
MANAGEMENT DIRECTIVE

505.9
Amended
Number

COMMONWEALTH OF PENNSYLVANIA GOVERNOR'S OFFICE

Subject:

Standard Abbreviations for Use With the Compensation Plan and SAP R/3 System

By Direction Of:


Robert S. Barnett, Secretary of Administration

Date:

March 11, 2004

This amendment updates agency names, organizational units, and standard abbreviations for job, position and organization titles. Marginal dots have been excluded from the Enclosures due to major changes. Enclosure 4 has been added.

1. **PURPOSE.** To establish standard abbreviations for position titles, agency names, and organizational units used in the Classification and Pay Plans and in the SAP R/3 system. •

2. **SCOPE.** This directive applies to all agencies under the Governor's jurisdiction and, as appropriate, to legislative and judicial activities, and to executive agencies not under the Governor's jurisdiction.

3. POLICY.

a. All agencies under the Governor's jurisdiction are to use the standard abbreviations in Enclosure 1 for agency names and organizational units, the standard abbreviations in Enclosures 2 and 3 for job, position, and organization titles, and the standard abbreviations in Enclosure 4 for deputies and functional abbreviations for organization titles. •

b. Shortened titles for organizations will be maintained in SAP's Organization Name field. Organization titles created or maintained in the SAP R/3 system will be comprised of the two-character agency abbreviation and the standard abbreviation for each word within the organization's title. •

c. The Organization Abbreviation field in SAP will hold an alphanumeric symbol for the organization. The data within the Organization Abbreviation field will be comprised of the two-character agency abbreviation, the two- to three-character deputy (or lower organization) or functional abbreviation and the four-digit organization code. •

4. RESPONSIBILITIES.

a. **The Deputy Secretary for Human Resources and Management, Office of Administration,** will be responsible for: •

- (1) Applying the standard abbreviations to the SAP R/3 system and the Classification and Pay Plans. •

Distribution: F

- (2) Amending the lists of abbreviations for all new classifications approved by the Executive Board
- which require abbreviations.

- **b. Agency Human Resource Directors** will be responsible for ensuring that standard abbreviations are
- used for position and organization creation and maintenance with the SAP R/3 system for agency-level
- transactions.

4 Enclosures:

- 1 – Standard Abbreviations for Agency Names and Organizational Units
- 2 – Standard Abbreviations for Job, Position and Organization Titles in the Commonwealth
- 3 – Standard Abbreviations for Long Job and Position Titles
- 4 – Standard Abbreviations for Deputies and Functional Abbreviations for Organization Titles.

This directive replaces, in its entirety, Management Directive 505.9 dated January 5, 1999.

**STANDARD ABBREVIATIONS FOR
AGENCY NAMES AND ORGANIZATIONAL UNITS**

Governor's Office	GV
Executive Offices	EX
Lt. Governor's Office	LG
Aging, Department of	AN
Agriculture, Department of	AG
Attorney General, Office of	AT
Auditor General, Department of	AU
Banking, Department of	BG
Basic Education, Office of	BE
Civil Service Commission, State	CS
Community & Economic Development, Dept of	CE
Conservation & Natural Resources, Dept of	CN
Corrections, Department of	CR
Criminal Justice Information Systems	CJ
Education, Department of	ED
Emergency Management Agency, PA	EM
Employment Security, Office of	ES
Environmental Hearing Board	EH
Environmental Protection, Dept of	EP
Ethics Commission	EC
Fish & Boat Commission, PA	FB
Game Commission, PA	GC
General Services, Department of	GS
Governor's Advisory Commission on African American Affairs	GACAAA
Governor's Advisory Commission on Latino Affairs	GALA
Health, Department of	HL
Higher Education Assistance Agency, PA	PHEAA
Historical & Museum Commission, PA	HM
Human Relations Commission, PA	PHRC
ImaginePA	IPA
Information Technology, Office for	OIT
Infrastructure Investment Authority, PA	PV
Insurance Department	IN
Integrated Personnel Payroll System	IPPS
Labor & Industry, Department of	LI
Liquor Control Board, PA	LC
Mental Health, Office of	MH
Military & Veterans Affairs, Dept of	MV

Milk Marketing Board	MM
Municipal Employees' Retirement Board, PA.....	PMRB
Municipal Employees' Retirement System, PA	PMRS
Office of Administration	OA
Office of the Budget	OB
Office of General Counsel	OGC
Office of Inspector General.....	IG
Probation & Parole, PA Board of	PP
Public Employee Retirement Commission	PERC
Public School Employees' Retirement Board	PSERB
Public School Employees' Retirement System	PSERS
Public Television Network Commission, PA	PT
Public Utility Commission, PA.....	PU
Public Welfare, Department of.....	PW
Revenue, Department of	RV
Rural Development Council	RDC
Securities Commission	SC
State	ST
State Employees' Retirement Board	SERB
State Employees' Retirement System.....	SERS
State Employment, Bureau of	BSE
State Oral School	SOS
State Police, PA	SP
State System of Higher Education	SSHE
Tax Equalization Board, State	TE
Thaddeus Stevens College of Technology	TSCT
Transportation, Department of.....	TR
Treasury Department.....	TREAS
Vocational Rehabilitation, Office of	OVR
Workers' Compensation Advisory Council.....	WCAC

STANDARD ABBREVIATIONS FOR JOB, POSITION AND ORGANIZATION TITLES IN THE COMMONWEALTH

A

ABBREVIATED	Abbr	AGRONOMIC	Agrnmc
ABLE	Abl	AIRCRAFT	Arcft
ABUSE	Abs	AIRPORT	Arprt
ACADEMIC	Acdmc	ALCOHOL	Alchl
ACADEMY	Acdmy	ALCOHOLISM	Alchsm
ACCELERATED	Accel	ALLOCATION	Alloc
ACCIDENT	Acdnt	ALLOWANCE/ALLOWANCES	Alw
ACCOUNTANT/ACCOUNT/ACCOUNTS	Acct	ALTERNATE	Alt
ACCOUNTING	Acctg	AMBULATORY	Ambltry
ACCOUNTS RECEIVABLE	Ar	AMENDMENT	Amdt
ACCRUAL	Accrl	AMOUNT	Amt
ACQUISITION	Acq	ANALYSIS	Anlys
ACTING	Actg	ANALYST	Anl
ACTION	Actn	ANESTHETIST	Anthst
ACTIVE	Actv	ANIMAL	Anml
ACTIVITIES	Actvs	ANNUAL	Annl
ACTIVITY	Act	ANNUALIZED	Annlzd
ACTUAL	Acl	ANNUITANT	Annt
ACUTE	Acte	ANNUITY	Annty
ACTUARY	Actry	ANTHRACITE	Anthcte
ADDENDUM	Adndum	ANTICIPATED	Antic
ADDRESS	Addr	APIARY	Apry
ADDRESSING	Adrsng	APPALACHIAN	Applchn
ADJUDICATION	Adjdctn	APPEAL/APPEALS	Appl
ADJUDICATOR	Adjdctr	APPLIANCE	Aplc
ADJUST/ADJUSTED/ADJUSTMENT	Adj	APPLICATION/APPLICATIONS	App
ADJUSTOR	Adjr	APPOINTING	Apptng
ADJUTANT	Adjt	APPOINTMENT	Appt
ADMINISTRATION	Ad	APPRAISER	Appr
ADMINISTRATIVE	Admv	APPRENTICE	Aprnt
ADMINISTRATOR	Adm	APPROPRIATION	Approp
ADMISSIONS	Adms	APPROVAL	Apprvl
ADULT	Adlt	AQUATIC	Aqtc
ADVANCE EARNED INCOME CREDIT	Aeic	ARBITRATION	Arbtn
ADVANCE/ADVANCED	Adv	ARCHAEOLOGICAL	Archlgcl
ADVISER/ADVISOR	Advr	ARCHAEOLOGY	Arhlgly
ADVISORY	Advry	ARCHITECT	Arch
ADVOCATE	Advct	ARCHITECTURAL	Archl
AFFAIRS	Aff	ARCHITECTURE	Archre
AFFIRMATIVE	Afrm	ARCHIVES	Arcvs
AFTER THE FACT	Atf	ARCHIVIST	Arcvst
AGED	Ag	AREA	Ara
AGENCY	Agcy	ARMED	Armd
AGENT	Agt	ARREARS	Arr
AGRIBUSINESS	Agrbus	ARTIST	Artst
AGRICULTURAL	Agrl	ASSESS	Ase
AGRICULTURE	Agr	ASSESSMENT	Asemnt
		ASSISTANCE	Astnc
		ASSISTANT	Asst

