

State Geospatial Coordinating Board Meeting
333 Market Street, Honors Suite D – 1st Floor
Conference line – 717.612.4788 / 860528#
Monday, November 5, 2018
1:30 P.M. – 3:00 P.M.

Meeting Summary

Attendee List:

- **Board Members and Designees**
 - Kenneth Juengling, PA Turnpike Commission (*Via Phone*)
 - Kevin Eaton, City of Philadelphia
 - Scott Hoffman, United States Geologic Survey Mapping Liaison
 - Maurie Kelley, Pennsylvania Spatial Data Access
 - Glenn Mohler, Designee for Employee of County Emergency Management Agency (*Via Phone*)
 - Scott Zubek, Designee for Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania
 - Commissioner Erick Coolidge, Tioga County Commissioner, County Commissioners Association of Pennsylvania
 - Dave Gilbert, Pennsylvania Mapping and Geographic Information Consortium (*Via Phone*)
 - Howard Hodder, PA Chapter of Management Association for Private Photogrammetric Surveyors (*Via Phone*)
 - Matthew Warner, Designee for Pennsylvania Society of Land Surveyors (*Via Phone*)
 - Barry Hutchins, Lycoming County, GIS Professional Association of Pennsylvania
 - Frank DeSendi, Designee for the Department of Transportation Secretary Leslie Richards
 - Laura Simonetti, GIS Professional Association of Pennsylvania
 - Rita Reynolds, Designee for Kathi Cozzone, Chester County Commissioner
 - Adam Repsher, Designee for Pennsylvania State Police Commissioner Colonel Tyree C. Blocker (*Via Phone*)
 - Scott Drzyzga, Pennsylvania State System of Higher Education, GIS Consortium
 - John MacMillan, Co-Chair and Designee for the Secretary of Administration Sharon Minnich
 - Sean Crager, Co-Chair and Designee for the Department of Environmental Protection Secretary Patrick McDonnell
 - Craig Thomas, Pennsylvania Municipal Authorities Association (*Via Phone*)

- **Staff**
 - Brian Barnabei, Office of Administration, Office of Chief Counsel
 - Jessica Byerly, Office of Administration – Office for Information Technology
 - Kate Kolb, Office of Administration – Office for Information Technology; Conservation & Environment Delivery Center

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John MacMillan, Co-Chair

- Provided opening remarks, conducted roll call and went over meeting agenda.
- John MacMillan noted that this was the 12th GeoBoard Meeting.
- The agenda was presented: [ATTACHMENT 1 – 11.05.2018–GeoBoard Meeting Agenda](#)
- Board meeting materials: [ATTACHMENT 2 – 11.05.2018-GeoBoard Meeting Materials](#)

Joint Task Force (JTF) Update

- Sean Crager and Eric Jespersen provided an update from the October 10, 2018 Joint Task Force (JTF) Meeting, including LiDAR funding status, data sharing agreement, GeoBoard procedures, base map, website overview/resource account/agenda management, GeoBoard Executive Director/GIS Coordinator position(s), and Act 178 extension.

Task Force Updates

- Task Force Leads (Sean Crager, Laura Simonetti and Kevin Eaton) presented slides providing updates for each of the Task Forces they represent.
- During the Data Program Task Force;
 - Sean Crager / Eric Jespersen provided an update on LiDAR. John MacMillan and Sean Crager continue to meet with the five (5) commonwealth agencies on outreach. Additional funds were received allowing for data from McKean, Elk, Clearfield, Cameron, Bedford and Fulton Counties.
 - PA Base Map update provided, included comments on socializing/publishing, sustainability of the details.
 - Civic Boundary Workgroup activities continue with New York and New Jersey state lines/geometry and submit to census.
 - NextGen 911 Workgroup update included receiving RFP proposals.
 - Rita Reynolds, Brian Barnabei and Eric Jespersen provided an update on the Data Sharing Agreement.
 - The Data Sharing Agreement has been revised to simplify language and minimize length and to eliminate the need for multiple sharing agreements.
 - The Agreement does not cover classified or sensitive data; but, there is a possibility of an addendum addition to cover this data.
 - Agreement has been finalized and is ready for vote at today's meeting. This Agreement would serve as the governing document for the State for data sharing.
 - Eric Jespersen provided an update on the Hydro workgroup. DCNR will be starting to steward hydro-data and DEP will create a hydro steering committee.

