State Geospatial Coordinating Board (GeoBoard)

Governance Task Force
Final Charter

1. Mission
The mission of the governance task force is to document the geospatial governance process in the commonwealth (to include all governmental entities), establish a list of major priorities or initiatives to address the needs of the broader geospatial community, evaluate approaches to accomplishing initiatives within existing budget constraints, identify opportunities for collaboration to meet common objectives and coordinate activities across other geospatial governing bodies.

2. Goal
The governance task force will focus on identifying strategies to further the dialogue across the geospatial community to identify common challenges and solutions to solve them within the fiscal constraints the commonwealth is currently facing. The task force will seek to establish frameworks and approaches for adoption across the larger enterprise that yield better decision making, cost effectiveness or improve outcomes.

3. Objectives
- Identify and evaluate creative approaches to fund geospatial activities in the commonwealth given the current fiscal climate.
- Synchronize IT strategies with business strategy ensuring that the right people are involved in making the right decisions to expand reach, open new channels to better serve and deliver positive, effective outcomes for citizens.
- Lead the development of a commonwealth wide Geospatial strategic plan and business plan in coordination with the other task forces, existing geospatial governing bodies, other governmental entities and interested parties.
- Share and discuss legislative, federal mandates, and other challenges that may be impacting the geospatial community.
- Coordinate information technology investment strategies that may be underway so as to maximize investments.
- Advise and provide direction and recommendations to other standing committees such as the Geospatial Technologies Steering Committee and other appointed subcommittees.

4. Membership

Membership on this task force shall be comprised of volunteers (or their designees) from the GeoBoard.

Members may, on occasion, designate alternates to participate in task force meetings during their absence.

5. Roles and Responsibilities

5.1   Lead

The Chair of the Governance task force will be selected by the GeoBoard membership. The Chair will be identified on the GeoBoard's website where membership is documented.

The lead's responsibilities include:
- Presiding over and facilitating meetings;
- Coordinating and prioritizing task force activities; and
- Providing recommendations to the GeoBoard for consideration.

5.2   Task Force Members

Task force member responsibilities include:
- Attend and participate in task force meetings and provide input for meeting topics.
- Review, comment on, and, as necessary, vote on matters brought before the task force.
- Provide recommendations to matters discussed during the task force meetings.
- Identify additional volunteer task force members as required.

6. Decision Authority

- Approval of all scope, objectives, timelines and outputs of the task force;
- Vote on decisions and formal recommendations.

7. Meetings

7.1   Regular Meetings

The task force will meet on a regular basis or may be convened between regularly scheduled meetings as required to serve the needs of the commonwealth.

7.2   Meeting Agenda

An agenda for regular meetings of the task force will be prepared by the Chair or their designee and will be sent to each member of the task force in advance of each meeting. Discussions and actions by the task force may not, however, be limited to the items included on the agenda.