ASSISTING Asstng
ASSOCIATE Assoc
ASSOCIATION Assn
ASSURANCE Assur
ATHLETIC Athlct
ATTENDANCE Attend
ATTENDANT Atnmnt
ATTORNEY Atty
AUDIOLOGIST Adlgst
AUDIO-VISUAL Ad-vs
AUDIT Aud
AUDITING Audg
AUDITOR Audr
AUDITS Auds
AUTHORITY/AUTHORIZATION Auth
AUTHORIZED Authzd
AUTOMATED Automtd
AUTOMATIC Aut
AUTOMATION Automtn
AUTOMOTIVE Autmtv
AVIATION Avtn
AWARENESS Awrness

B

BAKER Bkr
BAKING Bkg
BALANCE Bal
BANKING Bnkg
BANKRUPTCY Bnkrptcy
BARBER Brbr
BARBERING Brbrg
BARGAINING Barg
BASED Bsd
BASIC Bas
BASIN Bsn
BEAUTICIAN Btch
BEDDING Bdg
BEGIN Beg
BEHAVIOR Bhvr
BEHAVIORIAL Bhvrl
BENEFIT/BENEFITS Ben
BEVERAGE Bev
BICENTENNIAL Bcntnl
BILINGUAL Blngl
BILLED Bild
BILLING Bilg
BINDERY Bndry
BIODIVERSITY Biodivrsty
BIOLOGICAL Biolgcl
BIOLOGIST Biogst
BIOLOGY Biolgy

BIOSTATISTICIAN Biostatstcn
BIOSTATISTICS Biostat
BIRTH Brth
BITUMINOUS Bitmns
BLACKSMITH Blksmith
BLASTING Blstng
BLIND Blnd
BLINDNESS Blindns
BOARD Bd
BOARDS Bds
BOATING Btng
BOATSWAIN Btswn
BODIED Bod
BOILER Blr
BOOKKEEPING Bkpng
BOTANIST Btntst
BOTANY Btnty
BREATH Bth
BRIDGE/BRIDGES Brdg
BROADCAST Brdcst
BROOM Brm
BRUSH Brsh
BUDGET Bdgt
BUILDING Bldg
BUILDINGS Bldgs
BUILDING TRADE Bt
BUILT-UP Blt-up
BUREAU Bur
BUS Bs
BUSINESS Bus
BUTLER Btlr
BUYER Byr

C

CADET Cdt
CALENDAR Cal
CANNING Cng
CANTEEN Cntn
CAPACITY Cap
CAPITOL Cptl
CAPTAIN Capt
CARE Cre
CAREER Car
CARPENTER Crpntnr
CARPET Crp
CARTOGRAPHIC Crtgphc
CASEWORK Csewk
CASEWORKER Csewkr
CASH Cash
CASHIER Cshr
CASUALTY Csty

CATASTROPHE	Ctsphe	COMMERCE	Comerc
CATEGORY	Catgry	COMMISSION	Comm
CEMENT	Cmnt	COMMISSIONER	Comr
CENTER/CENTERS	Ctr	COMMITTEE	Cmte
CENTRAL	Ctrl	COMMODITY	Cmdty
CENTURY	Cntry	COMMUNICABLE	Cmncble
CERTIFICATION	Cert	COMMONWEALTH	Cmwl
CERTIFIED	Certd	COMMUNICATIONS	Cmncs
CHAIRMAN	Chrmn	COMMUNITY/COMMUNITIES	Cmy
CHAIRPERSON	Chrpsn	COMPANY/COMPANIES	Cpny
CHANCELLOR	Chnclr	COMPENSATION	Comp
CHAPLAIN/CHAPLAINS	Chpln	COMPLIANCE	Cmplnc
CHAPLAINCY	Chplncy	COMPLAINT/COMPLAINTS	Cmplts
CHARGE	Chg	COMPLEMENT	Cmpl
CHAUFFEUR	Chfr	COMPLETION	Compl
CHECK	Chk	COMPENSATION	Cmpsns
CHEMICAL	Chem	COMP TROLLER	Compt
CHEMIST	Chmst	COMPUTER	Cmp
CHEMISTRY	Chmsty	COMPUTERIZED	Cmpzd
CHIEF	Chf	CONDUCT	Cndt
CHIEF COUNSEL	Cc	CONFIDENTIAL	Conf
CHILD	Chld	CONFIRMATION	Confm
CHILDHOOD	Chldhd	CONFLICT	Conflict
CHILDLINE	Chldln	CONSERVATOR	Cnsvtr
CHILDREN	Chldn	CONSERVATION	Cnsvn
CHILDRENS	Chldns	CONSOLIDATED	Cnsdtd
CHRONIC	Chrnc	CONSORTIUM	Cnsrtm
CITATION	Citatn	CONSTANT	Const
CIVIL	Cvl	CONSTRUCTION	Cnstr
CIVIL SERVICE	Cs	CONSTRUCTOR	Cnstr
CLAIM/CLAIMED/CLAIMS	Clm	CONSULTANT	Cnslt
CLASS	Cls	CONSULTING	Cnsltg
CLASSIFICATION	Clsftn	CONSUMER	Consr
CLASSIFIER	Clsfr	CONSUMER AND FAMILY AFFAIRS	Cfa
CLERICAL	Cler	CONTACT	Cntc
CLERK	Clk	CONTAINMENT	Cntmt
CLIENT	Clnt	CONTINUING	Cntng
CLINICAL	Clnc	CONTRACT	Cntr
CLOCK	Clck	CONTROL	Cont
CLOTHING	Clthg	CONVERT/CONVERSION	Conv
CODE	Cd	COOPERATION	Coopn
COFFEE	Cfe	COOPERATIVE	Coop
COALITION	Coaltn	COORDINATION	Coordntn
COLLABORATION	Clbrtn	COORDINATOR	Coor
COLLECTIONS	Clctns	CORPORAL	Cpl
COLLECTIVE	Coll	CORPORATION	Corp
COLLECTOR	Clctr	CORRECTION/CORRECTIONS	Corr
COLLEGE	Clg	CORRECTIONAL	Crcnl
COLONEL	Col	COSMETOLOGY	Csmlgy
COMBINATION	Comb	COST	Cst
COMMANDANT	Comdnt	COUNCIL	Cncl
COMMANDER	Cmdr	COUNSEL	Cnsl
COMMERCIAL	Comercl	COUNSELING	Cnslng

COUNSELOR Cnslr
COUNT/COUNTER/COUNTS/COUNTERS Cnt
COUNTY Co
COUNTRY Cntry
COURSE Crs
COURT Crt
COVERAGE Cov
COVERED Covd
CRAFTS Crfts
CREDENTIALS Crdntls
CREDIT Cr
CRIME Crm
CRIMINAL Crml
CRIMINALIST Crmnlst
CRIPPLED Crip
CULTURIST Cltrst
CUMULATIVE Cum
CURATOR Cur
CURRENT Curr
CURRICULUM Crclm
CUSTODIAL Cstdl
CUSTODIAN Cstdn
CUSTOMER Cstrmr
CUTTER Cutr

D

DAIRY Dry
DAIRYMAN Drymnm
DATA Dta
DATABASE Db
DATE Dt
DAY Dy
DAYS Dys
DEBT Dbt
DECKHAND Dkhnd
DECEASED Dec
DEDUCTION Ded
DEEP Dp
DEFENSE Def
DELINQUENCY Delq
DELIVER/DELIVERY Del
DELINQUENT Dlqnt
DENTAL Dntl
DENTIST Dent
DEPARTMENT Dept/dpt
DEPENDENT Depn
DEPOSIT/DEPOSITS Dp
DEPOSITORY Dpry
DEPUTY Dep
DESCRIPTION Descr
DESCRIPTIVE Dscptv
DESIGN Dsgn

