

State Geospatial Coordinating Board Meeting
333 Market Street, Honors Suite D – 1st Floor
Conference line – 717.612.4788 / 860528#
Monday, August 20, 2018
1:30 P.M. – 3:00 P.M.

Meeting Summary

Attendee List:

- Board Members and Designees
 - Kenneth Juengling, PA Turnpike Commission
 - Kevin Eaton, City of Philadelphia
 - Scott Hoffman, United States Geologic Survey Mapping Liaison
 - Maurie Kelley, Pennsylvania Spatial Data Access
 - Glenn Mohler, Designee for Employee of County Emergency Management Agency
 - Scott Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania
 - Dave Gilbert, Pennsylvania Mapping and Geographic Information Consortium
 - Howard Hodder, PA Chapter of Management Association for Private Photogrammetric Surveyors (*Via Phone*)
 - Matthew Warner, Designee for Pennsylvania Society of Land Surveyors
 - Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania
 - Frank DeSendi, Designee for the Department of Transportation Secretary Leslie Richards
 - Gale Blackmer, Designee for the Department of Conservation and Natural Resources Secretary Cindy Dunn
 - Jeff Thomas, Designee for the Pennsylvania Emergency Management Director Richard Flinn
 - Laura Simonetti, GIS Professional Association of Pennsylvania
 - Rita Reynolds, Designee for Kathi Cozzone, Chester County Commissioner
 - Adam Repsher, Designee for Pennsylvania State Police Commissioner Colonel Tyree C. Blocker
 - Scott Drzyzga, Pennsylvania State System of Higher Education, GIS Consortium
 - John MacMillan, Co-Chair and Designee for the Secretary of Administration Sharon Minnich
 - Craig Thomas, Pennsylvania Municipal Authorities Association
- Staff
 - Brian Barnabei, Office of Administration, Office of Chief Counsel
 - Jessica Byerly, Office of Administration – Office for Information Technology
 - Kate Kolb, Office of Administration – Office for Information Technology; Conservation & Environment Delivery Center

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John MacMillan, Co-Chair

- Provided opening remarks, conducted roll call and went over meeting agenda.
- The agenda was presented: [ATTACHMENT 1 – 08.20.2018–GeoBoard Meeting Agenda](#)
- Board meeting materials: [ATTACHMENT 2 – 08.20.2018-GeoBoard Meeting Materials](#)

Joint Task Force (JTF) Update

- Laura Simonetti and Eric Jespersen provided an update from the July 11, 2018 Joint Task Force (JTF) Meeting, including base map themes, meeting cadence, topic prioritization, and meeting documentation improvement.
- Regarding meeting documentation improvement, Maurie Kelly suggested utilizing ZOOM for recording which also has video/audio capability.

Task Force Updates

- Task Force Leads (Laura Simonetti and Kevin Eaton) presented slides providing updates for each of the Task Forces they represent. Eric Jespersen presented on behalf of Sean Crager for the Data Program Task Force.
- During the Data Program Task Force;
 - Committee Member Eric Jespersen provided an update on individual Base Map workgroup activities.
 - Gale Blackmer provided an update on LiDAR. Funding needed for LiDAR is estimated at \$2.2M to \$3M. Commitments on funding from several agencies thus far (Department of Conservation and Natural Resources - \$500K and PA Emergency Management Agency - \$500K).
 - **Action Item:** John MacMillan stated that he will be scheduling meetings with the five (5) main Commonwealth agencies that utilize GIS.
 - **Action Item:** In preparation for the meetings, Gale will provide background to support outreach/agency meetings.
 - Eric Jespersen provided an update on the Civic Boundary workgroup, which engaged the Department of Community and Economic Development beginning in June, 2018.
 - Rita Reynolds and Eric Jespersen provided an update on the Data Sharing Agreement.
 - The Data Sharing Agreement is being revised to simplify language and minimize length and to have a single agreement.
 - Additions to the draft will classify data into a three (3) tier approach.
 - **Action Item:** Goal is to provide a draft agreement that will be ready to share at the November 5, 2018 Board Meeting.
 - Eric Jespersen provided an update on the Hydro workgroup.
 - **Action Item:** This group has been working on streamlining data model with a goal to complete by the end of the calendar year – 12/31/2018.

