



**State Geospatial Coordinating Board Meeting  
333 Market Street, Honors Suite D – 1<sup>st</sup> Floor  
Monday, March 20, 2017  
2:00 P.M. – 3:30 P.M.**

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**Meeting Summary**

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- **Attendee List:**

- Board Members and Designees

- Kenneth Juengling, PA Turnpike Commission
- Erick Coolidge, Tioga County Commissioner
- Scott Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania Association of Pennsylvania
- Kathi Cozzone, Chester County Commissioner
- Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania
- Laura Simonetti, Designee for Barry Hutchins, GIS Professional Association of Pennsylvania
- James Spayd, Designee for Pennsylvania Spatial Data Access Director
- Dave Gilbert, Pennsylvania Mapping and Geographic Information Consortium
- Patrick McKinney, Designee for Pennsylvania Mapping and Geographic Information Consortium
- Danny Ramer, Municipal Authority Senate Representative
- Howard Hodder, Pennsylvania Chapter of the Management Association for Private Photogrammetric Surveyors
- William Hunt, Potter County Senate Representative (via teleconference)
- Adam Repsher, Designee for the Pennsylvania State Police Commissioner, Colonel Tyree C. Blocker
- Craig Thomas, Pennsylvania Municipal Authorities Association
- Scott Hoffman, United States Geologic Survey Mapping Liaison
- Matthew Warner, Pennsylvania Society of Land Surveyors
- Bill Kiger, Designee for PA One-Call System (via teleconference)
- John MacMillan, Chair and Designee for the Office of Administration Secretary Sharon Minnich
- Frank DeSendi, Designee for the Department of Transportation
- Jeff Thomas, Designee for the Pennsylvania Emergency Management Agency Executive Director Richard Flinn
- Stephen Aux, Designee for the Department of Conservation and Natural Resources Secretary Cindy Dunn
- Michael Bialousz, Designee for the Department of Conservation and Natural Resources Secretary Cindy Dunn
- Matthew Bembenick, Designee for the Department of General Services Secretary Curt Topper
- Sean Crager, Co-Chair and Designee for the Department of Environmental Protection Secretary Patrick McDonnell

- Staff

- Rodney Emlet, Department of Environmental Protection
- Crystal Fox, Office of Administration (via teleconference)
- Jessica Byerly, Office of Administration



Presenter(s)

Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania  
Jeff Boyle, Pennsylvania Emergency Management Agency

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## MINUTES of the Geospatial Coordinating Board Meeting Monday, March 20, 2017

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- John MacMillan, Co-Chair
  - The Board was made aware that the meeting was being recorded for note taking purposes only. The recording would be discarded after the meeting summary documentation is prepared.
  - All members of the Board present introduced themselves. There were three (3) individuals attending via teleconference.
    - Teleconference participants:
      - Crystal Fox, Office of Administration, Office of Chief Counsel
      - Bill Kiger, Pennsylvania One-Call System
      - William Hunt, Potter County Senate Representative
  - The Board was acknowledged and thanked for all of their contributions over the course of the last year since the first Board meeting.
  - The Agenda was presented.  
[ATTACHMENT 1 – 03.20.2017 – GeoBoard Meeting Agenda](#)
  
- Barry Hutchins provided an update for the NENA Standards which went into detail regarding the NENA Standard NG9-1-1 GIS Data Model:  
[ATTACHMENT 2 – 03.20.2017 – GeoBoard Presentation, Pg. 3 – 5](#)
  - During the presentation, a newly proposed legislation was referenced, “Next Generation 9-1-1 Act of 2017”
  - More information about this legislation can be found at the following links:
    - [ATTACHMENT 3 – 03.20.2017 – Next Generation 9-1-1 Act of 2017 Overview](#)
    - [ATTACHMENT 4 – 03.20.2017 – Next Generation 9-1-1 Act of 2017 DRAFT](#)
  
- Task Force Updates
  - Steve Aux, Sean Crager, and Michael Bialousz each presented slides providing updates for each of the task forces they represent.  
[ATTACHMENT 2 – 03.20.2017 – GeoBoard Presentation, Pg. 6 – 9](#)
  - During the Data Program Task Force update, there were several comments made:
    - Erick Coolidge expressed his appreciation regarding the openness of dialogue. He further expressed the importance of setting the value of the work being done for future generations.
    - Jeff Boyle discussed PEMA’s efforts and interest in maintaining GIS staff including a GIO and appropriate support staff. He further discussed PEMA’s constant review process of their goals via bi-weekly and quarterly meetings.
  - At the end of the Service Delivery Task Force update, Jeff Thomas questioned Sean Crager regarding time frames surrounding the base map. There was further discussion about the importance of having a GIO position with a focus of watching for opportunities and identifying all of the initiatives going on across both public and private sectors. Jeff

Thomas wanted to convey to the GeoBoard that PEMA has a timeline they cannot vary from, which Sean Crager acknowledged.