DESIGNER Dsgnr
DESKTOP Dsktp
DETECTION Det
DETERGENT Dtrg
DEVELOPMENT Dvpt
DEVELOPMENTAL Dvptl
DEVELOPER Dvplr
DIAGNOSTIC Diag
DIESEL Dsl
DIETARY Dietry
DIETETIC Dietc
DIETICIAN Dietn
DIFFERENCE Diff
DIRECT/DIRECTOR Dir
DIRECTIVE/DIRECTIVES Drtv
DISABLED Dsbl
DISABILITIES Dsblts
DISABILITY Disab
DISADVANTAGED Dsavntd
DISBURSEMENTS Dsbmsts
DISCIPLINE Dscpln
DISCOUNT Disc
DISEASE Dse
DISPUTE Dispt
DISTANCE Dist
DISTRIBUTION/DISTRIBUTIVE Distr
DISTRICT Dstr
DIVISION Div
DOCUMENT/DOCUMENTS/DOCUMENTATION Doc/Docmtn
DOMESTIC Dmstc
DORMITORY Dorm
DRAFT/DRAFTING Dft
DRAFTER Dftr
DRAFTSMAN Dftsmn
DRAINAGE Drnge
DREDGE Drge
DREDGING Drdgn
DRILL Drl
DRIVER Drvr
DRUG Drg
DUPLICATING Dplctg

E

EARLY Erly
EARNED INCOME TAX Eit
EARNINGS Earn
ECOLOGICAL Eclgl
ECONOMIC Ecnmc
ECONOMICS Ecnmcs
ECONOMIST Ecnmst
EDITOR Edtr
EDUCABLE/EDUCATION Ed

EDUCATIONAL Ednl
 EDUCATOR Edctr
 EFFECTIVE Eff
 EFFECTIVENESS Effns
 EFFICIENCY Effcy
 ELECTIONS Elect
 ELECTRIC Electr
 ELECTRICAL Electl
 ELECTRICIAN Electrnl
 ELECTROCARDIOGRAPH Ekg
 ELECTROENCEPHALOGRAPH Eeg
 ELECTRONIC Eltrnc
 ELEMENTARY Elemy
 ELEVATOR Elvtr
 ELIGIBILITY/ELIGIBLE Elig
 EMERGENCY Emgcy
 EMOTIONALLY Emly
 EMPLOYEE Emp
 EMPLOYEE/POSITION Empos
 EMPLOYER Empr
 EMPLOYMENT Empmt
 EMPOWERMENT Empwrmt
 ENDING End
 ENERGY Enrgy
 ENFORCEMENT Enf
 ENGINE En
 ENGINEER Eng
 ENGINEERING Engrg
 ENGLISH Enl
 ENGRAVING Engv
 ENROLLMENT Enrlmt
 ENTERED Entrd
 ENTERPRISE/ENTERPRISES Entrprs
 ENTOMOLOGIST Entmlgst
 ENTOMOLOGY Entmlgy
 ENTREPRENEURIAL Entrprnl
 ENVIRONMENTAL Env
 EPIDEMIOLOGIST Epdmlgst
 EPIDEMIOLOGY Epdmlgy
 EPIZOOTIOLOGY Epzootlgy
 EQUAL Eq
 EQUAL OPPORTUNITY Eo
 EQUINE Eqne
 EQUIPMENT Equip
 EQUIVALENT Equiv
 ESTABLISH Estblsh
 ESTATE Est
 ESTIMATOR Estmtr
 EVALUATION Eval
 EVALUATOR Evltr
 EXAMINATION Exmn
 EXAMINER Exmr
 EXAMINERS Exmrs

EXAMINING Exmng
 EXCEPTIONAL Excptl
 EXCESS Excs
 EXECUTIVE Ex
 EXEMPT/EXEMPTION Exmpt
 EXHIBITS Exhbts
 EXPIRATION Exp
 EXPLOSIVES Explsvs
 EXTENDED Extnd
 EXTENSION Extnsn

F

FABRICATION Fabtn
 FACILITIES Fclts
 FACILITY Fac
 FACTORY Fctry
 FACULTY Fclty
 FAMILIES Fmles
 FAMILY Fmly
 FARMLAND Fmrlnd
 FEDERAL Fed
 FEDERAL WITHHOLDING TAX Fwt
 FERTILIZER Frtlzr
 FIELD Fl
 FILING Flng
 FILLED Fild
 FILM Flm
 FINANCE Fnce
 FINANCIAL Fin
 FINANCING Fncng
 FINGERPRINT Fngprnt
 FINISHER Fnshr
 FIRE Fr
 FIREARM Fram
 FIREMAN Freman
 FIRST Frst
 FISCAL Fsc
 FISCAL YEAR TO DATE Fytd
 FISHERIES Fshres
 FISHING Fshg
 FIXED Fxt
 FLAGSHIP Flgshp
 FLEET Flt
 FLIGHT Flgt
 FLOOD Fld
 FLORIST Flrst
 FLOW Flw
 FOOD Fd
 FORECASTING Frcstng
 FORCE Frc
 FOREIGN Frgn
 FOREMAN Frmn

FORENSIC Frnsc
FOREST Fors
FORESTER Forstr
FORESTRY Forstry
FORM/FORMS Frms
FOSTER Fstr
FRAUD Frd
FREIGHT Frgt
FREQUENCY Freq
FRUIT Frt
FULL Fill
FULL-TIME Ft
FUNCTION/FUNCTIONAL Func
FUND Fd
FUNDING Fndg
FURLOUGH Furl
FURNITURE Fntr

G

GAMES Gms
GARDENER Grdnr
GARMENT Grmt
GENERAL Gen
GENERALIST Genlst
GENETICIST Gntcst
GEOGRAPHER Geogrpr
GEOGRAPHY Geo
GEOLOGIC Geolgc
GEOLOGIST Geolgst
GOVERNMENT Govt
GOVERNMENTAL Gvnmtl
GOVERNOR/GOVERNORS Gov
GRANDPARENT Grdprnt
GRANT/GRANTS Grt
GRAPHIC Grphc
GROSS Gr
GROUNDS Grds
GROUP Grp
GUARDIANSHIP Grdnshp
GUIDANCE Gdnc
GUIDE Gde
GUNSMITH Gnsnth

H

HAIRSTYLING Hrstylg
HANDICAP/HANDICAPPED Hcp
HANDLING Hdng
HARDWOOD(S) Hrdwd(s)
HARNESS Harn
HATCHERY Htchry
HAZARDOUS Hazdous

HEADQUARTERS Hdq
HEALTH Hlth
HEALTHCHOICES Hlthchcs
HEAD Hd
HEARING/HEARINGS Hrng
HELICOPTER Helicptr
HELPER Hlpr
HERDSMAN Hrdsmn
HIGH Hgh
HIGHER Hghr
HIGHWAY/HIGHWAYS Hwy
HISPANIC Hspnc
HISTORIAN Hstrn
HISTORIC Hstrc
HISTORICAL Hstrcl
HISTORY Hist
HOLIDAY Hol
HOME/HOMES Hm/Hms
HOMEMAKER Hmkr
HORSE Hrse
HOSPITAL Hosp
HOUR/HOURS Hr/Hrs
HOUSEMOTHER Hsmthr
HOUSEPARENT Hseprnt
HOUSING Hsg
HUMAN Hmn
HUMAN RESOURCE Hr
HUNTER Hntr
HYDRAULIC Hydr
HYDROGEOLOGIST Hydrgt
HYGIENE Hyg
HYGIENIST Hygnt

I

IDENTIFICATION Id
ILLNESS Illns
ILLUSTRATOR Illstr
IMMUNOLOGY Immnlgy
IMAGING Imgng
IMPAIRED Imp
IMPLEMENTATION Impltn
IMPROVEMENT Imprvmt
INCOME Inc
INCREMENT Incr
INCUMBENT Incumb
INDEPENDENT Indpnt
INDICATOR Ind
INDIVIDUAL Indvl
INDUSTRIAL Indl
INDUSTRIALIZED Indlzd
INDUSTRY/INDUSTRIES Indry
INFIRMARY Infmry

