Adjustment	6148000	Rounding Adjustments	\$	-
2198000000	Rounding Adjustment	6151000	Rounding Adjustments	\$	(0.39)
			Total	\$	452.31

**County Administration - Statewide
FY 2021-2022 and FY 2022-2023
(Dollar Amounts in Thousands)**

	FY 2021-2022 Available				FY 2022-2023 Request				DIFFERENCES (Submission)					
	Auth. Comp.	State	Federal	Other	Total	Comp.	State	Federal	Other	Total	State	Federal	Other	Total
PERSONNEL														
OIM	247	\$9,658	\$17,306	\$0	\$26,964	238	\$10,436	\$17,616	\$0	\$28,052	\$848	\$240	\$0	\$1,088
OMAP	263	\$10,161	\$16,701	\$0	\$26,862	261	\$11,685	\$17,527	\$0	\$29,212	\$940	\$1,410	\$0	\$2,350
OMAP - CHIP	30	\$1,033	\$1,957	\$0	\$2,990	30	\$1,021	\$2,050	\$0	\$3,071	\$50	\$32	\$0	\$81
Health Information Exchange (eHealth)	5	\$225	\$312	\$0	\$537	5	\$253	\$349	\$0	\$602	\$28	\$37	\$0	\$65
OMHSAS	52	\$3,072	\$2,293	\$0	\$5,365	56	\$3,691	\$2,911	\$0	\$6,602	\$692	\$545	\$0	\$1,237
Administration-BPI	178	\$7,620	\$11,266	\$0	\$18,886	193	\$7,627	\$11,045	\$0	\$18,672	(\$104)	(\$110)	\$0	(\$214)
OLTL	135	\$6,190	\$8,297	\$0	\$14,487	127	\$6,515	\$8,732	\$0	\$15,247	\$325	\$435	\$0	\$760
TOTAL PERSONNEL	910	\$37,959	\$58,132	\$0	\$96,091	910	\$41,228	\$60,230	\$0	\$101,458	\$2,779	\$2,589	\$0	\$5,367
OPERATING														
OIM		\$1,278	\$5,026	\$2,129	\$8,433		\$2,791	\$7,344	\$2,129	\$12,264	\$1,560	\$2,271	\$0	\$3,831
OIM - 1095 B Mailing and Call Costs		\$1,336	\$4,009	\$0	\$5,345		\$1,336	\$4,009	\$0	\$5,345	\$0	\$0	\$0	\$0
OMAP		\$2,047	\$3,181	\$0	\$5,228		\$2,061	\$3,167	\$0	\$5,228	\$0	\$0	\$0	\$0
OMAP - CHIP		\$403	\$3,339	\$0	\$3,742		\$937	\$1,883	\$0	\$2,820	(\$144)	(\$778)	\$0	(\$922)
ARRA-HIT general operating		\$6	\$54	\$0	\$60		\$100	\$900	\$0	\$1,000	\$94	\$846	\$0	\$940
OMAP - eHealth (P3N Contract)		\$737	\$123	\$540	\$1,400		\$737	\$123	\$540	\$1,400	\$0	\$0	\$0	\$0
OMAP - Secretary (ehealth) (Other)		\$519	\$189	\$0	\$708		\$519	\$189	\$0	\$708	\$0	\$0	\$0	\$0
SEC- Data Analytics Contract		\$845	\$0	\$0	\$845		\$845	\$0	\$0	\$845	\$0	\$0	\$0	\$0
OMHSAS		\$463	\$346	\$0	\$809		\$511	\$404	\$0	\$915	\$59	\$47	\$0	\$106
ADMINISTRATION-Bureau of Program Integrity		\$2,317	\$3,426	\$0	\$5,743		\$2,317	\$3,426	\$0	\$5,743	\$0	\$0	\$0	\$0
OLTL		\$955	\$1,348	\$0	\$2,303		\$886	\$1,254	\$0	\$2,140	(\$69)	(\$94)	\$0	(\$163)
INVENTORY ACCOUNTS		\$950	\$0	\$0	\$950		\$1,450	\$0	\$0	\$1,450	\$500	\$0	\$0	\$500
DGS Annex Relocation Project		\$1,007	\$1,138	\$0	\$2,145		\$621	\$524	\$0	\$1,145	(\$386)	(\$614)	\$0	(\$1,000)
COVID SNAP PEBT		\$0	\$4,996	\$0	\$4,996		\$0	\$0	\$0	\$0	\$0	(\$4,996)	\$0	(\$4,996)
PRIOR YEAR FEDERAL		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING		\$12,863	\$27,175	\$2,669	\$42,707		\$15,111	\$23,223	\$2,669	\$41,003	\$1,614	(\$3,318)	\$0	(\$1,704)
GRANTS & SUBSIDIES														
OIM - Food Stamp Ed - Mini Grants 50 % Federal		\$503	\$503	\$0	\$1,006		\$503	\$503	\$0	\$1,006	\$0	\$0	\$0	\$0
Greater Philadelphia Coalition Against Hunger # 17 (4100070592)		\$0	\$161	\$0	\$161		\$0	\$161	\$0	\$161	\$0	\$0	\$0	\$0
Telephonic Signature/Technology Grant		\$0	\$1,103	\$0	\$1,103		\$0	\$1,103	\$0	\$1,103	\$0	\$0	\$0	\$0
Benefits Data Trust #24		\$0	\$943	\$0	\$943		\$0	\$943	\$0	\$943	\$0	\$0	\$0	\$0
Greater Pittsburgh Community Food Bank #22 (4100069151)		\$0	\$166	\$0	\$166		\$0	\$166	\$0	\$166	\$0	\$0	\$0	\$0
SNAP-Ed Grant-Penn State University 4100069151		\$0	\$24,906	\$0	\$24,906		\$0	\$24,906	\$0	\$24,906	\$0	\$0	\$0	\$0
OMAP - Health Information Exchange (ARRA-HIT)		\$0	\$7,650	\$0	\$7,650		\$0	\$7,650	\$0	\$7,650	\$0	\$0	\$0	\$0
TOTAL GRANTS & SUBSIDIES		\$503	\$35,432	\$0	\$35,935		\$503	\$35,432	\$0	\$35,935	\$0	\$0	\$0	\$0
Non-Expense														
OIM - Benefits Data Trust mailing costs (4000017912)		\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OIM - Medicaid Expansion MOU with L&I (4100067298)		\$7	\$20	\$0	\$27		\$7	\$20	\$0	\$27	\$0	\$0	\$0	\$0
OIM - SNAP refund of overpayments		\$2	\$0	\$0	\$2		\$2	\$0	\$0	\$2	\$0	\$0	\$0	\$0
OMAP - Subgrant to DOH Direct Federal		\$0	\$990	\$0	\$990		\$0	\$990	\$0	\$990	\$0	\$0	\$0	\$0
TOTAL NON-EXPENSE		\$9	\$1,010	\$0	\$1,019		\$9	\$1,010	\$0	\$1,019	\$0	\$0	\$0	\$0
Budgetary Reserve		\$0	\$9,558	\$0	\$9,558		\$0	\$8,558	\$0	\$8,558	\$0	(\$1,000)	\$0	(\$1,000)
GRAND TOTAL		\$51,334	\$131,307	\$2,669	\$185,310		\$56,851	\$128,463	\$2,669	\$187,973	\$4,393	(\$1,729)	\$0	\$2,663