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- During the Governance Task Force;
 - Committee Member Scott Zubek provided an update on the Procedures Subcommittee. Documents are being developed on guidelines and procedures, as well as defining topics.
 - A resource e-mail account has been added to the GeoBoard website; any e-mails received will be forwarded to the appropriate members based on content.
 - **Action Item:** Goal is to provide guidelines and procedures at the November 5, 2018 Board Meeting.
 - **Action Item:** Establish a SharePoint repository for collaboration.
 - Kevin Eaton provided an updated on the Legislative Review Subcommittee (LRS) and HB1106, Printer No. 1931.
 - No changes in status. The bill is with the Senate Committee on Consumer Protection and Professional Licensure who has no scheduled meetings.
 - Senate session is expected to resume in September.
 - The LRS draft document on HB1106, Printer No. 1931, was rebranded to a Special Report with no context changes. The Special Report documents the LRS' position on HB1106, Printer No. 1931 in its current form and recommends improvements, such as:
 - Expand definitions section
 - Incorporate NCEES Model Rules
 - Incorporate "mapping grades"
 - Develop standardized, legally sound, and universally agreed upon disclaimer

The Special Report was used as the basis for the "PA State GeoBoard – Official Position on PA HB1106", Printer No. 1931. The Official Position document was circulated for consideration.

 - **Action Item:** Members of the GeoBoard will meet with sponsors of the Bill to seek their support for changes to HB1106.
 - **MOTION 2018-6**
By motion of John MacMillan, seconded by Jeff Thomas, Motion 2018-6 carried with one (1) abstention and two (2) nos.
RESOLVED: Acceptance of the "PA State GeoBoard – Official Position on PA HB1106" as the official position of the GeoBoard regarding House Bill No. 1106.
 - **Motion 2018-7**
By motion of John MacMillan, seconded by Jeff Thomas, Motion 2018-7 carried with one (1) abstention and two (2) nos.
RESOLVED: Acceptance to officially release the statement "PA State GeoBoard – Official Position on PA HB1106" to the GeoBoard website and distribute.
 - **Action Item:** John MacMillan will arrange for transmittal of the "PA State GeoBoard – Official Position on PA HB1106" document to the House Bill 1106 co-sponsors.
- During the Service Delivery Task Force;
 - Laura Simonetti provided an update on base map services and feedback received over the last year.

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Continuity and Immediate Priorities

- Strategic Plan identifies five (5) priorities. Identification of the following five-person team to integrate/drivers for the priorities.
 - Executive Director / GIS Coordinator Role Priority – Rita Reynolds
 - **Action Item:** GeoBoard members stated that the creation of this role is a priority. John MacMillan stated that a draft role description is available and will be circulated among Board Members.
 - Base Map (Stage 1) Priority – Maurie Kelley
 - Official Procedures Priority – Scott Zubek
 - Data Sharing Agreement Priority – Sean Crager / Eric Jespersen
 - Collaboration Tools Priority – Mary Fulton

New Business

- Sandeep Chaudhary and Jeff Thomas provided a brief update on behalf of the PA Emergency Management Agency (PEMA) imagery acquisition.
 - PEMA will be conducting a gap analysis.
- NG911 – 38% of the state flown; will begin after fall season.
- NENA NG911 Conference is September 13-14, 2018.
- NWPA GIS Conference is October 18-19, 2018 at Clarion University.
- PA GIS Day is November 14, 2018 and will be held at HACC Midtown.

Motion to Adjourn

- **MOTION 2018-8**
By motion of John MacMillan, seconded by Frank DeSendi, the Board unanimously agreed to adjourn the meeting at 3:02 P.M.

2018 Remaining Board Meetings

- November 5, 2018 1:30 PM – 3:00 PM, 333 Market Street, Harrisburg, PA 17126