INFORMATION Info
 INFORMATION TECHNOLOGY It
 INFRASTRUCTURE Infrstrct
 INHALATION Inhltn
 INHERITANCE Inhrtnc
 INITIATION Init
 INITIATIVES Initvs
 INJURY Inj
 INMATE Inmte
 INQUIRY Inq
 INSPECTION Inspn
 INSPECTOR Insp
 INSTALLATION Instln
 INSTANT Insnt
 INSTITUTION/INSTITUTE Inst
 INSTITUTIONAL Instl
 INSTITUTIONS Insts
 INSTRUCTION Instn
 INSTRUCTIONAL Instrl
 INSTRUCTOR Instr
 INSTRUMENT Instrmt
 INSTRUMENTATION Instrmtn
 INSURANCE Ins
 INTAKE Intk
 INTEGRATION Intgrtn
 INTELLIGENCE Intlgnce
 INTERCITY Incty
 INTER CITY RAIL PASSENGER lcrp
 INTEREST Int
 INTERGOVERNMENTAL Intrgovmtl
 INTERGROUP Intrgrp
 INTERMEDIATE Intrmdte
 INTERMITTENT Intrmtnt
 INTERN Intrn
 INTERNAL Intrnl
 INTERNAL REVENUE SERVICE lrs
 INTERNATIONAL Intntl
 INTERPRETATION Intrptn
 INTERPRETER Intrpr
 INTERSTATE Intst
 INTERVENTION Intrvn
 INTERVIEWER Intrvwr
 INVENTORY Inv
 INVESTIGATION Invstgn
 INVESTIGATIVE Invgtive
 INVESTIGATOR Invtgr
 INVESTMENT/INVESTMENTS Invmt/Invmts

J

JEWELRY Jwy
 JUDGE/JUDGES Jdg/Jdgs
 JURISDICTION Juris
 JUSTICE Jus
 JUSTIFICATION Jstftn
 JUVENILE Juv

K

KEEPER Kpr
 KNITTING Kntg

L

LABOR Lbr
 LABORER Lbrer
 LABORATORY/LABORATORIES Lab/Labs
 LADY Ldy
 LANDSCAPE Lndscp
 LANGUAGE Lang
 LARGE Lg
 LAUNDRY Lndry
 LAW Lw
 LAYOUT Lyout
 LEADER Ldr
 LEARNING Lrng
 LEADERSHIP Ldshp
 LEASES Lses
 LEASING Lseng
 LEDGER Led
 LEGAL Lgl
 LEGISLATION Legn
 LEGISLATIVE Leg
 LEVEL Lvl
 LIABILITY Liab
 LIAISON Lias
 LIBRARIAN Lbrn
 LIBRARY Lbry
 LICENSE Lic
 LICENSED Lcnsd
 LICENSING Lcnsng
 LICENSURE Licure
 LIEUTENANT Lt
 LIFE Lf
 LIFEGUARD Lfgrd
 LIMITED Ltd
 LINK Lnk
 LIQUID Lqd
 LIQUIDATING Lqdng
 LIQUIDATIONS Lqdns
 LIQUOR Liq

LITERACY Lit
LITHOGRAPHIC Lith
LIVESTOCK Lvstk
LOANS Lns
LOCAL Lcl
LOCAL WAGE TAX Lwt
LOCATION Loc
LOCKSMITH Lcksmth
LOGISTICS Lgsts
LONG Lng
LONG TIME CARE Ltc
LOOKOUT Lkout
LOSS Ls
LOTTERIES Ltres
LOTTERY Ltry

M

MACHINE Mch
MACHINIST Mchnst
MAINTAINER Mntnr
MAINTENANCE Mntnc
MAKER Mkr
MAKING Mkg
MAJOR Mjr
MALADJUSTED Mld
MALPRACTICE Malprct
MANAGED Mgd
MANAGEMENT Mgmt
MANAGER Mgr
MANPOWER Mnpwr
MARINE Mrne
MARKET Mkt
MARKETPLACE Mktpl
MARKETING Mktg
MARKING Mrkng
MARSHAL Mrshl
MASON Msn
MASONRY Msny
MASTER Mstr
MATERIALS Mtls
MATHEMATICS Math
MATERNAL Mtrnl
MATRON Mtrn
MATTRESS Mtrs
MAXIMUM Max
MEASUREMENT Msrment
MEASURES Msr
MECHANIC Mchnc
MECHANICAL Mchnl
MEDIA Mda
MEDIATION Mdtm

MEDIATOR Mdtr
MEDICAID Medcd
MEDICAL Med
MEMBER Mbr
MEMBERSHIP Mbrshp
MENTAL Mnl
MENTAL HEALTH Mh
MENTAL RETARDATION CENTER Mrc
MENTAL RETARDATION UNIT Mru
MENTALLY Mntly
MENTALLY RETARDED Mr
MERCHANDISING Merchndng
MESSENGER Msgr
METAL Mtl
METER Metr
METEOROLOGIST Mtrlgst
METHOD/METHODS Met/Mthds
MICROBIOLOGIST Mcrblgst
MICROBIOLOGY Mcrblgy
MICROGRAPHIC Microgrphc
MICROWAVE Micowve
MILITARY Mil
MILK Mlk
MINE Mn
MINERAL Mnrl
MINES Mns
MINIMUM Min
MINING Mng
MINOR Mnr
MINORITY Mnrtly
MOBILE Mbl
MONITOR Mntr
MONITORING Mntrng
MONTH Mo
MONTH TO DATE Mtd
MORGUE Mrge
MORTUARY Mrtry
MOTION Mtn
MOTOR Mtr
MOVEMENT Mvmnt
MULTIPLY/MULTIPLIER Mult
MUNICIPAL/MUNICIPALITY Mun
MUSEUM Mus
MUSIC Msc
MUSICIAN Mscn

N

NAME Nm
NATURAL Ntrl
NEGOTIATION Negn
NEGOTIATOR Negr

NEIGHBORHOOD Nbrhd
 NETWORK Netwrk
 NOISE Nse
 NON Nn
 NON-MEDICAL N-med
 NONMETAL Nmtl
 NONTAXABLE Ntxbl
 NUCLEAR Nclr
 NUMBER Num
 NURSE Nrs
 NURSING Nrsg
 NURSERY Nrsry
 NURSERYMAN Nrsrymn
 NUTRITION Ntrtn
 NUTRITIONIST Ntrnst

O

OBJECT Obj
 OCCUPATION/OCCUPATIONAL Occup
 OCCUPATIONAL PRIVILEGE TAX Opt
 OCCURRENCE Occur
 OFFENDER Ofndr
 OFFICE Off
 OFFICE SERVICES Os
 OFFICER Ofr
 OFFICES Ofcs
 OFFICIALS Ofcls
 OFFSET Ofst
 OMBUDSMAN Ombdsmn
 OPERATED Oprtd
 OPERATING Opng
 OPERATION/OPERATIONS Op
 OPERATIONAL Opnl
 OPERATOR Opr
 OPHTHALMOLOGIST Ophtlmgst
 OPPORTUNITY Optnty
 OPTICAL Optl
 OPTION Optn
 ORCHARDIST Orchdst
 ORDER Ord
 ORGANIZATION/ORGANIZATIONS Org
 ORGANIZATIONAL Orgnl
 ORIENTATION Orntn
 ORTHOPEDIC Ortho
 ORTHOTICS Orthcs
 OTHER Othr
 OTOLARYNGOLOGIST Otolynlgst
 OUTREACH Outrch
 OVERALL Ovrl
 OVERRIDE Ovrd
 OVERTIME Ot
 OWNER Ownr

P

PACKAGING Pckng
 PATHOLOGY Pthlgy
 PAID Pd
 PAINTER Pntr
 PAINTING Pntg
 PANEL/PANELS Pnl
 PAPER Ppr
 PAPERWORK Pprwk
 PARASITOLOGIST Prstlgst
 PARDONS Prdns
 PARK/PARKS Prk
 PAROLE Prl
 PARTICIPATION Partn
 PARTNERSHIP Ptnrshp
 PART-TIME Pt
 PARTY Prty
 PASSENGER Psngr
 PASTORAL Pastrl
 PATHOLOGIST Path
 PATIENT Ptnt
 PATROL Ptl
 PATROLMAN Ptlmn
 PAVEMENT Pavmnt
 PAY Py
 PAY PERIOD BEGIN DATE Ppbd
 PAYMENT/PAYMENTS Pmt
 PAYROLL Pay
 PENDING Pend
 PENNSYLVANIA Pa
 PENSION Pnsn
 PERCENT Pct
 PERFORMANCE Perf
 PERIOD Per
 PERMANENT Perm
 PERSON/PERSONS Persn
 PERSONAL Psnl
 PERSONNEL Pers
 PEST Pst
 PESTICIDE Pstcde
 PETROLEUM Ptrlm
 PHARMACEUTICAL Phmctl
 PHARMACIST Phmcst
 PHARMACY Phmcy
 PHOTOGRAMMETRIST Phtgmtst
 PHOTOGRAMMETRY Phtgmtry
 PHOTOGRAPHER Phtgpr
 PHOTOGRAPHIC Phtgpc
 PHOTOLITHOGRAPHER Phtlthgph
 PHYSICAL Phys
 PHYSICIAN Physn
 PHYSICIST Physt