**Department of Military and Veterans Affairs
Contracts and Grants in Support of the 2022-23 Budget**

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Contracts and Grants for Budget Year 2022-23 will be renewed based on availability of funds.

The Education of Veterans Children appropriation provides gratuities for children of honorably discharged veterans who have been certified as having wartime service-connected disabilities rated as totally and permanently disabled, have died of war service-connected disabilities or died in service during a period of war or armed conflict.

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
Education Of Veterans Children	10034	Allegheny	University of Pittsburgh	Grants to Institution	\$7,130.00	\$4,000.00	
Education Of Veterans Children	10034	Centre	Pennsylvania State University	Grants to Institution	\$25,346.16	\$28,500.00	
				Subtotal	\$32,476.16	\$32,500.00	\$0.00

The Armory (Readiness Centers) Maintenance and Repair appropriation is utilized for various critical statewide projects such as the replacement, repair and installation of heating systems, roofs, electrical distribution systems, plumbing and sewer systems, painting and waterproofing of buildings, etc.

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
ArmoryMaintAndRepair	10043	Bedford	Clark Contractors Inc	Result	\$554,873.98	\$288,069.24	
ArmoryMaintAndRepair	10043	Bedford	Clark Contractors Inc	Nonstructural Improv	\$362,814.65	\$158,208.12	
ArmoryMaintAndRepair	10043	Bedford	Clark Contractors Inc	Erection or Remodeli		\$15,724.82	
ArmoryMaintAndRepair	10043	Bedford	Clark Contractors Inc	ContRepairs-Non-EDP	\$34,289.72		
ArmoryMaintAndRepair	10043	Bedford	Clark Contractors Inc	Cap Improve-Bldgs/St	\$157,769.61	\$114,136.30	
ArmoryMaintAndRepair	10043	Centre	Gm Mccrossin Inc	Erection or Remodeli		\$22,342.96	
ArmoryMaintAndRepair	10043	Delaware	S J Thomas Company Inc	Result	\$272,651.87	\$43,365.92	
ArmoryMaintAndRepair	10043	Delaware	S J Thomas Company Inc	Nonstructural Improv	\$23,844.25		
ArmoryMaintAndRepair	10043	Delaware	S J Thomas Company Inc	Erection or Remodeli	\$176,251.37	\$37,725.17	
ArmoryMaintAndRepair	10043	Delaware	S J Thomas Company Inc	Cap Improve-Bldgs/St	\$72,556.25	\$5,640.75	
				Subtotal	\$1,655,051.70	\$685,213.28	\$0.00