- New Business
  - John MacMillan, Co-Chair
    - The Board was requested to make a motion to accept and publish the annual report so that it could proceed with briefing the Governor.
      - **MOTION 2017-1**

By Motion 2017-1 that was moved by Erick Coolidge and seconded by Sean Crager, and approved unanimously by Board Members, it was **RESOLVED:** To adopt the annual report.
  - Jeff Boyle provided a presentation/update on PEMA Next Gen 9-1-1.  
[ATTACHMENT 2 – 03.20.2017 – GeoBoard Presentation, Pg. 11 – 14](#)
    - The Board was informed that the plan Jeff Boyle presented at the last GeoBoard meeting was adopted on December 15, 2016. He indicated that as PEMA begins to implement the plan PEMA wants to ensure their efforts are aligned with both the GeoBoard as well as the rest of the Commonwealth.
  - Sean Crager discussed the need to identify all of the different communication groups and to begin crafting communications to go out to these groups about initiatives going on within the GeoBoard.
    - It was further discussed about looking at the frequency of the communications and what type of internal review process there would be for the communications.
    - It was stated that it is important that all Board members are giving the same messages, especially at events like the GIS Annual Conference.
    - Data Sharing was a specific topic mentioned that everyone should be promoting.
    - Dave Gilbert inquired if there would be a crafted message in time for the conference that he could be provided for his booth, which will talk about data sharing.
      - Sean Crager responded they were hoping to have something available by May, 2017.
  - John MacMillan discussed his perspective on moving past the cost of GIS and onto the value of GIS.
    - Barry Hutchins commented that the most important audience for the data sharing MOU was going to be the county solicitors.
    - Sean Crager indicated he had been communicating with the County Commissioners Association of Pennsylvania (CCAP) about their upcoming meetings.
  - Erick Coolidge and Kathi Cozzone discussed an upcoming County Commissioner conference and inquired if there would be any slide presentations available for them to present to their fellow Commissioners.
  - Stephen Kocsis, Cambria County, commented about some PennDOT initiatives that he just learned about and indicated that there would be value in knowing about GIS related projects going on within state government. He also commented about a recent communication received from the Attorney General's Office inquiring about crime mapping data.

- John MacMillan discussed the future structure of the GeoBoard meetings. He discussed some ideas as to how to develop an agenda that would allow Board members to provide suggested meeting topics.
  - Barry Hutchins agreed and John MacMillan indicated he would arrange a draft process document.
  - Matthew Warner requested to have an online forum created to further discuss topics and allow Board members to get their appropriate staff from the organizations they represent involved in the discussions.
  - Dave Gilbert commented that since the Board meets so rarely and briefly that he feels these meetings should focus on voting and final actions, and to use other opportunities for detailed discussions.
  - Sean Crager concurred with Dave Gilbert and highlighted the fact that until recently the Board did not have as many items to vote or take action on, but now there is a shift into more items to discuss taking action on.
  - Barry Hutchins suggested it would be worth looking at how NENA work groups function and potentially mirroring some of their methods.
  - Until a new process is established, the following topics were suggested for the next GeoBoard meeting:
    - Governance task force update; strategic plan vision, mission and goals
    - Agenda process and implementation
    - Outreach / communication update
    - Jeff Boyle to provide a PEMA update, also suggested as a standing request for every meeting
    - Barry Hutchins to provide a 5-minute update on NENA progress
    - Scott Hoffman to provide an update from USGS
    - Share feedback on the annual report if it has been presented by then
- Motion to Adjourn
  - **MOTION 2017-2**

By motion of John MacMillan, seconded by Sean Crager, the Board unanimously agreed to adjourn the meeting at 3:30 P.M.