PICTURE Pctr
 PILOT Plt
 PIPEFITTER Pipeftr
 PLACEMENT Plcmt
 PLAN Pln
 PLANNER Plnr
 PLANNING Plng
 PLANS Plns
 PLANT Plnt
 PLASTERER Plstr
 PLUMBER Plmbr
 PLUMBING Plmbg
 PODIATRIST Pdtrst
 POLICE Plc
 POLICIES Plcs
 POLICY Plcy
 POLICYHOLDER Plcyholdr
 POLLUTION Pltn
 PORTFOLIO Portfllo
 POSITION Pos
 POSTSECONDARY Pstscdry
 POULTRY Pltry
 PRACTICAL Prctcl
 PRACTICE/PRACTICES Prcts
 PRACTITIONER Prctnr
 PREDATOR Pred
 PREFERRED Pref
 PREPARATION Preptn
 PREPARATOR Prep
 PREPAREDNESS Prpdns
 PRESERVATION Prsvn
 PRESIDENT Pres
 PRESIDING Prsdg
 PRESS Prs
 PREVAILING Prvlng
 PREVENTION Prvntn
 PREVENTIVE Prvntv
 PREVIOUS Prev
 PRICING Prcng
 PRINCIPAL Prncpl
 PRINTER Prtr
 PRINTING Prtg
 PRISON Prsn
 PRIVATE Pvt
 PRIVILEGE Priv
 PROBATION Pbtn
 PROCEDURES Prcdrs
 PROCESS/PROCESSING Proc
 PROCESSOR Prcsr
 PROCTOR Prctr
 PROCUREMENT Prcmnt
 PRODUCE Prod
 PRODUCER Prodr

PRODUCTION Prd
 PRODUCTS Prdts
 PROFESSIONAL Pfsnl
 PROFESSOR Prof
 PROGRAM Prgm
 PROGRAMMER Prgmr
 PROGRAMMING Prgmg
 PROGRAMS Prgms
 PROJECTED Projd
 PROJECTIONIST Prjtnst
 PROJECTS Pj
 PROMOTION Prom
 PROOFREADER Prfrdr
 PROPAGATION Prpgtn
 PROPAGATOR Prpgtr
 PROPERTIES Props
 PROPERTY Prop
 PROSECUTION Prostrn
 PROSTHETICS Prsthcs
 PROTECTION Pro
 PROTECTOR Prtctr
 PROTHONOTARY Prothry
 PROVIDER Pvdr
 PSYCHIATRIC Psych
 PSYCHIATRY Psychry
 PSYCHIATRIST Psychtrst
 PSYCHOLOGICAL Psycl
 PSYCHOLOGIST Psycgst
 PSYCHOLOGY Psycy
 PUBLIC Pub
 PUBLICATION/PUBLICATIONS Pbctn/Pbctns
 PUBLIC WORKS Pwks
 PUPIL Ppl
 PURCHASE/PURCHASES Prch/Prchs
 PURCHASING Prchg

Q

QUALITY Qlty
 QUANTITY Qty
 QUARRIES Qures
 QUARTER Qtr
 QUARTER TO DATE Qtd
 QUESTIONED Questnd

R

RACING Rcng
 RADIATION Rdtm
 RADIO Rdio
 RADIOLOGICAL Rdlgl
 RADIOLOGIST Rdlgst
 RAILROAD Rr

SECURITY/SECURITIES Scy
 SEEDLING SdIng
 SELECTIONS Sltns
 SEMESTER Smstr
 SENIOR Sr
 SENIORITY Senrty
 SERGEANT Sgt
 SEROLOGIST Srlgst
 SERVICE Serv
 SERVICES Srvs
 SERVICEMAN Srvmn
 SESSION Sess
 SETTLEMENT Stlmt
 SEWAGE Swge
 SECTION Sectn
 SEWER Swr
 SEWING Swng
 SEXUAL Sxl
 SEXUALLY Sxly
 SHARE Sh
 SHIFT Shft
 SHIPYARD Shpyd
 SHOP Shp
 SHORT Sht
 SKILLED Skld
 SKILLS Skls
 SMALL Sm
 SOAP Sp
 SOCIAL Soc
 SOCIAL SECURITY Ss
 SOCIAL SECURITY NUMBER Ssn
 SOCIALLY Scly
 SOLICITOR Slctr
 SOLID Sld
 SPECIAL Spc
 SPECIALIZED Spcl
 SPECIALIST Spcst
 SPECIALITY Spclty
 SPECIFICATIONS Spec
 SPECIMEN Spchn
 SPEECH Spch
 SPEED Spd
 STAFF Stf
 STANDARD/STANDARDS Stnd/Stnds
 STATE St
 STATE CORRECTIONAL INSTITUTION Sci
 STATE WITHHOLDING TAX Swt
 STATE WORKERS' INSURANCE FUND Swif
 STATEMENT Stmnt
 STATISTICAL Ststcl
 STATISTICIAN Ststcn
 STATISTICS Stat

STEAMFITTER Stmftr
 STENOGRAPHER Steno
 STEWARD Stwrd
 STOCK Stk
 STORE/STORES Str/Strs
 STOREKEEPER Strkpr
 STRATEGIC Strtgc
 STREET St
 STRUCTURAL Strctl
 STUDENT Stdt
 STUDIES Stds
 SUBSIDENCE Sub
 SUBSIDY Sbsdy
 SUBSTANCE Substnc
 SUBSTITUTE Subst
 SUFFIX Suff
 SUMMER Smr
 SUPERINTENDENT Sup
 SUPERVISING Supvng
 SUPERVISION Spvn
 SUPERVISOR Supv
 SUPERVISORY Spvy
 SUPPLEMENT/SUPPLEMENTAL Supp
 SUPPLY Sply
 SUPPRESSION Sprsn
 SUPPLIES Spls
 SUPPORT Spt
 SURFACE Srfc
 SURGEON Srgn
 SURPLUS Sprls
 SURVEILLANCE SrvInce
 SURVEY Srvy
 SURVEYOR Srvyr
 SURVIVOR Surv
 SWINEHERDSMAN Swnhrdsmn
 SWITCHBOARD Swchbd
 SYSTEM/SYSTEMS Sys

T

TABULATING Tab
 TAILORING Tlrg
 TAX Tx
 TAXABLE Txb
 TAXATION Ttxn
 TAXES Txs
 TAXING Txng
 TAXPAYER Txpvr
 TEACHER Tchr
 TEACHING Tchng
 TEAM Tm
 TECHNICAL Tech

TECHNICIAN Tchn
 TECHNOLOGICAL Tchlgal
 TECHNOLOGIST Tchlgst
 TECHNOLOGY Tchlg
 TELECOMMUNICATIONS Telecmnacs
 TELEPHONE Tele
 TELEVISION Tv
 TEMPERATURE Tmptr
 TEMPORARY Temp
 TERM Trm
 TERMINAL Trml
 TERMINATION Term
 TEST Tst
 TESTER Tstr
 TESTING Tstng
 TEXTILE Txtl
 THERAPEUTIC Thrptc
 THERAPIST Thrpst
 THERAPY Thrpy
 TIME Tm
 TIMEKEEPER Tmkpr
 TINSMITH Tnsmth
 TITLE Titl
 TOOLMARK Tlmk
 TOPOGRAPHIC Tpgprhc
 TOTAL Tot
 TOURISM Trsm
 TOURIST Trst
 TOXICOLOGY Toxclgy
 TRACK Trk
 TRADE Trd
 TRADER Trdr
 TRADES Trds
 TRADESMAN Trdsmn
 TRAFFIC Trfc
 TRAINABLE Trnbl
 TRAINEE Trn
 TRAINING Trng
 TRAINIST Trnist
 TRANSACTION Tran
 TRANSFER Trns
 TRANSIT Trnst
 TRANSMITTAL Trnsmtl
 TRANSPORTATION Trnspt
 TRAVEL Trav
 TREASURER/TREASURY Treas
 TREATMENT Trmt
 TROOP Trp
 TROOPER Trpr
 TRUCK Trck
 TUBERCULOSIS Tb
 TUNNEL Tnnl
 TYPE Tpe