The Civil Air Patrol appropriation provides costs to the Pennsylvania Wing, Civil Air Patrol, Inc. (PAWG). Funds are to utilize services of CAP and its volunteers for the public good. CAP has the ability to quickly generate and organize large numbers of highly trained and motivated volunteers with ready access to up-to-date equipment, which results in extremely cost-effective support to government agencies.

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
Civil Air Patrol	10050	Lebanon	The Pennsylvania Wing Civil Air Pat	SPymtInsHEdNonSt	\$100,000.00	\$100,000.00	
				Subtotal	\$100,000.00	\$100,000.00	\$0.00

The Burial Detail Honor Guard funds are used to provide burial detail honor guards from veterans groups for veteran soldiers who are to be buried at the Fort Indiantown Gap National Cemetery, the National Cemetery of the Alleghenies and Washington Crossing National Cemetery.

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
Burial Detail Honor Guard	10051	Dauphin	Pennsylvania War Veterans Council	SPymtInsHEdNonSt	\$99,000.00		
				Subtotal	\$99,000.00	\$0.00	\$0.00

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
The General Government Operations appropriation is used to provide administrative, technical, programmatic and clerical support to operate the Pennsylvania National Guard and Pennsylvania veterans.							
General Government Operations	10053	Allegheny	Peoples Natural Gas Company	Heating Fuel	\$63,573.58	\$35,169.73	
General Government Operations	10053	Allegheny	Allegheny County Airport Authority	RealEstate	\$53,796.63	\$54,644.67	30876.72
General Government Operations	10053	Allegheny	W W Grainger Inc	Machinery & Equipmen	\$30,473.44		
General Government Operations	10053	Allegheny	Markl Supply Company Inc	OthEquipment	\$12,686.80		
General Government Operations	10053	Allegheny	W W Grainger Inc	Miscellaneous	\$60,673.91	\$56,567.79	
General Government Operations	10053	Allegheny	United States Postal Service	Postage	\$60,000.00	\$20,000.00	
General Government Operations	10053	Allegheny	Moon Township Municipal Authority	Water and Sewerage	\$11,774.65	\$7,103.40	
General Government Operations	10053	Allegheny	Abm Industries Inc	RealEstate	\$16,320.00	\$10,880.00	
General Government Operations	10053	Allegheny	Pennsylvania American Water Cpry	Water and Sewerage	\$22,163.54	\$11,862.87	
General Government Operations	10053	Allegheny	Peoples Gas Company Llc	Heating Fuel	\$10,310.06	\$5,667.12	
General Government Operations	10053	Allegheny	Duquesne Light	Electricity	\$93,999.57	\$67,134.56	
General Government Operations	10053	Allegheny	Glassmere Fuel Service Inc	Heating Fuel	\$18,583.98	\$33,977.97	
General Government Operations	10053	Allegheny	Quality Mechanical Services Inc	ContRepairs-Non-EDP	\$111,310.79	\$49,659.95	
General Government Operations	10053	Bedford	Clark Contractors Inc	Erection or Remodeli	\$15,361.01		
General Government Operations	10053	Bedford	New Enterprise Stone & Lime Co Inc	Miscellaneous	\$136,841.75	\$90,922.32	
General Government Operations	10053	Berks	J C Ehrlich Co Inc	Other Specialized Se	\$12,800.00	\$14,000.00	14000
General Government Operations	10053	Berks	Berkshire Systems Group Inc	ContRepairs-Non-EDP	\$133,833.68	\$104,969.17	17500
General Government Operations	10053	Berks	Pro Max Fence Systems Llc	ContRepairs-Non-EDP	\$10,711.33		
General Government Operations	10053	Berks	Ugi Utilities Inc	Heating Fuel	\$241,409.13	\$108,930.80	
General Government Operations	10053	Berks	Berkshire Systems Group Inc	ContMaint-Non-EDP	\$7,784.75	\$4,700.25	
General Government Operations	10053	Berks	Ugi Energy Services Llc	Heating Fuel	\$28,903.11	\$21,491.65	
General Government Operations	10053	Berks	Ugi Utilities Inc	Electricity	\$16,818.26	\$9,398.98	
General Government Operations	10053	Blair	Mayer Electric Supply Company Inc	Miscellaneous	\$17,938.47		
General Government Operations	10053	Bucks	M&M Lawncare East Inc	ContMaint-Non-EDP	\$17,268.75	\$17,040.00	12600
