

State Geospatial Coordinating Board Meeting
333 Market Street, Honors Suite D – 1st Floor
Monday, August 24, 2020
1:30 P.M. – 3:00 P.M.
Meeting Summary

Due to the COVID-19 pandemic, the State Geospatial Coordinating Board Meeting for Monday, August 24, 2020 was held via Skype Teleconference.

Attendee List:

- Board Members and Designees
 - Commissioner Kevin Boozel
 - Kevin Eaton, Commonwealth of Pennsylvania
 - Eliza Gross, United States Geologic Survey Mapping Liaison (*Via Phone*)
 - Maurie Kelley, Pennsylvania Spatial Data Access
 - Jeff Thomas, Designee for PA Emergency Management Agency Director Randy Padfield
 - Frank DeSendi, Designee for Department of Transportation Secretary Yassmin Gramian
 - Scott Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania (*Via Phone*)
 - Dave Gilbert, PA Mapping and Geographic Information Consortium
 - Howard Hodder, PA Chapter of Management Association for Private Photogrammetric Surveyors
 - Russell Redding, Department of Agriculture Secretary
 - Matthew Warner, Designee for Pennsylvania Society of Land Surveyors
 - Mike Sage, County Commissioners Association of Pennsylvania
 - Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania
 - Laura Simonetti, GIS Professional Association of Pennsylvania (*Via Phone*)
 - John MacMillan, Co-Chair and Designee for the Secretary of Administration Michael Newsome
 - Sean Cramer, Co-Chair
 - Craig Thomas, Pennsylvania Municipal Authorities Association (*Via Phone*)
 - Glenn Mohler, Designee for the County Emergency Management Agency
 - Scott Drzyzga, Pennsylvania State System of Higher Education, GIS Consortium
 - Adam Repsher, Designee for Pennsylvania State Police Commissioner Colonel Robert Evanchick
 - Gale Blackmer, Designee for Conservation and Natural Resources Secretary Cindy Dunn
 - Ken Juengling, PA Turnpike Commission
 - Damon Anderson, Designee for Public Utility Commission Chairperson Gladys Brown
 - Bill Kiger, Pennsylvania One-Call System

MINUTES of the Geospatial Coordinating Board Meeting Monday, August 24, 2020

- Staff
 - Valerie Janosik-Nehilla, Office of Administration, Office of Chief Counsel
 - Mary Fulton, Office of Administration – Office for Information Technology
 - Jessica Byerly, Office of Administration – Office for Information Technology

John MacMillan, Co-Chair

- Provided opening remarks, conducted roll call, welcomed Secretary of Agriculture Russell Redding, and briefly reviewed the agenda for the Board's meeting.
- The agenda was presented: [ATTACHMENT 1 – 8.24.2020 GeoBoard Meeting Agenda](#)
- Board meeting materials: [ATTACHMENT 2 – 8.24.2020 GeoBoard Meeting Materials](#)

Joint Task Force (JTF) Update

- [ATTACHMENT 2 – 8.24.2020-GeoBoard Meeting Materials \(Page 3\)](#)
- Discussion around unfilled seats on the GeoBoard and next steps.
- Discussion around duties and filling the Executive Director role.
 - Sean Crager drafted Job Description and shared for review/updates.
 - Ensure that candidates must be PA resident.
 - Complete National search.
 - **Action:** Share draft of job description and will accept input/comments by the end of August, 2020. Send to Sean Crager.
 - John MacMillan and Sean Crager will engage human resources on hiring process. It was suggested that the goal should be to get an Executive Director on board by end of calendar year.
- Discussion of data sharing opportunities and collaboration.

Task Force Updates

- Task Force Leads (Sean Crager, Laura Simonetti and Kevin Eaton) presented material for each of the Task Forces they represent.
- [ATTACHMENT 2 – 8.24.2020-GeoBoard Meeting Materials \(Pages 4-10\)](#)
 - Data Program Task Force (**Pages 4-8**):
 - Base Map representation of 12 months of data.
 - Work groups
 - Hydrography: Work on the National Hydrography data set continues.
 - Boundary: WV / Ohio – Seasonal Pause
 - LiDAR: 2018/2019 production delayed until end of calendar year.
 - Cadastral / Land Records: Large opportunity; but, need a champion!

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- Service Delivery Task Force (**Page 9**):
 - 48 counties have signed data sharing agreements. Commissioner Boozel offered assistance in obtaining counties to sign data sharing agreements.
 - **Action:** Continue to follow-up/issue communications to counties contemplating data sharing agreement opportunity.
 - **Action:** Continue to encourage support and outreach by GeoBoard membership.
- Governance Task Force (**Pages 10**):
 - HB 2101 – Moving to Senate for consideration.
 - SB 1027 / New Legislation is HB 2418 for GeoBoard reauthorization.
 - Added Secretary of Agriculture as permanent member
 - Established Executive Director funding; eligibility, selection/removal procedures.

New Business

- Overview of “Expectations of Board Members” was provided by John MacMillan and opened the floor for discussion.
 - **Action:** Draft expectations document will be shared for discussion/input.
- PEMA:
 - 911 Office and GIS Analyst complement position posted.
- NENA / NG911: Best Practices Workgroup / Data Layer Model to coincide universally with Canada.
- Outreach:
 - Establish a meeting (Sean Crager, Mary Fulton, Commissioner Boozel, Mike Sage, Laura Simonetti) to discuss further outreach opportunities.
 - GIS Day will remain on the schedule and continue for the Fall.
 - GIS Conference is being reviewed for realignment and responsibilities and is being planned for next year in State College.

Open Discussion

- Reminders about new business agenda topics
- Board members were encouraged to submit ideas on the Board’s website and engage in the process used to prioritize and promote such.

Motion to Adjourn

- **MOTION 2020-04**
By motion of John MacMillan, seconded by Sean Crager, the Board unanimously agreed to adjourn the meeting at 2:43 P.M.

2020 Board Meetings

- November 16, 2020 at 1:30 PM Skype