TYPIST Typst
 TYPEWRITER Typwrtr

U

UNDERGROUND Undgrd
 UNDERWRITING Undrwrtg
 UNEMPLOYMENT Unemp
 UNEMPLOYMENT COMPENSATION Uc
 UNION Un
 UNIT Unt
 UNIVERSITY Univ
 UPHOLSTERED Uphd
 UPHOLSTERER Uphlstr
 UPHOLSTERING Uphlg
 UPHOLSTERY Uphlsy
 URBAN Urbn
 USAGE Usge
 UTILITIES Utls
 UTILITY Util
 UTILIZATION Utilztn

V

VALIDATE Valid
 VALUATION Val
 VARIANCES Varnces
 VECTOR Vctr
 VEGETABLE Veg
 VEHICLE/VEHICLES Vhcl/Vhcls
 VENDOR Vend
 VETERAN/VETERANS Vet/Vets
 VETERINARIAN Vtrnrn
 VETERINARY Vtrnry
 VICTIM/VICTIMS Vctm
 VIDEO Vd
 VIDEOGRAPHER Vdgrpr
 VIOLENT VInt
 VISUAL Visl
 VISUALLY Visly
 VOCATIONAL Vctnl
 VOLTAGE Vltg
 VOLUNTEER VIntr
 VOUCHER Vou
 VOUCHER TRANSMITTAL Vt

W

WAGE Wg
 WARDEN Wrdrn
 WAREHOUSE Whse
 WAREHOUSING Whseng
 WARNINGS Wrngs

WARRANT Wrnt
 WASHMAN Wshmn
 WASTE/WASTES Wste
 WATCH Wch
 WATER Wtr
 WATERSHED Wtrshd
 WATERFOWL Wtrfwl
 WATERWAY/WATERWAYS Wtrwy
 WEATHERIZATION Wthrztn
 WEEK Wk
 WEIGHT/WEIGHTS Wgt/Wgts
 WELDER Wldr
 WELDING Wldg
 WELFARE Wlf
 WESTERN Wstrn
 WETLANDS Wtlnds
 WILD Wld
 WILDLIFE Wldife
 WINDOW WASHER Wndwsh
 WINE Wne
 WITHHOLDING Wth
 WOMAN Wman
 WOMEN Wmen
 WOMENS Wmns
 WOOD Wd
 WORK/WORKS Wrk
 WORKER/WORKERS Wkr
 WORKFORCE Wrkfrc
 WORKMEN/WORKMENS Wkmn/Wkmns
 WORK RELATED DISABILITY LEAVE Wrld
 WORLDWIDE Wrldwde
 WRITER Wrtr

Y

YEAR Yr
 YEAR TO DATE Ytd
 YOUTH Yth

STANDARD ABBREVIATIONS FOR LONG JOB AND POSITION TITLES

AUTOMOTIVE MAINTENANCE/REPAIR OCCUPATIONS TEACHER.....	AMROT
BUSINESS OCCUPATIONS TEACHER	BOT
CONSTRUCTION OCCUPATIONS TRADES TEACHER	COTT
CONSUMER AND FAMILY AFFAIRS	CFA
ELECTRICAL/ELECTRONIC SKILLS OCCUPATION TEACHER	EESOT
HEALTH INSURANCE PREMIUM PAYMENT	HIPP
MECHANICAL TRADES OCCUPATION TEACHER	MTOT
METAL WORKING OCCUPATIONS TEACHER	MWOT
SERVICE OCCUPATIONS TEACHER	SOT

**STANDARD ABBREVIATIONS FOR DEPUTIES AND FUNCTIONAL
ABBREVIATIONS FOR ORGANIZATION TITLES**

Agency	Org Code	Deputies or Function	Abbreviation
All Agencies		Administration/Administrative Services	AD
All Agencies		Chief Counsel	CC
All Agencies		Executive Staff	EX
All Agencies		Finance/Budget (with the exception of Office of Budget orgs)	FI
All Agencies		Human Resources	HR
All Agencies		Information Systems/Technology	IT
All Agencies		Legislative Liaison	LG
All Agencies		Office Services/Procurement	OS
All Agencies		Policy	PL
All Agencies		Press	PS
Aging	2001	AN Office of Program Management	PM
Aging	3001	AN Office of the Deputy Secretary of Aging	AG
Aging	4001	AN Office of Deputy Secretary of Community Based Care	PM
Aging	4101	AN Bureau of Pharmaceutical Assistance (PACE)	PA
Agriculture	3000	AG Deputy Secretary for Regulatory Programs	RP
Agriculture	4000	AG Deputy Secretary for Marketing, Promotion & Program Services	MK
Banking	1200	BG Deputy Secretary for Financial Depository Institutions	FD
Civil Service Commission	1200	CS Deputy for Operations	OP
Civil Service Commission	3000	CS Bureau of Management Services	MS
Civil Service Commission	4000	CS Bureau of Personnel Assessment	PA
Civil Service Commission	6000	CS Bureau of Employment Services	ES
Civil Service Commission	7000	CS Bureau of Audit and Technical Services	ATS
Cmunity & Econ Dvpt	0002	CE Deputy Secretary for Community Development	CD
Cmunity & Econ Dvpt	3100	CE Bureau of Economic Assistance	BD
Cmunity & Econ Dvpt	4000	CE Deputy Secretary for Technology and Policy Development .	TPD
Cmunity & Econ Dvpt	5000	CE Office of Small Business	SB
Cmunity & Econ Dvpt	7321	CE Tourism, Film and Economic Development Marketing	TM
Cmunity & Econ Dvpt	8000	CE Deputy Secretary for Technology, Trade and Econ. Development	TTE
Cmunity & Econ Dvpt	8300	CE Governor's Action Team	GAT
Cmunity & Econ Dvpt	9000	CE Deputy Secretary for Program Operations	PO
Cmunity & Econ Dvpt	9400	CE Center for Business Financing	BD
Cnsvn & Natrl Resrcs	2000	CN Deputy Secretary for Conservation and Engineering Services	CE
Cnsvn & Natrl Resrcs	5000	CN Deputy Secretary for Parks and Forestry	PF
Cnsvn & Natrl Resrcs	6000	CN Bureau of State Parks	SP
Cnsvn & Natrl Resrcs	6100	CN Park Region #1, Regional Office	#1

Agency	Org Code	Deputies or Function	Abbreviation
Cnsvn & Natrl Resrcs	6200	CN Park Region #2, Regional Office	#2
Cnsvn & Natrl Resrcs	6300	CN Park Region #3, Regional Office	#3
Cnsvn & Natrl Resrcs	6400	CN Park Region #4, Regional Office	#4
Cnsvn & Natrl Resrcs	8000	CN Office of Parks & Forestry	PF
Cnsvn & Natrl Resrcs	8100	CN Bureau of Forestry	FO
Corrections	1000	CR Correctional Institutions Administration	IA
Corrections	1009	CR Correctional Industries Central Office	CI
Corrections	1200	CR State Correctional Institution at Albion	ALB
Corrections	1300	CR State Correctional Institution at Cambridge Springs	CBS
Corrections	1500	CR State Correctional Institution at Camp Hill	CAM
Corrections	1600	CR State Correctional Institution at Chester	CHE
Corrections	1800	CR State Correctional Institution at Coal Township	COA
Corrections	2000	CR State Correctional Institution at Cresson	CRE
Corrections	2500	CR State Correctional Institution at Dallas	DAL
Corrections	2800	CR State Correctional Institution at Forest	FOR
Corrections	3000	CR State Correctional Institution at Frackville	FRA
Corrections	3500	CR State Correctional Institution at Graterford	GRA
Corrections	4000	CR State Correctional Institution at Greensburg	GRB
Corrections	4300	CR State Correctional Institution at Greene County	GRN
Corrections	4400	CR State Correctional Institution at Houtzdale	HOU
Corrections	4500	CR State Correctional Institution at Huntingdon	HUN
Corrections	4600	CR State Correctional Institution at Laurel Highlands	LAU
Corrections	4800	CR State Correctional Institution at Mahanoy	MAH
Corrections	5000	CR State Regional Correctional Facility at Mercer	MER
Corrections	5500	CR State Correctional Institution at Muncy	MUN
Corrections	5800	CR State Correctional Institution at Pine Grove	PIN
Corrections	6000	CR State Correctional Institution at Pittsburgh	PIT
Corrections	6300	CR Motivational Boot Camp at Quehanna	QUE
Corrections	6500	CR State Correctional Institution at Retreat	RET
Corrections	7000	CR State Correctional Institution at Rockview	ROC
Corrections	7500	CR State Correctional Institution at Smithfield	SMI
Corrections	7600	CR State Correctional Institution at Somerset	SOM
Corrections	7800	CR State Correctional Institution at Waymart	WAM
Corrections	8000	CR State Correctional Institution at Waynesburg	WAY
Corrections	8500	CR State Correctional Institution at Fayette	FAY
Corrections	9000	CR Community Service Centers	SFP
Dept Miltry/Vets Aff	0041	MV Soldiers' & Sailors' Home	SS
Dept Miltry/Vets Aff	0043	MV Hollidaysburg Veterans Home	HL
Dept Miltry/Vets Aff	0045	MV Southeastern PA Veterans Center	SE
Dept Miltry/Vets Aff	0047	MV Gino J. Merli Veterans Center	GM
Dept Miltry/Vets Aff	0049	MV Southwestern Veterans Center	SW
Dept Miltry/Vets Aff	0051	MV Delaware Valley Veterans Home	DV
Dept Miltry/Vets Aff	0081	MV Facilities & Engineering	FE
Dept Miltry/Vets Aff	0380	MV Scotland School for Veterans Children	SC