General Government Operations	10053	Bucks	Power Cool Inc	ContRepairs-Non-EDP	\$13,234.17	\$11,603.10	4951.25
General Government Operations	10053	Bucks	Tjm Trevoze Llc Dba	Travel	\$1,027,259.00		
General Government Operations	10053	Cambria	Johnstown Cambria County	RealEstate	\$7,000.00	\$7,000.00	
General Government Operations	10053	Cambria	Kircon Breco Service Llc	ContRepairs-Non-EDP	\$27,954.29	\$2,262.80	
General Government Operations	10053	Centre	Hampton Inn State College	Travel	\$50,574.72		
General Government Operations	10053	Centre	Lezzer Lumber	Miscellaneous	\$14,434.07	\$12,253.64	
General Government Operations	10053	Chester	K Butler Enterprises Llc	ContMaint-Non-EDP	\$10,454.80		
General Government Operations	10053	Chester	Cawley Environmental Services Inc	ContMaint-Non-EDP	\$41,557.23	\$42,189.00	5357
General Government Operations	10053	Chester	Clark Contractors Inc	OfficeEquipment	\$18,078.27	\$16,762.56	14399.86
General Government Operations	10053	Chester	United Refrigeration Inc	Furniture and Fixtur	\$41,914.00		
General Government Operations	10053	Chester	Witmer Public Safety Group Inc	OthEquipment	\$14,546.98		
General Government Operations	10053	Clearfield	Fullington Trailways Llc	Miscellaneous	\$30,400.00		
General Government Operations	10053	Clearfield	Fullington Trailways Llc	Other Rentals/Leases	\$200,595.00		
General Government Operations	10053	Cumberland	Pierson Computing Connection Inc	Hrdwre Storage	\$288,675.00		
General Government Operations	10053	Cumberland	Uniquesource Products And Services	Other Specialized Se	\$7,405.00	\$15,390.00	
General Government Operations	10053	Cumberland	Uniquesource Products And Services	ContMaint-Non-EDP	\$217,028.40	\$180,948.55	58776.4
General Government Operations	10053	Cumberland	Pierson Computing Connection Inc	Hardware Serv Main	\$5,922.00	\$3,375.00	
General Government Operations	10053	Cumberland	Pierson Computing Connection Inc	Hrdwre Network	\$5,225.00		
General Government Operations	10053	Cumberland	Johnson Controls Fire Protection	ContMaint-Non-EDP	\$26,795.82	\$2,680.50	
General Government Operations	10053	Cumberland	Asplundh Tree Expert Llc	Miscellaneous	\$39,985.00		
General Government Operations	10053	Cumberland	H & N Landscaping Llc	ContMaint-Non-EDP	\$19,221.75	\$7,567.99	4445
General Government Operations	10053	Cumberland	Uniquesource Products And Services	Miscellaneous	\$42,848.21	\$4,351.88	
General Government Operations	10053	Dauphin	Susquehanna Area Regional	Water and Sewerage	\$17,501.46	\$12,435.03	
General Government Operations	10053	Dauphin	Pennsylvania Legislative	Other Specialized Se	\$6,250.00		
General Government Operations	10053	Dauphin	Susquehanna Area Regional	RealEstate	\$40,328.24	\$40,328.24	40328.24
General Government Operations	10053	Dauphin	Ud Hotels Llc Dba	Travel	\$14,157.00	\$23,985.00	
General Government Operations	10053	Dauphin	Automated Logic Contracting Srvs	ContMaint-Non-EDP	\$36,108.02	\$38,991.00	19750

Memorandums of Understanding

Pursuant to the General Appropriations Act of 2019, DMVA was appropriated \$336,000 for fiscal year 2019-20 to disperse to the Disabled American Veterans, a nonprofit charity organization, for transportation. DMVA was not, however, granted the legal authority required to disperse this funding as grants to non-profit organizations. Therefore, the Department of Human Services agreed to facilitate the dispersal of this funding in the form of grants to eligible non-profit organizations on DMVA's behalf. Grant authority has been designated to DMVA in future fiscal years.

Appropriation		Vendor PA County Code	Vendor	Commitment item	Exp. and Commitments 2020-21	Exp. and Commitments 2021-22	Commitments for 2022-23
Disabled American Veterans Transportation	10660	Cumberland	Department of Human Services	Intrafund Payments	\$336,000.00	\$336,000.00	0
				Subtotal	\$336,000.00	\$336,000.00	\$0.00
Total State					\$336,000.00	\$336,000.00	\$0.00