

Executive Order
Commonwealth of Pennsylvania
Governor's Office

Subject:
Pennsylvania Justice Network (JNET)
Governance Structure

Number:
2014-02


By Direction of: Tom Corbett, Governor

Date:
March 18, 2014

- WHEREAS, on March 9, 1995, the Improve Management and Cost Control Task Force ("IMPACCT") was established to survey and examine the administrative organization and operations of state agencies in order to secure greater administrative and program efficiency and economy; and
- WHEREAS, *Sections 501 and 502 of The Administrative Code of 1929 (71 P.S. §§ 181 and 182)* require administrative departments and several independent and departmental administrative boards to coordinate their work and activities with other departments, boards, and commissions; and
- WHEREAS, historically, justice information systems in the commonwealth have been fragmented secondary to the development of independent, autonomous information systems designed to address agency-specific operational needs; and
- WHEREAS, the Office of Administration initiated the Integrated Criminal Justice (ICJ) Project in January 1996 for the purpose of developing a strategic vision for the sharing of electronic information between justice and justice-affiliated agencies in order to improve operating efficiencies and enhance public safety throughout the commonwealth; and
- WHEREAS, in May 1997, the Office of Administration formed a steering committee of agency representatives from the 10 justice and justice-affiliated agencies to develop and implement an initial blueprint for the Justice Network (JNET); and
- WHEREAS, the purpose of this Executive Order is to create and formalize the JNET Governance Structure for the commonwealth's Justice Network to include the JNET Executive Council, the JNET Steering Committee, and the JNET Office; and
- WHEREAS, the establishment of a JNET Governance Structure will facilitate the development of a cost-effective, integrated justice information system that maximizes standardization of information and communications technology across the commonwealth's justice and justice-affiliated agencies and, thereby, improves public safety.

NOW, THEREFORE, I, Tom Corbett, Governor of the Commonwealth of Pennsylvania, by virtue of the authority vested in me by the Constitution of the Commonwealth of Pennsylvania and other laws of the commonwealth do hereby establish the **Pennsylvania Justice Network (JNET) Governance Structure**. By so doing, I invest it with the necessary powers to perform the duties and functions set forth herein and to advise and counsel me in the development and operation of the JNET System specifically with respect to the commonwealth's overall duty to ensure public safety.

1. **Purpose.** The purpose of the JNET Governance Structure is to establish a strategic direction for the investment in information solutions across the commonwealth's technology enterprise and to direct implementation of a comprehensive integrated justice information system.
2. **JNET Governance Structure.** The JNET Governance Structure shall consist of an Executive Council, a Steering Committee, and a JNET Office. Each entity will be responsible for fulfilling specific activities, as outlined below, necessary to support JNET.
 - a. **JNET Executive Council.** The JNET Executive Council shall be responsible for establishing an overall policy and strategic vision for JNET. This vision should complement agency operations and ensure ongoing interagency cooperation and collaboration.
 - (1) **Composition.** The JNET Executive Council shall be comprised of chief executives from the justice and justice-affiliated organizations identified below. Agencies that provide information via JNET to any of the JNET Executive Council member agencies may petition the JNET Executive Council and be granted membership based on a majority vote of the Council. Given the significance of JNET to the administration's overall public safety initiatives, participants will be required to regularly represent their respective agency at JNET Executive Council meetings. If the participant on the JNET Executive Council is not the chief executive, the designee must serve as a high-level decision maker from the agency.
 - (a) Department of Corrections.
 - (b) Pennsylvania State Police.
 - (c) Board of Probation and Parole.
 - (d) Commission on Crime and Delinquency.
 - (e) Board of Pardons.
 - (f) Juvenile Court Judges' Commission.
 - (g) Department of Public Welfare.
 - (h) Department of Transportation.
 - (i) Governor's Policy Office.

- (j) Governor's Office of Administration.
- (k) Office of the Budget.
- (l) Office of General Counsel.
- (m) Office of Inspector General.
- (n) Office of Administration, Deputy Secretary for Information Technology.
- (o) Office of Administration, JNET Executive Director.

Although participation on the JNET Executive Council by justice entities outside the Executive Branch, or outside the Governor's jurisdiction, cannot be required by Executive Order, representation by the agencies below is seen to be critical to the success of JNET, and is strongly encouraged. As with the other JNET Executive Council appointments, non-Executive Branch agencies shall be required to select a permanent designee, who will represent their agency at all JNET Executive Council meetings.

- (p) Administrative Office of Pennsylvania Courts.
- (q) Office of Attorney General.
- (r) Commission on Sentencing.

(2) Chairperson. The Governor's Policy Office representative will serve as the Chair of the JNET Executive Council for the purposes of convening meetings and conducting business. Except that the Governor may designate, to serve at his/her pleasure, another person from the Council membership as Chair of the JNET Executive Council.

b. The JNET Steering Committee. The JNET Steering Committee shall establish a tactical plan for the deployment of JNET functionality and associated information sharing requirements. Policies set forth by the Steering Committee shall reflect the means by which participating agencies shall share data stored in agency-specific information systems in order to maximize access to, and the use of, existing databases and platforms.

(1) Composition. The JNET Steering Committee shall include representatives from the following agencies or any other agency granted membership on the JNET Executive Council, as selected by the agency heads:

- (a) Pennsylvania State Police.
- (b) Department of Corrections.
- (c) Board of Probation and Parole.
- (d) Board of Pardons.

- (e) Juvenile Court Judges' Commission.
- (f) Commission on Crime and Delinquency.
- (g) Department of Public Welfare.
- (h) Department of Transportation.
- (i) Office of Attorney General*.
- (j) Administrative Office of Pennsylvania Courts*.
- (k) Governor's Policy Office.
- (l) Office of Administration.
- (m) Office of the Budget.
- (n) Office of General Counsel.
- (o) Office of Inspector General.
- (p) Commission on Sentencing*.
- (q) At-large member**.
- (r) At-large member**.
- (s) At-large member**.
- (t) Office of Administration, Deputy Secretary for Information Technology.
- (u) Office of Administration, JNET Executive Director.

* Insofar as these organizations choose to participate on the JNET Executive Council.

** The JNET Steering Committee Chairperson may appoint up to three at-large members to the JNET Steering Committee. The at-large members may represent federal, state, county and/or local criminal justice agencies. The at-large members will serve a two year term and will serve at the discretion of the Chairperson. During the two year term, the Chair can replace at will or reappoint as appropriate. At least two of the at-large members will be representative of county and/or local criminal justice agencies. Steering Committee members may not be representatives of non-government organizations, quasi-government organizations or associations.

(2) Chairperson. In consultation with the JNET Executive Council, the Office of Administration shall designate the JNET Steering Committee Chair.

- c. **The JNET Office.** The JNET Office will be managed by an Executive Director, who will direct day-to-day management, development, and implementation of JNET.
- (1) **Composition.** The Executive Director, in consultation with the Office of Administration's Deputy Secretary for Information Technology and Deputy Secretary for Human Resources Management and the JNET Steering Committee, shall determine the appropriate staffing levels and associated classifications necessary to support JNET Office operations.
- (2) **Organizational Location.** The JNET Office will be located within the Office of Administration, Office for Information Technology, and shall report to the Deputy Secretary for Information Technology. JNET Office priorities shall be established by the JNET Steering Committee within the overall strategic direction set forth by the JNET Executive Council.
3. **Effective Date.** This Executive Order shall take effect immediately and shall continue in effect unless revised or modified by the Governor.
4. **Rescission.** *Executive Order 1999-4* is hereby rescinded.