Agency	Org Code	Deputies or Function	Abbreviation
Education	2400	ED Commonwealth Libraries	CL
Education	3000	ED Office of Elementary/Secondary Education	ESE
Education	5000	ED Office of Postsecondary/Higher Education	PHE
Emergency Management Agency	3000	EM Bureau of Operations and Training	OT
Emergency Management Agency	4000	EM Bureau of Plans	PN
Emergency Management Agency	5000	EM Bureau of Recovery and Mitigation	RM
Emergency Management Agency	6000	EM Bureau of Technical Services	TS
Emergency Management Agency	7001	EM Eastern Area	FO
Emergency Management Agency	7002	EM Central Area	FO
Emergency Management Agency	7003	EM Western Area	FO
Emergency Management Agency	8000	EM Office of the State Fire Commissioner	FR
Environmntl Protectn	1000	EP Office of Management and Technical Services	MTS
Environmntl Protectn	2000	EP Office of Air, Recycling and Radiation Protection	ARR
Environmntl Protectn	3000	EP Office of Water Management	WM
Environmntl Protectn	4000	EP Office of Field Operations	FO
Environmntl Protectn	5000	EP Office of Mineral Resources Management	MR
Environmntl Protectn	7000	EP Office of Pollution Prevention and Compliance Assistance	PPC
Executive Offices	1001	EX OA Legal Office	LE
Executive Offices	1200	EX Imagine PA Project Office	IP
Executive Offices	4000	EX Secretary of Budget	BU
Executive Offices	5000	EX Comptroller Operations, Deputy Secretary	CO
Executive Offices	6000	EX Office of Inspector General	IG
Executive Offices	6200	EX Rural Development Council	RD
Executive Offices	6300	EX Latino Affairs Commission	LA
Executive Offices	6400	EX Governor's Advisory Commission on African American Affairs	AA
Executive Offices	6600	EX Public Employee Retirement Commission	ER
Executive Offices	6900	EX PA Council on the Arts	AR
Executive Offices	7000	EX PA Commission on Crime and Delinquency - Directors Office	CD
Executive Offices	8000	EX PA Commission for Women	CW
Executive Offices	8100	EX Medical Professional Liability Catastrophe Loss Fund	MP
Executive Offices	8300	EX Office of General Counsel	GC
Executive Offices	8400	EX Juvenile Court Judges Commission	JC
Executive Offices	9000	EX PHRC-Commissioners	PH
Fish and Boat Commission	1110	FB Environmental Services	ES
Fish and Boat Commission	2000	FB Bureau of Boating and Education	BE
Fish and Boat Commission	4000	FB Bureau of Fisheries	FS
Fish and Boat Commission	4200	FB Bureau of Property and Facilities Management	PF
Fish and Boat Commission	4300	FB Construction and Maintenance	CM
Fish and Boat Commission	5300	FB Bureau of Law Enforcement	LE
Fish and Boat Commission	8000	FB Bureau of Engineering and Development	ED

Agency	Org Code	Deputies or Function	Abbreviation
Game Commission	1300	GC Training	ACW
Game Commission	2000	GC Bureau of Administrative Services	ACW
Game Commission	3000	GC Bureau of Information and Education	ACW
Game Commission	4000	GC Bureau of Wildlife Management	ACW
Game Commission	5000	GC Bureau of Law Enforcement	LE
General Services	2000	GS Deputy Secretary for Procurement	PR
General Services	3000	GS Deputy Secretary for Property Management	PM
General Services	6000	GS Deputy Secretary for Public Works	PW
Governor's Office	1001	GV Governor's Residence	GR
Governor's Office	1004	GV Office of the First Lady	FL
Governor's Office	1053	GV Correspondence	CR
Health	5100	HL Bureau of Community Health Systems	CHS
Health	7000	HL Deputy Secretary for Health Planning and Assessment	HPA
Health	8000	HL Deputy Secretary for Quality Assurance	QA
Health	9000	HL Deputy Secretary for Health Promotion and Disease Prevention	HP
Historical & Museum Commission	0200	HM Bureau of Archives and History	AH
Historical & Museum Commission	0400	HM Bureau of Historical and Museum Services	HM
Historical & Museum Commission	0500	HM Bureau of Historic Sites and Museums	HS
Historical & Museum Commission	0600	HM Bureau for Historic Preservation	HP
Historical & Museum Commission	0700	HM State Museum of Pennsylvania	SM
Historical & Museum Commission	0800	HM Bureau of Historic Sites and Museums	HSM
Insurance	2000	IN Office of Product Regulation and Market Enforcement	IPR
Insurance	3000	IN Office of Corporate and Financial Regulation	CFR
Insurance	4000	IN Office of Consumer and Producer Services	CPS
Insurance	5000	IN Office of Liquidations, Rehabilitations and Special Funds	LRS
Insurance	6000	IN Office of Policy, Planning and Administration	PPA
Insurance	7000	IN Office of Medicare	MC
Labor & Industry	1000	LI Deputy Secretary for Compensation and Insurance	CI
Labor & Industry	4000	LI Deputy Secretary for Workforce Development	WD
Labor & Industry	5000	LI Deputy Secretary for Unemployment Compensation Programs	UC
Labor & Industry	6000	LI Executive Director, Office of Vocational Rehabilitation	VR
Labor & Industry	7000	LI Deputy Secretary for Safety and Labor-Management Relations	LM
Labor & Industry	9100	LI UC Board of Review - Administration	BR
Labor & Industry	9200	LI Pennsylvania Labor Relations Board – Central Office	LB
Labor & Industry	9300	LI Workmen's Compensation Appeal Board – Central	CA