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- During the Service Delivery Task Force;
 - Laura Simonetti provided an update on base map services and stated that all feedback and information received over the last year is available on the Service Delivery Task Force section of the GeoBoard collaboration website.
 - Base Map Services
 - All layers have been gathered. For ease of access, recommendation from Joint Task Force meeting is that the base map layers have a GeoBoard themed landing page linked from the GeoBoard website.
 - **Action Item:** Time Stamps on Data: Add metadata idea
 - Theme/base map components, Value benefits
 - **Action Item:** Coordinate efforts with PEMA: Develop approach for single ask to counties.
 - County Guidelines (i.e., standards, storage location, transforming phases).
- During the Governance Task Force;
 - US S.2128 / H.R. 3522, Geospatial Data Act, passed by Legislature October 3, 2018.
 - HB1106 Printer No 1931 was not brought up for consideration in the Fall voting session. Bill will need to be reintroduced to start process over.
 - **Action Item:** Engage Legislative Review Subcommittee.
 - Committee Member Scott Zubek provided an update on the Procedures Subcommittee. Procedures document outlines how the Board conducts business including topic maturation, prioritization of topics and how they move through subcommittees or taskforces. Procedures are based on Roberts' Rules of Order. GeoBoard Procedures document is ready for vote at today's meeting.
 - A resource email account has been added to the GeoBoard website; any e-mails received will be forwarded to the appropriate members based on content.

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Motions / Voting

- **MOTION 2018-9**

By motion of Scott Zubek, seconded by John MacMillan, the Board unanimously agreed to adopt the GeoBoard Procedures document as presented by Scott Zubek as the official procedures document of the GeoBoard.

- **MOTION 2018-10**

By motion of Sean Crager, seconded by Rita Reynolds, the Board unanimously agreed to adopt the Data Sharing Agreement to be the official Agreement of the GeoBoard.

- **MOTION 2018-11**

By motion of Sean Crager, seconded by Commissioner Coolidge, the Board unanimously agreed to adopt the PA Base Map service as the official base map of the GeoBoard.

New Business

- Geospatial Advisory Board / Act 178 renewal past June 30, 2020. John MacMillan asked the membership to start thinking about Plan B if the legislation/GeoBoard is not extended.
 - **Action Item:** Engage Legislative Affairs.
 - **Action Item:** John MacMillan and Sean Crager to meet w/Bill sponsors and raise awareness at cabinet level.
 - **Action Item:** Annual Report draft/completion first quarter of 2019. Share accomplishments, benefits of the board, videos, sharing agreement usage.
 - **Action Item:** Commissioner Coolidge and Rita Reynolds will bring the extension and importance of the GeoBoard to obtain CCAP support.
- GeoBoard Coordinator / Executive Director position(s)
 - **Action Item:** Continue discussions / develop approach / define position description(s) and number of position(s). Include position(s) and funding in the legislation.
- GIS Day is November 14, 2018 and will be held at HACC Midtown.
- Outreach Item: Secretary of Agriculture Russell Redding engaged Sean Crager and John MacMillan regarding the use of GeoBoard support in the agency's response with flooding issues involving preserved farmland and soil base maps.
- Topics for next meeting – Use procedures for agenda topic submission.
- Next Joint Task Force Meeting – January 9, 2019.

Motion to Adjourn

- **MOTION 2018-12**

By motion of John MacMillan, seconded by Sean Crager, the Board unanimously agreed to adjourn the meeting at 3:37 P.M.

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2019 Board Meetings

- March 27, 2019 1:30 PM – 3:00 PM, 333 Market Street, Harrisburg, PA 17126
- June 17, 2019 1:30 PM – 3:00 PM, 333 Market Street, Harrisburg, PA 17126
- August 28, 2019 1:30 PM – 3:00 PM, 333 Market Street, Harrisburg, PA 17126
- November 20, 2019 1:30 PM – 3:00 PM, 333 Market Street, Harrisburg, PA 17126