Agency	Org Code	Deputies or Function	Abbreviation
Liquor Control Board	8170	LC Office of Director of Product Management, PLCB	PM
Liquor Control Board	8411	LC Store Operations – Philadelphia Region	#1
Liquor Control Board	8412	LC Store Operations – Harrisburg Region	#2
Liquor Control Board	8414	LC Store Operations – Pittsburgh Region	#3
Probation and Parole Board	1400	PP Office of Professional Responsibility	OPR
Probation and Parole Board	2120	PP Facilities Management Division	MS
Probation and Parole Board	2130	PP Research and Statistics Division	MS
Probation and Parole Board	2132	PP Statistical Section	MS
Probation and Parole Board	2500	PP Planning and Operations Review Division	OP
Probation and Parole Board	3000	PP Board Secretary	BD
Probation and Parole Board	4000	PP Office of Probation and Parole Services	PP
PSERS	1330	PS Bureau of Benefits Administration	BA
PSERS	1630	PS Investment Office	IO
Public Welfare	0006	PW Berks County Assistance Office – Headquarters (2)	IM2_
Public Welfare	0022	PW Dauphin County Assistance Office – Headquarters (3)	IM2_
Public Welfare	0036	PW Lancaster County Assistance Office – Headquarters (3)	IM2_
Public Welfare	0067	PW York County Assistance Office – Headquarters (3)	IM2_
Public Welfare	0150	PW Chester County Assistance Office – Headquarters	IM2_
Public Welfare	0230	PW Delaware County Assistance Office – Headquarters (1)	IM2_
Public Welfare	0231	PW Delaware County Assistance Office – Crosby District	IM2_
Public Welfare	0232	PW Delaware County Assistance Office – Lansdowne District	IM2_
Public Welfare	0460	PW Montgomery County Assistance Office – Headquarters (1)	IM2_
Public Welfare	0461	PW Montgomery County Assistance Office – Pottstown District (1)	IM2_
Public Welfare	0001	PW Adams County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0005	PW Bedford County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0007	PW Blair County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0011	PW Cambria County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0021	PW Cumberland County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0028	PW Franklin County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0029	PW Fulton County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0031	PW Huntingdon County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0032	PW Indiana County Assistance Office – Headquarters (4)	IM3_
Public Welfare	0034	PW Juniata County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0038	PW Lebanon County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0044	PW Mifflin County Board Of Assistance Office – Headquarters	IM3_
Public Welfare	0050	PW Perry County Assistance Office – Headquarters (3)	IM3_
Public Welfare	0056	PW Somerset County Assistance Office – Headquarters (3)	IM3_

Agency	Org Code	Deputies or Function	Abbreviation
Public Welfare	0003	PW Armstrong County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0004	PW Beaver County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0016	PW Clarion County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0020	PW Crawford County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0025	PW Erie County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0026	PW Fayette County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0030	PW Greene County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0033	PW Jefferson County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0037	PW Lawrence County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0043	PW Mercer County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0061	PW Venango County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0062	PW Warren County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0630	PW Washington County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0631	PW Washington County Assistance Office – Valley District (4)	IM4_
Public Welfare	0650	PW Westmoreland County Assistance Office – Headquarters (4)	IM4_
Public Welfare	0652	PW Westmoreland County Assistance Office – Alle-Kiski District	IM4_
Public Welfare	0008	PW Bradford County Assistance Office – Headquarters (2)	IM7_
Public Welfare	0012	PW Cameron County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0014	PW Centre County Assistance Office – Headquarters (3)	IM7_
Public Welfare	0017	PW Clearfield County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0018	PW Clinton County Assistance Office – Headquarters (3)	IM7_
Public Welfare	0024	PW Elk County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0027	PW Forest County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0041	PW Lycoming County Assistance Office – Headquarters (3)	IM7_
Public Welfare	0042	PW Mckean County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0053	PW Potter County Assistance Office – Headquarters (4)	IM7_
Public Welfare	0055	PW Snyder County Assistance Office – Headquarters (3)	IM7_
Public Welfare	0057	PW Sullivan County Assistance Office – Headquarters (2)	IM7_
Public Welfare	0059	PW Tioga County Assistance Office – Headquarters (2)	IM7_
Public Welfare	0060	PW Union County Assistance Office – Headquarters (3)	IM7_
Public Welfare	0013	PW Carbon County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0019	PW Columbia County Assistance Office – Headquarters (3)	IM8_
Public Welfare	0035	PW Lackawanna County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0039	PW Lehigh County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0045	PW Monroe County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0047	PW Montour County Assistance Office – Headquarters (3)	IM8_
Public Welfare	0048	PW Northampton County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0049	PW Northumberland County Assistance Office – Headquarters (3)	IM8_
Public Welfare	0052	PW Pike County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0054	PW Schuylkill County Assistance Office – Headquarters (2)	IM8_

Agency	Org Code	Deputies or Function	Abbreviation
Public Welfare	0058	PW Susquehanna County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0064	PW Wayne County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0066	PW Wyoming County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0400	PW Luzerne County Assistance Office – Headquarters (2)	IM8_
Public Welfare	0401	PW Luzerne County Assistance Office – Hazleton District (2)	IM8_
Public Welfare	0200	PW Allegheny County Assistance Office – Headquarters (4)	IMAL
Public Welfare	0670	PW Embreeville Center (1)	EMB
Public Welfare	0671	PW Norristown State Hospital (1)	NOR
Public Welfare	0674	PW Haverford State Hospital (1)	HAV
Public Welfare	0675	PW Eastern State School & Hospital – Jfu	EAS
Public Welfare	0771	PW Coaldale State General Hospital (2)	COL
Public Welfare	0776	PW Allentown State Hospital (2)	ALL
Public Welfare	0777	PW Clarks Summit State Hospital (2)	CLA
Public Welfare	0780	PW White Haven Center (2)	WH
Public Welfare	0781	PW Wernersville State Hospital (2)	WER
Public Welfare	0782	PW Hamburg Center (2)	HAM
Public Welfare	0872	PW Danville State Hospital (3)	DAN
Public Welfare	0873	PW Harrisburg State Hospital (3)	HAR
Public Welfare	0876	PW Altoona MR Center (3)	ALT
Public Welfare	0877	PW Ebensburg Center (3)	EBN
Public Welfare	0878	PW Laurelton Center (3)	LAU
Public Welfare	0879	PW Selinsgrove Center (3)	SEL
Public Welfare	0882	PW South Mountain Restoration Center (3)	SMR
Public Welfare	0900	PW Bucks County Assistance Office – Headquarters (1)	BUC
Public Welfare	0900	PW Bucks County Assistance Office – Headquarters (1)	IM2_
Public Welfare	0901	PW Bucks County Assistance Office – Warminster District (1)	IM2_
Public Welfare	0972	PW Mayview State Hospital (4)	MAY
Public Welfare	0973	PW Torrance State Hospital (4)	TOR
Public Welfare	0974	PW Warren State Hospital (4)	WAR
Public Welfare	0976	PW Polk Center (4)	PLK
Public Welfare	0977	PW Western Center (4)	WST
Public Welfare	1020	PW Office of Licensing and Regulatory Management	LR
Public Welfare	1050	PW Office of Client Services	CS
Public Welfare	1090	PW Office of Policy Development	PO
Public Welfare	1100	PW Deputy Sec. for Income Maintenance – 81 (5)	IM
Public Welfare	1200	PW Dep Secretary for Medical Assistance Programs	MA
Public Welfare	1300	PW Dep Secretary for Mental Retardation (5)	MR
Public Welfare	1500	PW Deputy Secretary for Mental Health and Substance Abuse Svcs	MH
Public Welfare	1600	PW Dep Sec for Children, Youth and Families (5)	CY
Public Welfare	1814	PW Facility Default Code	GP
Public Welfare	1900	PW Deputy Secretary for Social Programs	SP
Public Welfare	5101	PW Philadelphia County Assistance Office – Headquarters (1)	IMPH

Agency	Org Code	Deputies or Function	Abbreviation
Revenue	0300	RV Deputy Secretary for Taxation	TX
Revenue	0400	RV Deputy Secretary for Enforcement	EF
Revenue	9000	RV Bureau of Pennsylvania State Lottery - Director's Staff	SL
Securities Commission	0200	SC Division of Enforcement, Litigation and Compliance, Dir's Off	ELC
State	1102	ST Patient Safety Board	BR
State	1150	ST Deputy Secretary for Regulatory Programs	RP
State Emp Retirement Board	2000	SR Office of Member Services	OMS
State Emp Retirement Board	3000	SR Investment Office	IO
State Police	5100	SP Deputy Commissioner of Operations	OP
State Police	5110	SP Area I Commander	A1_
State Police	5120	SP Area II Commander	A2_
State Police	5130	SP Area III Commander	A3_
State Police	5140	SP Area IV Commander	A4_
State Police	5150	SP Area V Commander	A5_
State Police	5200	SP Deputy Commissioner of Staff	ST
State Tax Equalization Board	0003	TE Certification Section	OP
Transportation	4000	TR Deputy Secretary for Highway Administration	HA
Transportation	5000	TR Office of the Deputy Secretary for Planning	PG
Transportation	6000	TR Office of the Dep Sec for Local and Area Transportation	LA
Transportation	7000	TR Office of the Deputy Secretary for Safety Administration	SA
Transportation	8000	TR Deputy Secretary for Aviation	AV